



adhaTM

Ohio
DENTAL HYGIENISTS'
ASSOCIATION

DELEGATES MANUAL



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2023-2024 Board of Trustees

Executive Committee

President: Beth Monnin
President Elect: Kelly Kneale
Immediate Past President: Kelly Oberg
Vice President: Crystal Majchrowski / Shannon Sweeney
Secretary: Kelsie Kline
Treasurer: Maddie Dulaney
Speaker of the House: Deborah Stevens

Trustees

Cincinnati: Tia Parr
Cincinnati: Leesa Abell
Cleveland: Niki Dauch
Columbus: Cory Williams
Columbus: Kim Harlan
Dayton: Donna Hall
Dayton: Kelly Asbury
Northeastern: Michael Judy
Northwestern: Justin Nance
Northwestern: Nancy Shuffle
Stark Collaborative: Shannon Tilenni
Toledo: Ashley Dobson / Deanna Miller
Tri-County: Kim Caldwell
Tri-County: Bryn Hartman

Council Chairs

Annual Session: Amy Merritt
Continuing Education: Michelle Tracy
Government Relations: Nancy Stanwick
Member Services: Vacant
Policy and Bylaws: Gretchen Matty
Student Council: Stephanie Stringfield

ADHA Delegate Chair

Denise Bowers

Administrative Assistant:

Lainey Foster

2024 ODHA HOUSE OF DELEGATES AGENDA

FIRST HOUSE OF DELEGATES AGENDA

Call to order

Certification of quorum

Adoption of The Standing Rules of The House of Delegates

Nominating speeches for Candidates

Seconding speeches for Candidates

Confirmation of Reference Committees

New business

Announcements

SECOND HOUSE OF DELEGATES AGENDA

Introduction of Voting Student Delegates

Report of all Reference Committees

Unfinished business

New business

Election results

Installation of Officers

President's address

Announcements

2024 House of Delegates Seating Chart

Secretary	Treasurer	President Elect	President		Speaker of the House	Parliamentarian	Vice President	Immediate Past President																																																																																																	
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2024 REFERENCE COMMITTEES

REFERENCE COMMITTEE A

CHAIR:	Nancy Shuffle	Northwestern
CO-CHAIR:	Niki Dauch	Cleveland
MEMBERS:	Naomi West	Toledo
	Theresa Burkhart	Stark Collaborative
	Kaitlin Kelly	Columbus
	Kerry Fields	Northeastern

PBY #1, #2 PR #1, #2

REFERENCE COMMITTEE B

CHAIR:	Leesa Abell	Cincinnati
CO-CHAIR:	Donna Hall	Dayton
MEMBERS:	Tristian Rupp	Cleveland
	Nikki Quarles	Tri-County
	Julie Williams	Northeastern
	Katie Camp	Toledo

PBY #3, #4 PR #3, #4

REFERENCE COMMITTEE C

CHAIR:	Kim Caldwell	Tri-County
CO-CHAIR:	Kim Harlan	Columbus
MEMBERS:	Olivia Gray-Shumate	Cincinnati
	Myah Troutman	Dayton
	Katie Lewis	Northwestern
	Nancy Stanwick	Stark Collaborative

PBY #5,#6, #7 2024 Budget review

ODHA PROPOSED BYLAW AMENDMENT #1 HOD 2024

BE IT RESOLVED THAT ODHA: **Amend ARTICLE III Membership, Section 3 Membership Categories** by adding Section 3.1.5 to read:

ARTICLE III MEMBERSHIP

3.1.5. New Professional Members

New Professional membership may be granted to any individual who has:

- 3.1.5.1 either earned a certificate or professional degree in dental hygiene granted pursuant to a dental hygiene program offered by an accredited college or institution of higher education within the past two years;**
- 3.1.5.2 is licensed to practice in any state, territory or possession of the United States if such license is required for the practice of dental hygiene; and**
- 3.1.5.3 agrees to maintain membership in a Constituent as well as a Component (if such exists where the member is licensed, practices or resides).**

JUSTIFICATION: This new membership category was created by the 2024 ADHA HOD. ODHA must add this membership category since we are a tripartite association.

Submitted by: Policy and Bylaws Council

Person to contact: Deborah Stevens

Email: debstevensrdh@gmail.com

Cell Phone: (614) 354-4679

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

- Adopt Refer Reject Amend

ODHA PROPOSED BYLAWS AMENDMENT #2 HOD 2024

BE IT RESOLVED THAT ODHA: **Amend Article VI, Article VIII, Article X**

Amend Article VI Components Section 6 Rights and Duties by striking the words “have the right to”, “two (2)”, the “s” after Trustee, and “(s)” after Trustee(s), “Annual Session” after ODHA and adding an “one” in front of Trustee, “the odd number components shall elect in the odd number years and the even number components shall elect in the even number years.” and “House of Delegates” in front of Installation.

ARTICLE VI COMPONENTS

- 6.2 Each Component shall ~~have the right to elect two (2)~~ **one** Trustees in accordance with these Bylaws.
- 6.2.1 Component elections shall be held in the spring of each year. **The odd number components shall elect in the odd number years and the even number components shall elect in the even number years.**
- 6.2.2 The term for the newly elected Component Officers shall commence following the Component’s Spring Installation.
- 6.2.3 The term for the newly elected Component Trustee~~(s)~~ shall commence following the ODHA ~~Annual Session~~ **House of Delegates** Installation.

To Read:

ARTICLE VI COMPONENTS

- 6.2 Each Component shall elect one Trustee in accordance with these Bylaws.
- 6.2.1 Component elections shall be held in the spring of each year. **The odd number components shall elect in the odd number years and the even number components shall elect in the even number years.**
- 6.2.2 The term for the newly elected Component Officers shall commence following the Component’s Spring Installation.
- 6.2.3 The term for the newly elected Component Trustee shall commence following the ODHA House of Delegates Installation.

Amend Article VIII Board Of Trustees Section 1 Composition of the Board of Trustees by striking “(s)” from Trustee(s).

ARTICLE VIII BOARD OF TRUSTEES

Section 1. Composition of the Board of Trustees

Composition of The Board of Trustees shall consist of the President, President-Elect, Vice President, Secretary, Treasurer, Immediate Past President, and the Trustee~~(s)~~ from each Component of the Association. The Administrative Assistant, Council Chairpersons, ADHA Delegate Chair and Speaker of the House shall be ex-officio members of the Board of Trustees, but without a vote.

To Read:

ARTICLE VIII BOARD OF TRUSTEES

Section 1. Composition of the Board of Trustees

Composition of The Board of Trustees shall consist of the President, President-Elect, Vice President, Secretary, Treasurer, Immediate Past President, and the Trustee from each Component of the Association. The Administrative Assistant, Council Chairpersons, ADHA Delegate Chair and Speaker of the House shall be ex-officio members of the Board of Trustees, but without a vote.

Amend Article X Elective Officers, Section 2. Term of Elective Officers, Section 2.4 by striking “(s)” in line 1, line 2, and line 3. Also striking “Components shall avoid electing two (2) Trustees at the same election.”, “Annual Session” after ODHA and add “The odd number components shall elect in the odd number years and the even number components shall elect in the even number years.” and “House of Delegates” in front of Installation.

ARTICLE X ELECTIVE OFFICERS

Section 2. Term of Elective Officers

2.4 The Component Trustee~~(s)~~ shall be elected by their local Component to serve for a two (2) year term, or until their successor assumes office.

2.4.1 The Trustee~~(s)~~ will be elected during spring elections. ~~Components shall avoid electing two (2) Trustees at the same election.~~ **The odd number components shall elect in the odd number years and the even number components shall elect in the even number years.**

2.4.2 The term for the Trustee~~(s)~~ will commence immediately following the ODHA ~~Annual Session~~ **House of Delegates** Installation.

To Read:

ARTICLE X ELECTIVE OFFICERS

Section 2. Term of Elective Officers

2.4 The Component Trustee shall be elected by their local Component to serve for a two (2) year term, or until their successor assumes office.

2.4.1 The Trustee will be elected during spring elections. The odd number components shall elect in the odd number years and the even number components shall elect in the even number years.

2.4.2 The term for the Trustee will commence immediately following the ODHA House of Delegates Installation.

Amend Article X Elective Officers, Section 3. Vacancies, Section 3.6 by striking “(s)”

ARTICLE X ELECTIVE OFFICERS

Section 3. Vacancies

3.6 In the event of a vacancy in the office of Component Trustee~~(s)~~ prior to the Annual Session of this Association, the Component, with approval of the Board of Trustees, shall appoint a successor.

To Read:

ARTICLE X ELECTIVE OFFICERS

Section 3. Vacancies

3.6 In the event of a vacancy in the office of Component Trustee prior to the Annual Session of this Association, the Component, with approval of the Board of Trustees, shall appoint a successor.

JUSTIFICATION: Since ODHA changed the Component boundaries, the Components have been having a hard time finding the number of Trustees that are allotted to them by the Bylaws. Reducing the number of trustees back to one Trustee for each Component evens out the Board so all the Components get equal representation. This is the way Robert’s Rules intends a Board to be run.

This will commence starting with 2024 House of Delegates Installation. We would kindly ask if a Component has already elected two, that the Component decides who is installed and the other come to the BOTs to be mentored. The redistricting map from 2016 has the Component numbers listed. The numbers of the Components are as follows: 1- Dayton, 2- Cincinnati, 3- Columbus, 4- Cleveland, 5- Northwestern, 6- Toledo, 7- Stark Collaborative, 8- Tri-County, 9- Northeastern.

Submitted by: Policy and Bylaws Council

Person to contact: Gretchen Matty
Email: madmattyrdh@gmail.com
Cell Phone: 419-670-2760

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
 - Considers inappropriate as administrative or procedural matter
 - Considers this an ongoing procedure
 - Considers in conflict with Bylaws
 - Considers in conflict with existing Policy
 - Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

Adopt Refer Reject Amend

ODHA PROPOSED BYLAW #3 AMENDMENT HOD 2024

BE IT RESOLVED THAT ODHA: **Amend Article XII Election Procedures, Section 1 Nominations of Candidates for Offices to be filled by House of Delegates** by striking “Candidates for ODHA Offices shall not serve on the Nominating Committee” and inserting “House of Delegates” after the word the and “Nominating Committee Members may be a write-in candidate and/or may run for ODHA Offices from the House of Delegates floor.” after floor

ARTICLE XII ELECTION PROCEDURES

Section 1. Nominations of Candidates for Offices to be filled by House of Delegates

The Nominating Committee shall consist of the three most recent Past-Presidents still in good standing as members of the Association and two elected members. The House of Delegates shall elect the two Voting members to serve on this committee for a two-year term. These members will be elected in alternating years. The Chair of the Nominating Committee shall be designated by the President. ~~Candidates for ODHA Offices shall not serve on the Nominating Committee.~~ This standing committee shall strive to present at least two (2) qualified candidates for each office for which there shall be a vacancy. Additional nominations of qualified individuals may be made from the **House of Delegates** floor. **Nominating Committee Members may be a write-in candidate and/or may run for ODHA Offices from the House of Delegates floor.** Write-in candidates will be accepted as provided in these Bylaws.

- 1.1 Must file a written declaration of intent with the Speaker of the House at least 24 hours prior to balloting.
- 1.2 Must provide a written statement of intent to each component. A copy of this statement shall be included with reference committee reports.
- 1.3 Must be available to discuss issues with each component.
- 1.4 All ineligible candidates' names written on the ballot will not be read nor recorded

To read:

ARTICLE XII ELECTION PROCEDURES

Section 1. Nominations of Candidates for Offices to be filled by House of Delegates

The Nominating Committee shall consist of the three most recent Past-Presidents still in good standing as members of the Association and two elected members. The House of Delegates shall elect the two Voting members to serve on this committee for a two-year term. These members will be elected in alternating years. The Chair of the Nominating Committee shall be designated by the President. This standing committee shall strive to present at least two (2) qualified candidates for each office for which there shall be a vacancy. Additional nominations of qualified individuals may be made from the House of Delegates floor. **Nominating Committee Members may be a write-in candidate and/or may run for ODHA Offices from the House of Delegates floor.** Write-in candidates will be accepted as provided in these Bylaws.

- 1.1 Must file a written declaration of intent with the Speaker of the House at least 24 hours prior to balloting.
- 1.2 Must provide a written statement of intent to each component. A copy of this statement shall be included with reference committee reports.

1.3 Must be available to discuss issues with each component.

1.4 All ineligible candidates' names written on the ballot will not be read nor recorded

JUSTIFICATION: Nominating Committee members have no advantage when being nominated from the House of Delegate floor or being a write in candidate. At that time, it is no longer a conflict to run. This will allow Nominating Committee members to run for positions that they otherwise could not run for.

Submitted by: Deborah Stevens

Person to contact: Deborah Stevens

Email: debstevensrdh@gmail.com

Cell Phone: 614-354-4679

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

Adopt Refer Reject Amend

ODHA PROPOSED BYLAW AMENDMENT #4 HOD 2024

BE IT RESOLVED THAT ODHA: **Amend ARTICLE XIII Meetings and Procedures, Section 3 Quorum** by deleting “of the House of Delegates, the Board of Trustees, a District caucus, or a committee eligible to vote” and inserting “who are” after members and “for the transaction of business at any duly called Association meeting” after quorum.

ARTICLE XIII MEETINGS AND PROCEDURES

Section 3. Quorum

A majority of the members ~~of the House of Delegates, the Board of Trustees, a District caucus, or a committee~~ **who are** eligible to vote shall constitute a quorum **for the transaction of business at any duly called Association meeting**. In the absence of a quorum, those voting members present may adjourn the meeting until such time as a quorum is present.

To read:

ARTICLE XIII MEETINGS AND PROCEDURES

Section 3. Quorum

A majority of the members who are eligible to vote shall constitute a quorum for the transaction of business at any duly called Association meeting. In the absence of a quorum, those voting members present may adjourn the meeting until such time as a quorum is present.

JUSTIFICATION: The current language lists some of the different types of meetings ODHA may have. This language will clarify that a quorum is always a majority for all Association meetings. This also clarifies that it must be a quorum of those who are eligible to vote. Many of our meetings have voting members present, but their position may not qualify for them to cast a vote.

Submitted by: Speaker of the House

Person to contact: Deborah Stevens
Email: debstevensrdh@gmail.com
Cell Phone: (614) 354-4679

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
 - Considers inappropriate as administrative or procedural matter
 - Considers this an ongoing procedure
 - Considers in conflict with Bylaws
 - Considers in conflict with existing Policy
 - Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

- Adopt Refer Reject Amend

ODHA PROPOSED BYLAW AMENDMENT #5 HOD 2024

BE IT RESOLVED THAT ODHA: **Amend Article XVI Councils, Committees and Consultants** by striking “chairman” and adding “chair” in its place, adding “and shall preside over all council meetings” after Trustee, striking “Consultants:”

ARTICLE XVI COUNCILS, COMMITTEES AND CONSULTANTS

Section 1. Classification and Duties

1.1 Councils - Each council shall be composed of at least one member of each committee that functions within said council.

1.1.1 The ~~chairman~~ **chair** shall be appointed by the President of ODHA with a majority vote of the Board of Trustees **and shall preside over all council meetings.**

1.1.2 A secretary shall be appointed by the ~~chairman~~ **chair.**

1.1.3 ~~Consultants:~~ All councils of this association may at any time request the President to appoint one (1) or more consultants when the need for special assistance can be demonstrated.

To Read:

ARTICLE XVI COUNCILS, COMMITTEES AND CONSULTANTS

Section 1. Classification and Duties

1.1 Councils - Each council shall be composed of at least one member of each committee that functions within said council.

1.1.1 The **chair** shall be appointed by the President of ODHA with a majority vote of the Board of Trustees and shall preside over all council meetings.

1.1.2 A secretary shall be appointed by the **chair.**

1.1.3 All councils of this association may at any time request the President to appoint one (1) or more consultants when the need for special assistance can be demonstrated.

JUSTIFICATION: The Council wanted to remove the gender-specific wording and also moved wording from Section 4 to the proper place in the Bylaws.

Submitted by: Policy and Bylaws Council

Person to contact: Gretchen Matty

Email: madmattyrdh@gmail.com

Cell Phone: (419) 670-2760

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
 - Considers inappropriate as administrative or procedural matter
 - Considers this an ongoing procedure
 - Considers in conflict with Bylaws
 - Considers in conflict with existing Policy
 - Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

- Adopt Refer Reject Amend

ODHA PROPOSED BYLAW AMENDMENT #6 HOD 2024

BE IT RESOLVED THAT ODHA: **Amend Article XVI Councils, Committees and Consultants** by striking “scope” and adding “duties and responsibilities”, deleting section 1.6.3 and 1.6.5 and adding new 1.6.3 “Each council chair shall be responsible for providing a report of their council at each Board meeting and for the Annual Report.”

ARTICLE XVI COUNCILS, COMMITTEES AND CONSULTANTS

Section 1. Classification and Duties

1.6 Responsibilities of Councils

- 1.6.1 Review the ~~scopes~~ **duties and responsibilities** of each committee within the council.
- 1.6.2 Set the goals and plans for the collective committees within its ~~scope~~ **duties and responsibilities**.
- 1.6.3 ~~Prepare one report for the collective committees within its scope for each Board meeting and Annual Session.~~ **Each council chair shall be responsible for providing a report of their council at each Board meeting and for the Annual Report.**
- 1.6.4 Be responsible for all administrative functions of each committee within its ~~scope~~ **duties and responsibilities**.
- 1.6.5 ~~Each council must meet or communicate in some way at least two (2) weeks prior to each Board meeting.~~

To Read:

ARTICLE XVI COUNCILS, COMMITTEES AND CONSULTANTS

Section 1. Classification and Duties

1.6 Responsibilities of Councils

- 1.6.1 Review the **duties and responsibilities** of each committee within the council.
- 1.6.2 Set the goals and plans for the collective committees within its **duties and responsibilities**.
- 1.6.3 **Each council chair shall be responsible for providing a report of their council at each Board meeting and for the Annual Report.**
- 1.6.4 **Be responsible for all administrative functions of each committee within its duties and responsibilities.**

JUSTIFICATION: We aligned the wording with the Procedures Manual and added wording from Section 4 to the proper place in the Bylaws.

Submitted by: Policy and Bylaws Council

Person to contact: Gretchen Matty

Email: madmattyrdh@gmail.com

Cell Phone: (419) 670-2760

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
 - Considers inappropriate as administrative or procedural matter
 - Considers this an ongoing procedure
 - Considers in conflict with Bylaws
 - Considers in conflict with existing Policy
 - Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

- Adopt Refer Reject Amend

ODHA PROPOSED BYLAW AMENDMENT #7 HOD 2024

BE IT RESOLVED THAT ODHA: **Delete Section 4 under Article XVI Councils, Committees and Consultants**

ARTICLE XVI COUNCILS, COMMITTEES AND CONSULTANTS

Section 4. Responsibilities of Council Chairperson

- 4.1 Preside at all meetings.
- 4.2 Appoint a secretary to record all actions and decisions.
- 4.3 Prepare one report for each Board meeting and Annual Session.
- 4.4 Be present and report at all Board meetings the decisions and actions of the council. Submit in writing the recommendations or resolutions for the Board to review. Be able to provide background information concerning the matter to be discussed.

JUSTIFICATION: The pertinent information from this section was added to the previous sections. The rest of the information does not belong in the ODHA Bylaws. This information is in the Procedures Manual.

Submitted by: Policy and Bylaws

Person to contact: Gretchen Matty, RDH, BAS
Email: madmattyrdh@gmail.com
Cell Phone: 419-670-2760

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

- Adopt Refer Reject Amend

ODHA PROPOSED RESOLUTION #1 HOD 2024

BE IT RESOLVED THAT ODHA: Adopts the following policy:

The Ohio Dental Hygienists’ Association recommends limiting the daily intake of free sugars and supports the recommendations of the FDI World Dental Federation Position on Free Sugars

JUSTIFICATION:

As noted in the FDI World Dental Federation Position on Free Sugars (see attached), untreated caries is a major oral health concern worldwide with 2 billion cases affecting permanent teeth and 510 million cases affecting primary teeth. Excessive consumption of sugars from snacks, processed foods, and sugar-sweetened beverages (SSB) is a major risk factor for this oral disease as well as for cardiovascular disease, cancer, obesity, and diabetes.

Free sugars offer little nutritional value but are often added to foods and drinks. Free sugars include monosaccharides such as glucose and fructose and disaccharides such as sucrose which may be present in honey, syrups, fruit juices and fruit juice concentrates. Although the World Health Organization recommends the daily intake of free sugars be limited to 12 teaspoons for adults and 6 teaspoons for children, the FDI notes that a further reduction to 6 teaspoons for adults and 3 teaspoons for children and limiting exposure of infants and toddlers to free sugars in their diets before the age of 24 months would provide improved health benefits including minimize the risk of dental caries.

This policy was adopted at the 101st American Dental Hygienist Association House of Delegates.

Submitted by: ADHA Delegates

Person to contact: Deborah Stevens
Email: debstevensrdh@gmail.com
Cell Phone: (614) 354-4679

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

- Adopt Refer Reject Amend

ODHA PROPOSED RESOLUTION #2 HOD 2024

BE IT RESOLVED THAT ODHA adopt the following definition for the Glossary:

Free Sugars: Monosaccharides and disaccharides added to foods and drinks by the manufacturer, cook or consumer, and sugars naturally present in honey, syrups, fruit juices and fruit juice concentrates.

JUSTIFICATION: This definition is consistent with the World Health Organization definition of free sugars in their Webpage calling for countries to reduce sugar intake. If the Proposed Resolution that proposes a policy recommending limiting dietary free sugars is adopted, a definition of free sugars should also exist in the policy manual.

This definition was adopted at the 101st American Dental Hygienist Association House of Delegates.

Submitted by: ADHA Delegates

Person to contact: Deborah Stevens
Email: debstevensrdh@gmail.com
Cell Phone: (614) 354-4679

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

Adopt Refer Reject Amend

ODHA PROPOSED RESOLUTION #3 HOD 2024

BE IT RESOLVED THAT ODHA: adopt the following policy:

The Ohio Dental Hygienists' Association supports dental hygienists performing therapeutic and cosmetic injections within the dental hygienist scope of practice.

JUSTIFICATION:

Dental Hygienists are well educated in head and neck anatomy and are skilled in performing intraoral injections. Treatment with botulinum toxin, dermal fillers, and other cosmetic materials are widely viewed as safe and effective. There are no long term or life-threatening adverse effects related to botulinum toxin treatment for cosmetic injections. The risk of possible complications can be reduced by means of a planned injection. Dental hygienists currently make these same determinations when performing local anesthesia. There are states that currently allow dental hygienists to administer cosmetic and therapeutic injections.

This policy was adopted at the 101st American Dental Hygienist Association House of Delegates.

Submitted by: ODHA Legislative Committee

Person to contact: Ann Naber, RDH, BS, LC Chair

Email: nrdhuc74@yahoo.com

Cell Phone: 937-620-4748

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

- Adopt Refer Reject Amend

ODHA PROPOSED RESOLUTION #4 HOD 2024

BE IT RESOLVED THAT ODHA adopt the following policy:

The Ohio Dental Hygienists' Association advocates for the pursuit of professional autonomy and affirms the profession has the responsibility to have full authority for its own professional standards of education, practice, legislation, licensure, and discipline.

JUSTIFICATION: ODHA has a definition of professional autonomy but no policy that supports programs and actions for the profession and Association.

This policy was adopted at the 101st American Dental Hygienist Association House of Delegates.

Submitted by: ADHA Delegates

Person to contact: Deborah Stevens

Email: debstevensrdh@gmail.com

Cell Phone: (614) 354-4679

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

Adopt Refer Reject Amend

2024 Current Budget (Proposed and Actual) through September 28, 2024

Totals:	\$ 110,950.15	\$ 110,950.15	\$ 28,568.10	\$ 37,002.08
+/- Income vs. Expense:		\$ -		\$ (8,433.98)

ODHA Comparative Budget	2024 Projected		2024 Actual	
	Income	Expense	Income	Expense
01.Income	\$ 32,010.00	\$ -	\$ 15,644.89	\$ -
1 Dues ('24 Members 400 @ \$80)	\$ 32,000.00	\$ -	\$ 15,638.41	\$ -
2 Interest	\$ 10.00	\$ -	\$ 6.48	\$ -
02.Executive Committee Expenses	\$ 1,178.00	\$ 4,010.00	\$ 1,132.00	\$ 2,573.91
1 ODHA Pres/Past Pres Pin	\$ -	\$ 30.00	\$ -	\$ -
2 Admin. Asst. Review Committee	\$ -	\$ -	\$ -	\$ -
3 Finance Committee	\$ -	\$ 80	\$ -	\$ -
4 Audit	\$ -	\$ -	\$ -	\$ -
5 Dental Hygiene Program Visits	\$ -	\$ 800.00	\$ -	\$ 440.91
6 Leadership Retreat	\$ 250.00	\$ 250.00	\$ 250.00	\$ 750.00
7 Honorarium President	\$ -	\$ 1,000.00	\$ -	\$ -
8 Honorarium Treasurer	\$ -	\$ 200.00	\$ -	\$ -
9 Dental Team Summit-2024	\$ -	\$ -	\$ -	\$ -
10 D&O Insurance	\$ 928.00	\$ 1,400.00	\$ 882.00	\$ 1,383.00
11 Liability Insurance	\$ -	\$ 250.00	\$ -	\$ -
03.ADHA Delegates	\$ -	\$ 50.00	\$ -	\$ -
1 Attend District V (gifts)	\$ -	\$ 50.00	\$ -	\$ -
2 Attend Annual Session	\$ -	\$ -	\$ -	\$ -
04.Annual Session Council	\$ 39,480.00	\$ 39,480.00	\$ 4,882.29	\$ -
1 Registration	\$ 20,710.00	\$ 600.00	\$ -	\$ -
2 House of Delegates	\$ -	\$ 800.00	\$ -	\$ -
3 Sponsorship/Exhibits	\$ 17,500.00	\$ -	\$ 4,882.29	\$ -
4 Awards	\$ -	\$ 750.00	\$ -	\$ -
5 Venue	\$ -	\$ 33,420.00	\$ -	\$ -
6 Student Program	\$ -	\$ 600.00	\$ -	\$ -
7 Accomodations	\$ -	\$ 3,110.00	\$ -	\$ -
8 Council Operating Expenses	\$ -	\$ 200.00	\$ -	\$ -
9 Miscellaneous	\$ 1,270.00	\$ -	\$ -	\$ -

05. Central Office		\$ -	\$ 9,943.00	\$ -	\$ 3,569.24
1	Central Office Operating Expenses	\$ -	\$ 2,000.00	\$ -	\$ 1,298.90
2	Virtual Platform/ZOOM	\$ -	\$ 162.00	\$ -	\$ 171.89
3	Social Media Marketing	\$ -	\$ 100.00	\$ -	\$ 15.00
4	Admin. Asst.	\$ -	\$ 6,306.00	\$ -	\$ 1,896.45
5	Insurance Bonding	\$ -	\$ 200.00	\$ -	\$ 187.00
6	Accounting Fees	\$ -	\$ 475.00	\$ -	\$ -
7	Accomadations	\$ -	\$ 50.00	\$ -	\$ -
8	Legal Fees	\$ -	\$ 500.00		
9	Bank Fees	\$ -	\$ 50.00	\$ -	\$ -
10	Charitable Registration (Attorney General)	\$ -	\$ 100.00	\$ -	\$ -
06. Continuing Education Council		\$ 15,500.00	\$ 3,960.00	\$ 6,150.61	\$ 4,564.49
1	Online Courses	\$ 4,000.00	\$ 560.00	\$ -	\$ -
2	Classroom Courses	\$ 3,000.00	\$ 400.00	\$ -	\$ -
3	Ohio RDH Symposium	\$ 6,000.00	\$ 2,500.00	\$ 4,137.17	\$ 4,564.49
4	ODHA Approved CE Speaker	\$ 500.00	\$ -	\$ -	\$ -
5	Sponsorship/Exhibits	\$ 2,000.00	\$ -	\$ 2,013.44	\$ -
6	CE Course Approval	\$ -	\$ -	\$ -	\$ -
7	Council Operating Expenses	\$ -	\$ 500.00	\$ -	\$ -
07. Executive Council		\$ -	\$ 1,650.00	\$ -	\$ 233.83
1	Immediate Past President	\$ -	\$ 200.00	\$ -	\$ -
2	President	\$ -	\$ 500.00	\$ -	\$ 233.83
3	President Elect	\$ -	\$ 200.00	\$ -	\$ -
4	Vice President	\$ -	\$ 200.00	\$ -	\$ -
5	Secretary	\$ -	\$ 200.00	\$ -	\$ -
6	Treasurer	\$ -	\$ 200.00	\$ -	\$ -
7	Speaker	\$ -	\$ 150.00	\$ -	\$ -
08. GR Council		\$ 282.15	\$ 805.00	\$ 482.15	\$ 942.61
1	Advocacy Day	\$ 282.15	\$ 400.00	\$ 482.15	\$ 942.61
2	Council Operating Expenses	\$ -	\$ 160.00	\$ -	\$ -
3	Legislative Committee	\$ -	\$ 125.00	\$ -	\$ -
4	Attend OSDB/OSDB Liaison	\$ -	\$ 120.00	\$ -	\$ -
5	Attend Laws and Rules/ L & R Liaison	\$ -	\$ -	\$ -	\$ -
6	Statewide Policy Liaison	\$ -	\$ -	\$ -	\$ -
7	Legislative Contact	\$ -	\$ -	\$ -	\$ -
8	Promote Self Regulation	\$ -	\$ -	\$ -	\$ -
9	Collaborative Efforts	\$ -	\$ -	\$ -	\$ -
09. Member Services Council		\$ 21,000.00	\$ 1,460.00	\$ 195.10	\$ 446.16
1	Maintain Website	\$ 1,000.00	\$ 750.00	\$ 195.10	\$ 446.16
2	Component Membership	\$ -	\$ -	\$ -	\$ -
3	Promote Communication	\$ -	\$ -	\$ -	\$ -
4	Database Management	\$ -	\$ -	\$ -	\$ -
5	Historical Display	\$ -	\$ -	\$ -	\$ -
6	Council Operating Expenses	\$ -	\$ 120.00	\$ -	\$ -
7	Membership Booth /Promotion Membership	\$ -	\$ 590.00	\$ -	\$ -
8	Corporate Sponsorship (onDiem Contract)	\$ 20,000.00	\$ -	\$ -	\$ -
10. Policy and Bylaws Council		\$ -	\$ 260.00	\$ -	\$ -
1	ODHA House of Delegates	\$ -	\$ -	\$ -	\$ -
2	Council Operating Expenses	\$ -	\$ 260.00	\$ -	\$ -
11. Political Action		\$ -	\$ 49,200.00	\$ -	\$ 24,600.00
1	Lobbyist	\$ -	\$ 49,200.00	\$ -	\$ 24,600.00
2	ODA Annual Session	\$ -	\$ -	\$ -	\$ -
3	Member Relations	\$ -	\$ -	\$ -	\$ -
12. Student Council		\$ -	\$ 120.00	\$ -	\$ -
1	Prospective Grad. Member Packet	\$ -	\$ -	\$ -	\$ -
2	Student Transition	\$ -	\$ -	\$ -	\$ -
3	Student Inclusion	\$ -	\$ -	\$ -	\$ -
4	Student Orientation	\$ -	\$ -	\$ -	\$ -
5	Council Operating Expenses	\$ -	\$ 120.00	\$ -	\$ -
13. Misc		\$ 1,500.00	\$ 12.15	\$ 81.06	\$ 71.84
1	Misc.	\$ -	\$ 12.15	\$ 81.06	\$ 71.84
2	Fundraising	\$ 1,500.00	\$ -	\$ -	\$ -

2024-2025 Comparative Budget

Totals: \$ 110,950.15			Totals: \$ 101,700.00		
+/- Income vs. Expense: \$ -			+/- Income vs. Expense: \$ -		
		2024		2025	
		Projected		Projected	
ODHA Comparative Budget		Income		Income	
		Expense		Expense	
01.Income	\$ 32,010.00	\$ -	01.Income	\$ 35,560.00	\$ -
1 Dues ('24 Members 400 @ \$80)	\$ 32,000.00	\$ -	1 Dues ('25 Members 395@ \$90)	\$ 35,550.00	\$ -
2 Interest	\$ 10.00	\$ -	2 Interest	\$ 10.00	\$ -
02.Executive Committee Expenses	\$ 1,178.00	\$ 4,010.00	02.Executive Committee Expenses	\$ 1,420.00	\$ 3,700.00
1 ODHA Pres/Past Pres Pin	\$ -	\$ 30.00	1 ODHA Pres/Past Pres Pin	\$ -	\$ 30.00
2 Admin. Asst. Review Committee	\$ -	\$ -	2 Admin. Asst. Review Committee	\$ -	\$ -
3 Finance Committee	\$ -	\$ 80	3 Finance Committee	\$ -	\$ 50.00
4 Audit	\$ -	\$ -	4 Audit	\$ -	\$ -
5 Dental Hygiene Program Visits	\$ -	\$ 800.00	5 Dental Hygiene Program Visits	\$ -	\$ 250.00
6 Leadership Retreat	\$ 250.00	\$ 250.00	6 Leadership Retreat	\$ 250.00	\$ 250.00
7 Honorarium President	\$ -	\$ 1,000.00	7 Honorarium President	\$ -	\$ 1,000.00
8 Honorarium Treasurer	\$ -	\$ 200.00	8 Honorarium Treasurer	\$ -	\$ 200.00
9 Dental Team Summit-2024	\$ -	\$ -	9 Dental Team Summit-2025	\$ -	\$ -
10 D&O Insurance	\$ 928.00	\$ 1,400.00	10 D&O Insurance	\$ 1,170.00	\$ 1,670.00
11 Liability Insurance	\$ -	\$ 250.00	11 Liability Insurance	\$ -	\$ 250.00
03.ADHA Delegates	\$ -	\$ 50.00	03.ADHA Delegates	\$ -	\$ 50.00
1 Attend District V (gifts)	\$ -	\$ 50.00	1 Attend District V (gifts)	\$ -	\$ -
2 Attend Annual Session	\$ -	\$ -	2 Attend Annual Session	\$ -	\$ 50.00
04.Annual Session Council	\$ 39,480.00	\$ 39,480.00	04.Annual Session Council	\$ 31,970.00	\$ 31,870.00
1 Registration	\$ 20,710.00	\$ 600.00	1 Registration	\$ 20,200.00	\$ 600.00
2 House of Delegates	\$ -	\$ 800.00	2 House of Delegates	\$ -	\$ 800.00
3 Sponsorship/Exhibits	\$ 17,500.00	\$ -	3 Sponsorship/Exhibits	\$ 10,500.00	\$ -
4 Awards	\$ -	\$ 750.00	4 Awards	\$ -	\$ 800.00
5 Venue	\$ -	\$ 33,420.00	5 Venue	\$ -	\$ 26,335.00
6 Student Program	\$ -	\$ 600.00	6 Student Program	\$ -	\$ 600.00
7 Accomodations	\$ -	\$ 3,110.00	7 Accomodations	\$ -	\$ 2,000.00
8 Council Operating Expenses	\$ -	\$ 200.00	8 Council Operating Expenses	\$ -	\$ 100.00
9 Miscellaneous	\$ 1,270.00	\$ -	9 Ticket Auction	\$ 1,270.00	\$ 635.00
05.Central Office	\$ -	\$ 9,943.00	05.Central Office	\$ -	\$ 9,890.00

1	Central Office Operating Expenses	\$ -	\$ 2,000.00
2	Virtual Platform/ZOOM	\$ -	\$ 162.00
3	Social Media Marketing	\$ -	\$ 100.00
4	Admin. Asst.	\$ -	\$ 6,306.00
5	Insurance Bonding	\$ -	\$ 200.00
6	Accounting Fees	\$ -	\$ 475.00
7	Accomadations	\$ -	\$ 50.00
8	Legal Fees	\$ -	\$ 500.00
9	Bank Fees	\$ -	\$ 50.00
10	Charitable Registration (Attorney	\$ -	\$ 100.00

06.Continuing Education Council		\$ 15,500.00	\$ 3,960.00
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1	Online Courses	\$ 4,000.00	\$ 560.00
2	Classroom Courses	\$ 3,000.00	\$ 400.00
3	Ohio RDH Symposium	\$ 6,000.00	\$ 2,500.00
4	ODHA Approved CE Speaker	\$ 500.00	\$ -
5	Sponsorship/Exhibits	\$ 2,000.00	\$ -
6	CE Course Approval	\$ -	\$ -
7	Council Operating Expenses	\$ -	\$ 500.00

07. Executive Council		\$ -	\$ 1,650.00
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1	Immediate Past President	\$ -	\$ 200.00
2	President	\$ -	\$ 500.00
3	President Elect	\$ -	\$ 200.00
4	Vice President	\$ -	\$ 200.00
5	Secretary	\$ -	\$ 200.00
6	Treasurer	\$ -	\$ 200.00
7	Speaker	\$ -	\$ 150.00

08.GR Council		\$ 282.15	\$ 805.00
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1	Advocacy Day	\$ 282.15	\$ 400.00
2	Council Operating Expenses	\$ -	\$ 160.00
3	Legislative Committee	\$ -	\$ 125.00
4	Attend OSDB/OSDB Liaison	\$ -	\$ 120.00
5	Attend Laws and Rules/ L & R Liais	\$ -	\$ -
6	Statewide Policy Liaison	\$ -	\$ -
7	Legislative Contact	\$ -	\$ -

1	Central Office Operating Expenses	\$ -	\$ 2,000.00
2	Virtual Platform/ZOOM	\$ -	\$ 172.00
3	Social Media Marketing	\$ -	\$ 100.00
4	Admin. Asst.	\$ -	\$ 6,306.00
5	Insurance Bonding	\$ -	\$ 187.00
6	Accounting Fees	\$ -	\$ 475.00
7	Accomodations/ Meals	\$ -	\$ 50.00
8	Legal Fees	\$ -	\$ 500.00
9	Bank Fees	\$ -	\$ 50.00
10	Charitable Registration (Attorney	\$ -	\$ 50.00

06.Continuing Education Council		\$ 8,000.00	\$ 1,530.00
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1	Online Courses	\$ 2,500.00	\$ 490.00
2	Classroom Courses	\$ 1,400.00	\$ 400.00
3	Ohio RDH Symposium	\$ 3,600.00	\$ 540.00
4	ODHA Approved CE Speaker	\$ 500.00	\$ -
5	Sponsorship/Exhibits	\$ -	\$ -
6	CE Course Approval	\$ -	\$ -
7	Council Operating Expenses	\$ -	\$ 100.00

07. Executive Committee		\$ -	\$ 800.00
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1	Immediate Past President	\$ -	\$ 100.00
2	President	\$ -	\$ 200.00
3	President Elect	\$ -	\$ 100.00
4	Vice President	\$ -	\$ 100.00
5	Secretary	\$ -	\$ 100.00
6	Treasurer	\$ -	\$ 100.00
7	Speaker	\$ -	\$ 100.00

08.GR Council		\$ -	\$ 1,145.00
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1	Advocacy Day	\$ -	\$ 1,000.00
2	Legislative Committee	\$ -	\$ 25.00
3	Attend OSDB/OSDB Liaison	\$ -	\$ 120.00
4	Attend Laws and Rules/ L & R Liais	\$ -	\$ -
5	Statewide Policy Liaison	\$ -	\$ -
6	Legislative Contact	\$ -	\$ -
7	Promote Self Regulation	\$ -	\$ -

8	Promote Self Regulation	\$ -	\$ -
9	Collaborative Efforts	\$ -	\$ -

09.Member Services Council		\$ 21,000.00	\$ 1,460.00
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1	Maintain Website	\$ 1,000.00	\$ 750.00
2	Component Membership	\$ -	\$ -
3	Promote Communication	\$ -	\$ -
4	Database Management	\$ -	\$ -
5	Historical Display	\$ -	\$ -
6	Council Operating Expenses	\$ -	\$ 120.00
7	Membership Booth /Promotion M	\$ -	\$ 590.00
8	Corporate Sponsorship (onDiem C	\$ 20,000.00	\$ -

10.Policy and Bylaws Council		\$ -	\$ 260.00
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1	ODHA House of Delegates	\$ -	\$ -
2	Council Operating Expenses	\$ -	\$ 260.00

11.Political Action		\$ -	\$ 49,200.00
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1	Lobbyist	\$ -	\$ 49,200.00
2	ODA Annual Session	\$ -	\$ -
3	Member Relations	\$ -	\$ -

12.Student Council		\$ -	\$ 120.00
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1	Prospective Grad. Member Packet	\$ -	\$ -
2	Student Transition	\$ -	\$ -
3	Student Inclusion	\$ -	\$ -
4	Student Orientation	\$ -	\$ -
5	Council Operating Expenses	\$ -	\$ 120.00

13.Misc		\$ 1,500.00	\$ 12.15
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1	Misc.	\$ -	\$ 12.15
2	Fundraising	\$ 1,500.00	\$ -

8	Collaborative Efforts	\$ -	\$ -
9	Council Operating Expenses	\$ -	\$ 100.00

09.Member Services Council		\$ 20,750.00	\$ 770.00
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1	Maintain Website	\$ 750.00	\$ 470.00
2	Component Membership	\$ -	\$ -
3	Promote Communication	\$ -	\$ -
4	Database Management	\$ -	\$ -
5	Historical Display	\$ -	\$ -
6	Council Operating Expenses	\$ -	\$ 100.00
7	Membership Booth /Promotion M	\$ -	\$ 200.00
8	Corporate Sponsorship (onDiem C	\$ 20,000.00	\$ -

10.Policy and Bylaws Council		\$ -	\$ 145.00
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1	ODHA House of Delegates	\$ -	\$ -
2	Council Operating Expenses	\$ -	\$ 145.00

11.Political Action		\$ -	\$ 49,200.00
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1	Lobbyist	\$ -	\$ 49,200.00
2	ODA Annual Session	\$ -	\$ -
3	Member Relations	\$ -	\$ -

12.Student Council		\$ -	\$ 100.00
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1	Prospective Grad. Member Packet	\$ -	\$ -
2	Student Transition	\$ -	\$ -
3	Student Inclusion	\$ -	\$ -
4	Student Orientation	\$ -	\$ -
5	Council Operating Expenses	\$ -	\$ 100.00

13.Misc		\$ 4,000.00	\$ 2,500.00
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1	Misc.	\$ -	\$ -
2	Fundraising	\$ 4,000.00	\$ 2,500.00

**REFERENCE COMMITTEE
TESTIMONY**

Reference Committee: _____

PR or PBY No: _____

Subject of PR or PBY: _____

____ I agree with the above resolution

____ I disagree with the above resolution

Amendment or discussion :

Submitted by: _____

Representing: _____

Phone: _____

Email: _____

Verbal _____

Written Only _____

**TESTIMONY TO
A FORUM**

These forms are for members to voice comments and concerns. Once received, the forms will be dispersed to the correct ODHA entity (Council, Committee, etc.) for review and brought to the BOT for discussion.

Subject: _____

Amendment or discussion: _____

Submitted by: _____

Representing: _____

Cellphone # _____

Email address: _____



Ohio
DENTAL HYGIENISTS'
ASSOCIATION

Candidate's Brochure 2024-2025

PRESENTED BY NOMINATING COMMITTEE

Molly Kennedy - Chair

Jennifer Pieren

Chris Immormino

Shannon Sweeney

Kelly Oberg

CANDIDATES FOR OFFICE

PRESIDENT ELECT: Justin Nance

VICE-PRESIDENT: Stephanie Springfield

SECRETARY: Tia Parr

TREASURER: Maddie Dulaney

ADHA 3-YEAR DELEGATE: Suzanne Smith

ADHA 1-YEAR DELEGATE: Justin Nance
(electing two) Tia Parr

ADHA ALTERNATE DELEGATE: Miranda Flaughner White
(electing one)

NOMINATING COMMITTEE: VACANT

*****ALL CANDIDATES ARE LISTED IN ALPHABETICAL ORDER****

PRESIDENT-ELECT

ELECTION: President-Elect is elected by the House of Delegates (HOD) in accordance with the Bylaws.

TERM: One year with the understanding that the following year, the position of President will be assumed, then the following year as Immediate Past President.

DUTIES AND RESPONSIBILITIES: Shall include but not limited to:

1. Serve as a member of the Board of Trustees (BOT).
2. Serve as a member of the Executive Committee, Administrative Assistant Review Committee, Finance Committee, Nominating Committee and Legislative Committee.
3. Serve as the Liaison to the Government Relations Council.
4. Review the Procedures Manual and submit revisions to the Policy and Bylaws Council.
6. Gain knowledge of the operation of the Association.
7. Perform duties and carry out responsibilities as delegated by the President.
8. Facilitate the Leadership Retreat and present the upcoming year's theme and goals.
9. Establish the Association calendar for the coming year.
10. Project President-Elect's budget for the next fiscal year.
11. Maintain a log of meetings attended for reporting.
12. Submit the updated Council Action Plan to the Treasurer 30 days prior to the Finance Meeting.
13. Compile the proposed Council Action Plan for distribution with the Annual Report.
14. Review the Lobbyist contract and give input on the yearly evaluation.
15. Attend the Dental Team Summit meeting.
16. Attend ADHA District V Presidents Meeting.
17. Select the Installation Officer for House of Delegates.
18. Collaborate on approval of the "ODHA BOT Highlights" and "Legislative Committee Highlights" before they are shared with the general membership.
19. Prepare and submit Pre-BOT Reports and an Annual Report.
20. Use personal email only for all ODHA business.
21. Prepare an interim Annual Report from Annual Reports deadline to the Annual Reports Chair to be included in the next year's Annual Report.

CANDIDATE FOR PRESIDENT-ELECT



NAME: Justin Nance, MSDH, RDH

COMPONENT: Northwestern

ODHA OFFICE FOR WHICH YOU HAVE ACCEPTED NOMINATION:
President-Elect

EDUCATIONAL BACKGROUND:

2024- Masters of Science in Dental Hygiene, University of New Mexico
2016- Bachelors of Science in Dental Hygiene, The Ohio State University
2008- Associate in Applied Science in Dental Hygiene, Rhodes State College

LOCAL COMPONENT EXPERIENCE:

2024-Present Chair, Hygienist of the Year Ad Hoc Committee
2024-Present Chair, Fundraising Committee
2023-Present Co-Chair, Continuing Education Council
2023-Present Treasurer
2022 Immediate Past President
2021 President
2020 President-Elect
2019, 2020 Secretary

ODHA EXPERIENCE (If Applicable):

2022-Present Board Advisor, Student Council
2022-Present Board Advisor, OH-HY-PAC
2020-2023 Co-Coordinator, Informative Poster Presentation
2020 Chair, Reference Committee
2019-Present Trustee
2019-2022 Board Advisor. Finance Committee
2018-Present Member, Academy of Dental Hygiene Studies
2018 Interim Trustee
2016-2018 Delegate
2019 Co-Chair, Reference Committee
2017, 2018 Member, Reference Committee

ADHA EXPERIENCE (If Applicable):

2020, 2023 Alternate Delegate
2022- Present Mentor (ADHA Mentor Match Program)

ADDITIONAL INFORMATION:

2024 Irene Navarre Advancement Award
2023 Gail Benninger Member Scholarship

2022-Present	Member, American Dental Education Association
2015-Present	Dental Hygiene Educator, Rhodes State College
2018-Present	Advisor, ADHA Student Chapter (Rhodes State College)
2018-Present	Member, Academy of Dental Hygiene Studies

PLATFORM STATEMENT:

I am honored to accept the nomination for President-Elect of the Ohio Dental Hygienists Association. My journey in dental hygiene, from earning my degrees at Rhodes State College, The Ohio State University, and the University of New Mexico, to my role as an educator at Rhodes State College, has been driven by a commitment to advancing our profession and improving patient care.

Throughout my involvement with ODHA, I've served in various capacities, from Trustee to President of my local component. These roles have given me a deep appreciation for the importance of advocacy, education, and community engagement in our profession.

VICE PRESIDENT

ELECTION: The Vice President is elected by the House of Delegates (HOD) in accordance with the Bylaws.

TERM: One year.

DUTIES AND RESPONSIBILITIES: Shall include but not be limited to:

1. Serve as a member of the Board of Trustees (BOT).
2. Serve as a member of the Executive Committee, Finance Committee and Legislative Committee.
3. Serve as liaison to the Annual Session Council.
4. Compile "ODHA BOT Highlights" and "Legislative Highlights" within two weeks and email to the Immediate Past President, President, and President-Elect for approval before emailing to BOT members for distribution to committee members and component members.
5. Coordinate and moderate Opening Ceremonies for Annual Session.
6. Coordinate all awards for Annual Session as well as accepting applications for the ODHA Outstanding Effort and ODHA Service Award.
7. Ensure all scholarship chairs update the contact information and current application dates by April 1st.
8. Order awards for Annual Session (ODHA Outstanding Effort Award; ODHA Service Award; 1st,2nd,3rd Poster Session Awards.)
9. Order Past President's pin.
10. Chair Legislative Luncheon for Annual Session.
11. Perform duties and carry out responsibilities as delegated by the President.
12. Submit the Annual Session agenda to Annual Reports Committee for inclusion in the Annual Reports.
13. Gain knowledge of the operation of the Association.
14. Project Vice President's budget for the next fiscal year.
15. Maintain log of meetings attended for reporting.
16. Prepare and submit Pre-BOT Reports and an Annual Report.
17. Use personal email only for all ODHA business.
18. Prepare an interim Annual Report from Annual Reports deadline to the Annual Reports Chair to be included in the next year's Annual Report.

CANDIDATE FOR VICE PRESIDENT



NAME: Stephanie Stringfield, BSDH, RDH

COMPONENT: Northwestern

ODHA OFFICE FOR WHICH YOU HAVE ACCEPTED NOMINATION:
Vice President

EDUCATIONAL BACKGROUND:

2009 Rhodes State College

Associate of Applied Science: Dental Hygiene

2023 The Ohio State University

Bachelor of Science: Dental Hygiene

Currently Enrolled at The University of New Mexico

Studying towards a Master's Degree in Dental Hygiene Education

LOCAL COMPONENT EXPERIENCE:

2008 – 2009	Student Delegate
2024 – 2025	President-Elect
2023 – 2024	Secretary
2023 – 2025	Delegate
2022 – 2023	Alternate Delegate

ODHA EXPERIENCE (If Applicable):

ODHA Leadership Retreat 2023, 2024

ODHA Annual Session 2022, 2023, 2024

ODHA Student Council Chair 2024

ODHA Advocacy Day 2024

ADHA EXPERIENCE (If Applicable):

Attended ADHA Annual Session 2023, 2024

PLATFORM STATEMENT:

I began my career as a dental hygienist in 2009, and at that time, I never really understood how important this “job” would be to me. It has molded me into the professional I am today and lit an ever-growing passion for personal growth and the longing to help others see their potential. I have been blessed with amazing mentors within the association and want to be that for others. I aim to see the Ohio Dental Hygiene Association thrive for all hygienists and the hygienists of the future. Being on the front line for this year’s Advocacy Day and watching history made this July when Governor Mike Dewine signed the Dentist and Dental Hygienist Compact into legislation was a highlight of my career. Being elected Vice President will allow me to gain more knowledge of the Ohio Dental Hygiene Association and take on a more active role in the Legislative Committee.

SECRETARY

ELECTION: The Secretary is elected by the House of Delegates (HOD) in accordance with the Bylaws.

TERM: One year.

DUTIES AND RESPONSIBILITIES: Shall include but not be limited to:

1. Serve as a member of the Board of Trustees (BOT).
2. Serve as a member of the Executive Committee and Finance Committee.
3. Serve as the Liaison to the Student Council.
 - a. Accurately record and distribute the minutes of all meetings.
 - b. Distribute Minutes within three (3) weeks after BOT meeting to all board members.
 - c. Submit to the Media Communication Chair for posting on the website in the “member only” section after approved by majority vote of the Board of Trustees.
 - d. Complete First HOD Minutes for approval at the 2nd HOD.
 - e. Complete and disperse Second HOD minutes to the BOT for their approval by majority vote at the January meeting.
4. Record in the Minutes of the Post-Annual Session BOT meeting the number of the year in a multiple year term in which that officer, ADHA delegate, or trustee is serving.
5. Perform duties and carry out responsibilities as delegated by the President.
6. Send Pre-BOT reports with agenda at least one week prior to BOT meetings.
7. Maintain a log of meetings attended for reporting.
8. Ensure that the Minute Search Committee Chair has all the Pre-BOT Reports, BOT and HOD minutes for the year to be kept on file indefinitely.
9. Maintain and update Association Directory.
10. Project Secretary’s budget for the next fiscal year.
11. Prepare and submit Pre-BOT Reports and an Annual Report.
12. Use personal email only for all ODHA business.
13. Prepare an interim Annual Report from Annual Reports deadline to the Annual Reports Chair to be included in the next year’s Annual Report.

CANDIDATE FOR SECRETARY



NAME: Tia Parr

COMPONENT: Cincinnati

ODHA OFFICE FOR WHICH YOU HAVE ACCEPTED NOMINATION:
Secretary

EDUCATIONAL BACKGROUND:

2011 DANB CDA Certification

2015 Associate Degree- General Business- University of Cincinnati
Blue Ash

2017 Associate of Science- Dental Hygiene University of Cincinnati
Blue Ash

2018 Bachelor of Technical and Applied Studies - Business

Administration and Management - University of Cincinnati Blue Ash

LOCAL COMPONENT EXPERIENCE:

2020-21 Cincinnati Alternate Delegate

2021-22 Cincinnati Delegate

2022-23 Cincinnati Vice President

2022-Present Cincinnati ODHA Trustee

2023-24 Cincinnati President Elect

2024-Present Cincinnati President

ODHA EXPERIENCE (If Applicable):

2022-present Board of Trustees

2020-present Attended ODHA annual sessions

2021-2022 Served on reference committees at Annual Session

2020-2024 Total Development Weekend (virtual and in person)

2022-2024 Leadership Retreat

ADHA EXPERIENCE (If Applicable):

2024 ODHA Alternate Delegate

PLATFORM STATEMENT:

Learn as you go GROW. When thinking about what my "platform" should be, the phrase "learn as you go" came to mind. I am still new to being involved with my local component and ODHA and have done a lot of that. As I thought more about it, I realized the phrase wasn't quite right though. I have kept growing along the way. I have been nudged to keep learning more and taking on more. And then it dawned on me, I have been learning as I grow for a very long time. All throughout my 27-year dental career I have continued to learn and grow. And since becoming a hygienist 7 years ago, I still love to learn and grow.

When I was nominated to run for ODHA Secretary I will admit that I initially was hesitant to accept. Then I realized that this is an opportunity for me to learn and grow with a great group of peers and mentors. I feel very strongly about our need for representation as hygienists and what better way to promote this than to step up and learn as I go and grow.

I thank you for your consideration for this position. -Tia Parr

TREASURER

ELECTION: The Treasurer is elected by the House of Delegates (HOD) in accordance with the Bylaws.

TERM: Two years, with tenure limited to two consecutive terms.

DUTIES AND RESPONSIBILITIES: Shall include but not be limited to:

1. Serve as a member of the Board of Trustees (BOT).
2. Serve as a member of the Executive Committee, and Administrative Assistant Review Committee.
3. Serve as the Chair of the Finance Committee.
4. Serve as the Liaison to the Member Service Council.
5. Generate checks for the Association.
6. Provide BOT with HOD adopted budget within 30 days following Annual Session.
7. Design and update the credit card usage, request for payment, and income reporting forms.
8. Provide guidance with deadlines for budget requests.
9. Provide Treasurer's Reports for all BOT and HOD meetings.
10. Perform duties and carry out responsibilities as delegated by the President.
11. Ensure that accurate records of ODHA income and expenses are kept.
12. File IRS 1099 forms for contract employees.
13. Prepare or arrange the preparation of the IRS 990 form (not-for-profit income tax) on behalf of ODHA.
14. Keep current the name and address of ODHA's statutory agent (i.e., spokesperson or attorney) with the Secretary of State's Office (Corporate Division).
15. File the "Statement of Continued Existence" for incorporation every five (5) years.
16. Amend the "Articles of Incorporation" to reflect any changes that may occur in the central Office address.
17. Project the Treasurer's budget for the next fiscal year.
18. Maintain a log of meetings attended for reporting.
19. Ensure the Treasurer and Administrative Assistant are "Bonded".
20. Notify the appropriate Council/Committee to send thank you notes for contributions.
21. Maintain an active user account with the Ohio Attorney General's Office under ODHA's Charitable Registration.

22. Complete an Annual Report with the Ohio Attorney General's Office under the ODHA's Charitable Registration Account by the deadline to ensure the organization is current and in complete compliance with the Ohio Attorney General's Office.
23. Maintain and Preserve the Legislative legal fund as a separate entity.
 - a. Funded by donations and fifty percent of any annual profits of this association.
 - b. Designated solely for legal fees and legislative endeavors approved by the BOT.
24. Prepare proposed annual budget with the assistance of the Finance Committee.
25. Use personal email only for ODHA business.
26. Prepare and submit Pre-BOT Reports and an Annual Report.
27. Prepare an interim Annual Report from Annual Reports deadline to the Annual Reports Chair to be included in the next year's Annual Report.

CANDIDATE FOR TREASURER



NAME: Maddie Dulaney, RDH

COMPONENT: Northeastern

ODHA OFFICE FOR WHICH YOU HAVE ACCEPTED NOMINATION:
Treasurer

EDUCATIONAL BACKGROUND:

2018-2020 Lakeland Community College

LOCAL COMPONENT EXPERIENCE:

2018-2020	SADHA
2020-2021	President- Elect
2021-2022	President
2022- 2024	Immediate Past President
2024- Present	Treasurer

ODHA EXPERIENCE (If Applicable):

2020	Delegate
2020-2022	Trustee
2022-2024	Treasurer

ADHA EXPERIENCE (If Applicable):

2021	Alternate Delegate
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PLATFORM STATEMENT:

I want to be your treasurer for another term, and then train the next candidate to take my place. Please feel free to approach me and ask me anything you need.

ADHA DELEGATES

ELECTION: ADHA Delegates are elected by the House of Delegates (HOD).

TERM: One-year term, with a limit of two consecutive terms and will not be eligible to run for one year.
Three-year term, with a limit of two consecutive terms and will not be eligible to run for three years.

QUALIFICATIONS: ADHA Delegates must have served at least once as an ADHA Alternate Delegate; ADHA Delegate; or have actively participated in the ADHA Annual Session including attended the ADHA HOD, District Discussions, Reference Committees, and Candidates' Forum.

DUTIES AND RESPONSIBILITIES: Shall include but not be limited to:

1. Required to attend the ODHA HOD, ODHA Leadership Retreat, and ODHA Reference Committee Hearings.
2. Required to attend all District V meetings.
3. Required to attend the ADHA HOD, all District V Discussions, ADHA Candidates' Forum, and ADHA Reference Committee Hearings unless excused by the Delegate Chair.
4. Submit Proposed Resolutions, Proposed Recommendations, Proposed Bylaws, and Professional Issues on behalf of ODHA for the ADHA Annual Session.
5. The Delegate with the most seniority within the current 3-year term position shall serve as the Chair.

The Delegate Chair duties include but not limited to:

- a. Serve as ex-officio member of the Board of Trustees (BOT), but without a vote.
- b. Required to attend ODHA BOT meetings.
- c. Refer to the appendix for information regarding how to fill out Request for Payment forms for reimbursement, Income Reporting forms and Board of Trustees reporting forms.
- d. Submit names and contact information of the ADHA Delegates and ADHA Alternate Delegates to ADHA and the District V Trustee within 30 days after Annual Session.
- e. Schedule and conduct Constituent Discussion(s) prior to ADHA HOD.
- f. Prepare and submit Pre-BOT Reports.
- g. Project ADHA Delegates/Alternate Delegates' budget for the next fiscal year and submit it to the finance committee.
- h. Submit Council Action Plan for ADHA Delegates/Alternate Delegate
- i. Serves as a member of the Finance Committee.
- j. Use personal email only for all ODHA business.
- k. Prepare and submit an Annual Report to include information concerning the actions taken by the ADHA HOD.
- l. Prepare an interim Annual Report from Annual Reports deadline to the Annual Reports Chair to be included in the next year's Annual Report.

CANDIDATE FOR ADHA THREE-YEAR DELEGATE



NAME: Suzanne Smith, RDH, Med

COMPONENT: Tri-County Dental Hygienists' Association

ODHA OFFICE FOR WHICH YOU HAVE ACCEPTED A NOMINATION: *ADHA 3-Year Delegate*

EDUCATIONAL BACKGROUND:

2006 - Master of Education (MEd), Major: Health Education & Health Promotion, Kent State University

1991 - Bachelor of Science in Applied Science (BSAS), Major: Dental Hygiene, Youngstown State University

1988 - Associate of Applied Science (AAS) Degree, Major: Dental Hygiene, Youngstown State University

LOCAL COMPONENT EXPERIENCE:

2022-2024 Secretary

2009-2010 Vice President

2008-2009 President

Ongoing/Annually –

Established and maintain the component email account

Facilitate the Tri-County DHA Membership Award for a graduating senior student

Collaborate with Tri-County DHA officers to conduct the component's online "Prevention & Management of Dental Hygiene Medical Emergencies" OSDB-approved seminar (585 certificates since 2013)

ODHA EXPERIENCE:

2011-2016 Trustee

2012-2024 By-Laws Committee Chair

2010-2024 Academy of Dental Hygiene Studies, Member (2010); Senior Member (2024)

2008-2011 & 2016-2024 Delegate

2010, 2011, 2021 Annual Session Reference Committee

2009-2023 Annual Session Ticket Auction

2008-2009, 2014, 2019-2020, 2022-2023 Informational Poster Presentation/Table Clinic Judge

ADHA EXPERIENCE:

2024 1-Year Delegate, ADHA Annual Session, Virtual

2018 Attended ADHA Annual Session, Columbus, OH

2016 Alternate Delegate, ADHA Annual Session, Pittsburgh, PA

ADDITIONAL INFORMATION:

2008-2024 Dental Hygiene Educator, Youngstown State University

Associate Professor 2021-2024

Program Director and Clinical Coordinator 2013 – 2020

Part-time instructor, 2008-2013

2015-2023 Co-Advisor, YSU Chapter of ADHA

1988-2013 Dental Hygienist in clinical practice

PLATFORM STATEMENT:

The ADHA Code of Ethics tells us that “our education and licensure qualify us to serve the public...” This privilege and responsibility extends beyond patients and community to include an obligation to the dental hygiene profession. This may be demonstrated through the “development and advancement of our profession” as well as by “contributing our time, talent, and financial resources to support and promote our profession”. Active membership in our professional organization is an outward sign of our acceptance of this professional obligation. There are many paths to follow and many ways to serve the public through ADHA membership. My previous roles as ADHA Alternate Delegate, ODHA Trustee, Delegate and Bylaws Committee Chair prepared me to serve as ADHA 1-year Delegate in 2024. This experience emphasized the need for increased membership and active participation in our professional organization. It is the ongoing professionalism, advocacy and efforts of ADHA members that have resulted in past successes and will continue to achieve future advancements for dental hygiene professionals, their patients, and society.

CANDIDATES FOR ADHA ONE-YEAR DELEGATE (Elect Two)



NAME: Justin Nance, MSDH, RDH

COMPONENT: Northwestern

ODHA OFFICE FOR WHICH YOU HAVE ACCEPTED NOMINATION:
ADHA Delegate

EDUCATIONAL BACKGROUND:

2024- Masters of Science in Dental Hygiene, University of New Mexico

2016- Bachelors of Science in Dental Hygiene, The Ohio State University

2008- Associate in Applied Science in Dental Hygiene, Rhodes State College

LOCAL COMPONENT EXPERIENCE:

2024-Present Chair, Hygienist of the Year Ad Hoc Committee

2024-Present Chair, Fundraising Committee

2023-Present Co-Chair, Continuing Education Council

2023-Present Treasurer

2022 Immediate Past President

2021 President

2020 President-Elect

2019, 2020 Secretary

ODHA EXPERIENCE (If Applicable):

2022-Present Board Advisor, Student Council

2022-Present Board Advisor, OH-HY-PAC

2020-2023 Co-Coordinator, Informative Poster Presentation

2020 Chair, Reference Committee

2019-Present Trustee

2019-2022 Board Advisor. Finance Committee

2018-Present Member, Academy of Dental Hygiene Studies

2018 Interim Trustee

2016-2018 Delegate

2019 Co-Chair, Reference Committee

2017, 2018 Member, Reference Committee

ADHA EXPERIENCE (If Applicable):

2020, 2023 Alternate Delegate

2022- Present Mentor (ADHA Mentor Match Program)

ADDITIONAL INFORMATION:

2024	Irene Navarre Advancement Award
2023	Gail Benninger Member Scholarship
2022-Present	Member, American Dental Education Association
2015-Present	Dental Hygiene Educator, Rhodes State College
2018-Present	Advisor, ADHA Student Chapter (Rhodes State College)
2018-Present	Member, Academy of Dental Hygiene Studies

PLATFORM STATEMENT:

I am excited to accept the nomination for a one-year term as an ADHA Delegate representing Ohio. My involvement with the Ohio Dental Hygienists Association has been a significant part of my professional journey, including serving as an ADHA Alternate Delegate for two years. I am looking forward to the opportunity to represent our state at the national level. I am passionate about advocating for our profession and ensuring that the voices of Ohio's dental hygienists are heard. My experience serving in various roles, including on the Board of Trustees, has given me the skills to contribute effectively as a Delegate. I am committed to actively participating in discussions and making well-informed decisions to represent Ohio's dental hygienists effectively. It would be an honor to represent Ohio, and I kindly ask for your support.



NAME: Tia Parr

COMPONENT: Cincinnati

ODHA OFFICE FOR WHICH YOU HAVE ACCEPTED NOMINATION:
ADHA 1 year Delegate

EDUCATIONAL BACKGROUND:

2011 DANB CDA Certification

2015 Associate Degree- General Business- University of Cincinnati
Blue Ash

2017 Associate of Science- Dental Hygiene University of Cincinnati
Blue Ash

2018 Bachelor of Technical and Applied Studies - Business

Administration and Management - University of Cincinnati Blue Ash

LOCAL COMPONENT EXPERIENCE:

2020-21 Cincinnati Alternate Delegate

2021-22 Cincinnati Delegate

2022-23 Cincinnati Vice President

2022-Present Cincinnati ODHA Trustee

2023-24 Cincinnati President Elect

2024-Present Cincinnati President

ODHA EXPERIENCE (If Applicable):

2022-present Board of Trustees

2020-present Attended ODHA annual sessions

2021-2022 Served on reference committees at Annual Session

2020-2024 Total Development Weekend (virtual and in person)

2022-2024 Leadership Retreat

ADHA EXPERIENCE (If Applicable):

2024 ODHA Alternate Delegate

PLATFORM STATEMENT:

Like our incoming president, my platform is based on Growth. "Learn as you go GROW." When thinking about what my "platform" should be, the phrase "learn as you go" came to mind. As I thought more about it, I realized the phrase wasn't quite right though. I have kept growing along the way. I have been nudged to keep learning more and taking on more. And then it dawned on me, I have been learning as I grow for a very long time. All throughout my 26-year dental career I have continued to learn and grow. And since becoming a hygienist 7 years ago, I still love to learn and grow.

When I was nominated to run for ADHA 1 year Delegate I realized that this is an opportunity for me to learn and grow. I was able to serve as an alternate delegate last year and feel very strongly about our need for representation as hygienists and what better way to promote this than to step up and learn as I go and grow. I thank you for your consideration for this position. -Tia Par

ADHA ALTERNATE DELEGATE

ELECTION: ADHA Alternate Delegate(s) is elected by the House of Delegates (HOD). Additional Alternate Delegates shall be appointed by the President and approved by majority vote of the BOT.

TERM: One year.

DUTIES AND RESPONSIBILITIES: Shall include but not be limited to:

1. Required to attend the ODHA HOD, ODHA Leadership Retreat, and ODHA Reference Committee Hearings.
2. Required to attend all District V meetings.
3. Required to attend the ADHA HOD, District V Discussions, Candidates' Forum, and Reference Committee Hearings unless excused by the Delegate Chair.
4. Elected Alternate Delegate may serve as a voting Delegate in the absence of a Delegate during ADHA HOD.
5. An appointed Alternate Delegate may serve as a Delegate, only when a vacancy within the elected alternate delegation and elected delegation exists.
6. Use personal email only for all ODHA business.

CANDIDATES FOR ADHA ALTERNATE DELEGATE (Elect one)



NAME: Miranda White

COMPONENT: Dayton

ODHA OFFICE FOR WHICH YOU HAVE ACCEPTED NOMINATION:
ADHA Alternate Delegate

EDUCATIONAL BACKGROUND:

2017 Graduated from Shawnee State University with an Associate of Applied Science in Dental Hygiene
Currently enrolled at Shawnee State University in the BSHS program

LOCAL COMPONENT EXPERIENCE:

2021- Present	President
2015-2017	Student

ODHA EXPERIENCE (If Applicable):

N/A

ADHA EXPERIENCE (If Applicable):

N/A

PLATFORM STATEMENT:

I am honored to present my candidacy for the position of Alternate Delegate. With a deep commitment to advancing our profession and a strong belief in the power of collaborative leadership, I am excited to offer my experience and dedication to this role.

Advocacy and Policy Development:

One of my primary goals as Alternate Delegate is to advocate for policies that enhance the scope and impact of dental hygiene practice in Ohio. I will work tirelessly to ensure that our voices are heard in legislative discussions and that our profession is represented fairly and effectively. By staying informed on policy changes and engaging with lawmakers, I aim to contribute to meaningful advancements in dental hygiene practice and education.

Professional Growth and Education:

Continuous professional development is crucial for our growth and effectiveness. I will support initiatives that provide our members with access to high-quality continuing education opportunities and resources. By

fostering a culture of lifelong learning, we can ensure that our skills and knowledge remain at the forefront of dental care, ultimately benefiting our patients and the communities we serve.

In conclusion, my passion for dental hygiene, combined with my commitment to advocacy, education, and member support, positions me well to serve as your Alternate Delegate. I am eager to work alongside you to advance our profession and strengthen our association. Thank you for considering my candidacy. Together, we can continue to make a positive impact on our field and the communities we serve.

NOMINATING COMMITTEE

CHAIR: Appointed by the President and approved by majority vote of the Board of Trustees (BOT).

MEMBERS: The three most recent Past-Presidents still in good standing and two elected Voting Members

MEETINGS: To be determined by the Chair

OBJECTIVES:

Strive to have 2 candidates for each vacancy.

Encourage involvement on the state level for old and new members.

GUIDES FOR ACTION:

1. Refer to the Committee General Procedures Guidelines for additional duties required of all Committees and Committee Chairs.
2. Follow the Bylaws and the HOD Standing Rules for other directions.
3. The Nominating Committee members shall not discuss nominations or candidates with anyone outside of the Committee until the Candidate's Brochure is released for publication to the general membership.
4. The current ODHA President and President-Elect will not, under any circumstances, be involved in the business of the Nominating Committee.
5. Use personal email only for all ODHA business.
6. Prepare and submit an Annual Report.
7. Prepare an interim Annual Report from Annual Reports deadline to the Annual Reports Chair to be included in the next years' Annual Report.

CANDIDATE FOR NOMINATING COMMITTEE

VACANT

2024 ODHA DELEGATE/ALTERNATE OFFICIAL LIST

Speaker of the House email: odhaspeaker@gmail.com

ODHA DELEGATES		ODHA ALTERNATE DELEGATES	
<u>Cincinnati Delegates (6)</u>		<u>Cincinnati Alternate Delegates</u>	
Kendra Archer	Kendra47250@yahoo.com	Erica Bearman	ericabarkey@aol.com
Mackenzie Caple	rummell.mackenzie@gmail.com	Reilly Cox	reillycox1@gmail.com
Megan Elleman	meganelleman13@gmail.com		
Molly Mihlbachler	mollymihlbachler@gmail.com		
Olivia Gray-Shumate	oshumate@fuse.net		
Michelle Tracy	harveyma21@hotmail.com		
<u>Cleveland Delegates (6)</u>		<u>Cleveland Alternate Delegates</u>	
Angie Avatichi	kosmowski2@gmail.com	Maria Alex	maalex.rdh@gmail.com
Tammy Buser	tatmbuser@yahoo.com	Alex Hoffer	aphoffer512@gmail.com
Gina Drane	gmdrane@sbcglobal.net	Anne Myatt	amyatt1800@gmail.com
Rosie Owens	rosieow185@yahoo.com	Laura Nemeth	lauraalten@hotmail.com
Tristian Rupp	tristianrupp0@gmail.com	Beth Mallarnee	bethbieleckirdh@gmail.com
Michele Zmrazek	mtz0724@hotmail.com	Madeleine Winans	madeleine.winans@gmail.com
<u>Columbus Delegates (6)</u>		<u>Columbus Alternate Delegates</u>	
Susan Johnston	smileoftensusan@yahoo.com	Jamie Bishop	jbish43@gmail.com
Kaitlin Kelly	1kkelley5@gmail.com	Connie Clark	connietooth@gmail.com
Molly Kennedy	mollykennedyrdh@gmail.com	Victoria Lohr	victoriahoerig@gmail.com
Denise Messina	buckeyerdh86@gmail.com		
Barbara Ranck	smilebarb@yahoo.com		
Bridget Wright	bmwright1873@gmail.com		
<u>Dayton Delegates (6)</u>		<u>Dayton Alternate Delegates</u>	
Debbie Alderton	debbie@badgerware.net	Jamie McKinnon	jamierapp@hotmail.com
Nicole Carine	ncarine00@yahoo.com	Miranda White	mhood2007@gmail.com
Sarah Reaster	sarah.reaster@gmail.com		
Mackenzie Rice	mackenzierice2021@gmail.com		
Matthew Satterfield	msatterfield0@gmail.com		
Myah Troutman	myahjoytrotman@gmail.com		



2024 ODHA DELEGATE/ALTERNATE OFFICIAL LIST

Speaker of the House email: odhaspeaker@gmail.com

ODHA DELEGATES		ODHA ALTERNATE DELEGATES	
<u>Northeastern Delegates (5)</u>		<u>Northeastern Alternate Delegates</u>	
Angelica Ban	angelica.ban.14@gmail.com	Jen (Barr) Lemons	j_barr1@msn.com
Kerry Fields	kerryfields2010@gmail.com	Maryanne Zavarella	mzavarella1@gmail.com
Amirah Samuels	amirah.andrea@hotmail.com		
Lydia Schley	lydiaschley@gmail.com		
Julie Williams	Julieannaharmon@aol.com		
<u>Northwestern Delegates (5)</u>		<u>Northwestern Alternate Delegates</u>	
Kacy Goetz	Kacilla_23@yahoo.com	Katharyn Buckingham	katie kbham_rdh@hotmail.com
Katie Lewis	katielws6@gmail.com	Lea Campbell	leacampbell72@aol.com
Stephanie Stringfield	sstringfieldrdh@gmail.com	Angeline Nichols	teamnichols5@yahoo.com
Katherine Van Dyke	katherinevandykee@gmail.com		
Lynsey Zuhlsdorf	Lynsey.zuhlsdorf@aol.com		
<u>Stark Collaborative Delegates (5)</u>		<u>Stark Collaborative Alternate Delegates</u>	
Melissa Barnes	mbarnes929@att.net	Betty Bowling	bettyjwb@hotmail.com
Sandy Brado	scdhacereg@aol.com		
Theresa Burkhart	tlburkhart60@yahoo.com		
Wendy Piero	pwendyandtodd@yahoo.com		
Nancy Stanwick	nstanwick@gmail.com		
<u>Toledo Delegates (5)</u>		<u>Toledo Alternate Delegates</u>	
Katie Camp	kcamprdh@bex.net	Jenna Binger	jbinger.5170@gmail.com
Janice Darah	jedarah@buckeye-express.com	Theresa Greene	2003tgreene@gmail.com
Pat Powers	pvpowers@hotmail.com	Mackenzie Hanes	hanesmm2020@gmail.com
Brittany Nagel	britwd@aol.com	Brittany Moore	brit1333@aol.com
Naomi West	naomigrace3@gmail.com	Rebecca Weaver	beccajean1985@hotmail.com
<u>Tri-County Delegates (4)</u>		<u>Tri-County Alternate Delegates</u>	
Meghan Kadvan	meghan.kadvan@gmail.com	Alexis Connor	321amswain@gmail.com
Nikki Quarles	peppio@yahoo.com	Diane Kandray	dkandray@zoominternet.net
Suzanne Smith	ssmith213@yahoo.com	Ruth Palich	rpalichrdh@gmail.com
Candace Szabo	candace_szabo@yahoo.com	Suzy Savanick	suzyrdh@hotmail.com

Ohio Dental Hygienists' Association 100th Annual Session
FIRST HOUSE OF DELEGATES minutes
Friday, November 3rd, 2023
APPROVED

I. CALL TO ORDER by Speaker of the House, Deborah Stevens, at 3:50 PM
Deborah Stevens explained the rules of the House.

II. CERTIFICATION OF QUORUM
56 Delegates seated on the House floor.

III. PROCEDURES OF THE HOUSE OF DELEGATES

A. Introductions

Sgt. of Arms- Pat Frese

Parliamentarian- Gretchen Matty

Administrative Assistant- Lainey Foster

Timekeeper- Shannon Sweeney

Tellers- Denise Bowers, Chris Harmison, Sue Skocaj

Student Pages:

1st HOD

Natalie DiCapua: Lorain Community College

Kendra Swearingen: Stark State Community College

Brianna Lopez: Sinclair Community College

Piper Sullivan: Ohio State University

2nd HOD

Alissa Roselli: Lorain Community College

Roxie Conn: Sinclair Community College

Amirah Samules: Lorain Community College

Piper Sullivan: Ohio State University

IV. ADOPTION OF THE STANDING RULES OF THE HOUSE OF DELEGATES

Motion to adopt Standing Rules of HOD. No amendments. Standing Rules are adopted.

V. APPROVAL OF THE MINUTES

99th Second HOD minutes were approved by the BOT at the January 21, 2023- BOT meeting in accordance with Robert's Rules.

VI. CANDIDATES

President Elect: Vacant

Katharyn Buckingham withdrew from President-Elect position

Vice President: Kelly Kneale

Crystal Majchrowski

Kelly Kneale withdrew from Vice President position

Secretary: Kelsie Kline
Speaker of the House: Deborah Stevens
Year ADHA 3-year Delegate: Vacant
Year ADHA 1-year Delegate: Suzanne Smith
Kim Harlan Withdrew from ADHA 1 year Delegate position
ADHA Alternate Delegate: Crystal Majchrowski
Tia Parr
Cory Williams
Kelly Kneale withdrew from ADHA Alternate Delegate position
Nominating Committee: Jennifer Pieren

VII. NOMINATING SPEECHES FOR CANDIDATES

Additional Nominations from the Floor
President Elect: Kelly Kneale nominated by Laura Nemeth
Nomination closed
Vice President: nominations closed
Secretary: nominations closed
Speaker of the House: nomination closed
3 Year ADHA Delegate: Beth Tronolone nominated by Jill Hay
nominations closed
1 Year ADHA Delegate: Deborah Stevens nominated by Jill Hay
Nomination closed

VIII. SECONDING SPEECHES FOR CANDIDATES

Seconding Speeches

1. Nominating Committee: Jennifer Pieren
No seconding speech
2. ADHA Alternate Delegate:
Crystal Majchrowski
No seconding speech
Tia Parr
2nd by Michelle Tacey
Cory Williams
2nd by Susan Johnston
Suzanne Smith
2nd by Chris Harmison
3. Speaker of the House: Deborah Stevens
2nd by Pat Powers
4. Secretary: Kelsie Kline
2nd by Nancy Stanwick
5. Vice President: Crystal Majchrowski
No seconding speech

IX. SPEECHES FOR CANDIDATES: Time Keeper: Shannon Sweeney

Candidate's Forum, Saturday, November 4, 2023, 8am-9am located in the River Birch Room.
Components can request to hear from candidates via invitation to ask further questions Saturday evening.
Guidelines can be found in ODHA Bylaws for write-in candidates.

X. CONFIRMATION OF REFERENCE COMMITTEES

1. Reference Committee A

Chair: Michelle Porter Northeastern
Co-Chair: Diane Kandray Tri-County
Members:
Katie Camp Toledo
Angeline Nichols Northwestern
Rosie Owens Cleveland
Michelle Tracy Cincinnati
Student Delegate: Jennifer Jewell University of Cincinnati Blue Ash

2. Reference Committee B

Chair: Kara LeFever Cincinnati
Co-Chair: Cecily Keller Dayton
Members:
Jamie Cramer Columbus
Pat Powers Toledo
Nikki Quarles Tri-County
Shannon Tilenni Stark Collaborative
Student Delegate: Nicole Stout University of Cincinnati Blue Ash

3. Reference Committee C

Chair: Molly Kennedy Columbus
Co-Chair: Nancy Stanwick Stark Collaborative
Members:
Kim Boncha Northeastern
Jill Hay Northwestern
Miranda White Dayton
Michele Zmrazek Cleveland
Student Delegate: Justin Villareal Ohio State University

- 4. BOT recommendations:
- a. PBY# 1 BOT recommends to adopt
- b. PBY# 2 BOT recommends to amend
In the 1st sentence striking “Annual Session” and inserting “House of Delegates”
- c. PBY #3 BOT recommends to adopt
- d. PBY #4 BOT recommends to adopt
- e. PBY #5 BOT recommends to amend
Section 2.4 striking “ or until their successor assumes office” at the end of the sentence
- f. PBY #6 BOT recommends to adopt
- g. PBY #7 BOT recommends to adopt
- h. PR #1 BOT recommends to adopt
- i. PR #2 BOT recommends to adopt
- j. PR #3 BOT recommends to adopt

Reference Committee Discussions will take place Saturday, November 4th at 9:00am-11:00am in the River Birch Room. Delegates are required to attend this meeting.

XI. NEW BUSINESS – NONE

XII. ANNOUNCEMENTS

1. Lainey Foster: Tickets for Gala and Legislative Luncheon still available. Register through Lainey.
2. Diane Kandray: If component brought baskets, give to front desk and they will store behind the desk. Preview of baskets will be held outside of Gala and poster presentations.
3. Pat Powers: TDHA adopted and recommends other components to adopt dental hygiene student representative on component board.
4. Angie Avatichi: Has a dinner ticket available for Gala tonight.
5. Jill Hay: Following reference committee meeting we will hold dental hygiene studies meeting in back of room.
6. Michelle Tracey: Pie in the face fundraiser 12:00pm-4:00pm in exhibit hall for O-HY-PAC
7. Dayton component: Holding Bake Sale in RM 254
8. OIH: Tri Co Wine and Cheese fundraiser RM 117
9. Katie Buckingham: Welcome all 13 schools to ODHA Annual Session
- 10: Lainey Foster: Has 3 extra tickets for Legislative Luncheon
11. Kelly Oberg: photographer for Gala offering headshots prior to

1st HOD Adjourned at 4:22 PM.

Respectfully submitted by,
Kelsie Kline, RDH
ODHA Secretary

Ohio Dental Hygienists' Association 100th Annual Session
SECOND HOUSE OF DELEGATES minutes
Sunday, November 5, 2022
APPROVED

CALL TO ORDER by Speaker of the House, Deborah Stevens, at 9:13am

CERTIFICATION OF QUORUM

56 Delegates seated on the House floor

PROCEDURES OF THE HOUSE OF DELEGATES

A. Introductions

Sgt. of Arms- Patricia Frese
Parliamentarian- Gretchen Matty
Administrative Assistant- Lainey Foster

B. Pages

Alissa Roselli: Lorain Community College
Roxie Conn: Sinclair Community College
Amirah Samules: Lorain Community College
Piper Sullivan: Ohio State University

C. Word Processor

Molly Pich (Columbus State Community College)

APPROVAL OF THE MINUTES

Motion to consider approval of the 1st House of Delegates minutes, seconded. Motion carried.

ADHA ALTERNATE DELEGATE RUN OFF:

Speaker of the House announced the election for ADHA Alternate Delegate did not have a candidate with a majority of votes. We will be conducting a runoff between the 2 candidates with the highest votes. This is in accordance with Roberts Rules. The 2 candidates with the highest votes are:

Tia Parr
Cory Williams

INTRODUCTION OF VOTING STUDENT DELEGATES

Voting Student Delegates:

Angelica Ban: Lakeland Community College
Justin Villareal: Ohio State University
Zoe Wuest: Owens Community College

Student Report:

PR# 1- Voted to Adopt as Written

PR#2- Voted to Adopt with Amendment

PR#3- Voted to Adopt as Written

REPORT OF ALL REFERENCE COMMITTEES

Reference Committee A

Chair: Michelle Porter

Northeastern

Co-Chair: Diane Kandray

Tri-County

Members:

Katie Camp

Toledo

Angeline Nichols

Northwestern

Rosie Owens

Cleveland

Michelle Tracy

Cincinnati

Student Delegate: Jennifer Jewell

University of Cincinnati Blue Ash

PBY #1- Motion to adopt, seconded. No Discussion. HOD adopted as written.

ARTICLE V ADHA DELEGATES

Section 2. Alternate Delegates

2.2 The Elected Alternate Delegate shall serve for a one (1) year term.

2.3 The President shall appoint a member to serve in each remaining Alternate Delegate position with a majority vote of the Board of Trustees.

2.4 In the event of a vacancy in a Delegate or Elected Alternate Delegate position for the remainder of a term, the position will be filled in accordance with these Bylaws.

PBY #2- Motion to adopt, seconded. No Discussion. HOD adopted as written.

ARTICLE V ADHA DELEGATES

Section 7. Prior to the ADHA House of Delegates, if there is a vacancy in the ADHA Delegate position and the ADHA Alternate Delegate has not served at least one time as an ADHA Alternate Delegate or an ADHA Delegate the President shall appoint a member to serve as Delegate with Board of Trustees approval. This member must have served at least once as an ADHA Alternate Delegate or ADHA Delegate. This member must have attended ADHA House of Delegates, District Discussions, Reference Committees and Candidates' Forum.

PR #1- Motion to Adopt. Seconded. No Discussion. HOD adopted as written.

BE IT RESOLVED THAT ODHA: Amend Policy 2021-6 under Public Health

ODHA advocates for the education, training, and utilization of dental hygienists in the procedure of vaccine administration to advance the effort of protecting and preserving public health.

Reference Committee B

Chair: Kara LeFever	Cincinnati
Co-Chair: Cecily Keller	Dayton
Members:	
Jamie Cramer	Columbus
Pat Powers	Toledo
Nikki Quarles	Tri-County
Shannon Tilenni	Stark Collaborative
Student Delegate: Nicole Stout	University of Cincinnati Blue Ash

PBY #3-Motion to adopt, seconded. Discussion. HOD adopted as amended.

ARTICLE VII ODHA HOUSE OF DELEGATES.

Section 4. Representation to ODHA House of Delegates

4.1 A component with twenty (20) or less voting members of the Association shall be entitled to be represented in the ODHA House of Delegates by four (4) Delegates.

4.2 A component with 21-50 voting members of the Association shall be entitled to be represented in the ODHA House of Delegates by five (5) Delegates.

4.3 A component with 51-100 voting members of the Association shall be entitled to be represented in the ODHA House of Delegates by six (6) Delegates.

4.4 A component with 101-150 voting members of the Association shall be entitled to be represented in the ODHA House of Delegates by seven (7) Delegates.

4.5 A component with 151-200 voting members of the Association shall be entitled to be represented in the ODHA House of Delegates by eight (8) Delegates.

4.6 A component with 201-300 voting members of the Association shall be entitled to be represented in the ODHA House of Delegates by nine (9) Delegates.

4.7 For every additional 100 members over 300, a component shall be entitled to one (1) additional delegate

PBY #7- Motion to adopt as written, seconded. No Discussion. HOD adopted as written.

Motion to amend, seconded. Discussion. Amendment has failed.

ARTICLE XVI COUNCILS, COMMITTEES AND CONSULTANTS

Section 2. Composition

2.1 ODHA Committee Structure - All committees of the Association, both standing and special, shall be comprised of voting members of the Association. In the event that cooperative efforts with other Associations make the appointment of one or more non-members desirable, such appointments shall be made only with a majority vote of the Board of Trustees. Members of the committees shall serve for a term of one year or until the committee is disbanded, whichever is sooner.

Reference Committee C

Chair: Molly Kennedy	Columbus
Co-Chair: Nancy Stanwick	Stark Collaborative
Members:	
Kim Boncha	Northeastern
Jill Hay	Northwestern
Miranda White	Dayton
Michele Zmrazek	Cleveland
Student Delegate: Justin Villareal	Ohio State University

PR #2- Motion to adopt as amended, seconded. Discussion. HOD adopted as amended.

Motion to amend, seconded. Discussion. Amendment has passed.

Motion to amend by Student voting delegate

Motion to adopt as amended. Seconded. Motion carried.

Social Media: Digital based platforms where users create and react to content and information or participate in social networking.

PR #3- Motion to adopt as amended. Seconded. Discussion. HOD adopted as amended.

Motion to amend, seconded. Discussion. Amendment failed.

Motion to amend, seconded. Discussion. Amendment has passed.

Motion to amend, seconded. Discussion. Amendment has passed.

ODHA advocates for licensed dental hygienists to practice utilizing the Dentist and Dental Hygienist Compact.

Budget- Reference Committee recommended continuing with the budget as is.

THE COMMITTEE SUBMITS THE FOLLOWING TESTIMONY:

The testimony and Reference Committee C agrees with the proposed budget. The comments were that they were glad to see the lobbyists budget line item was increased. Total Development Weekend and CE council budget line items are reasonable.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ELECTION RESULTS

Nominating Committee- Jennifer Pieren
 ADHA Alternate Delegates- Cory Williams
 ADHA 1 Year Delegates- Suzanne Smith, Deborah Stevens
 ADHA 3 Year Delegate- Elizabeth Tronolone
 Speaker of the House- Deborah Stevens

Secretary- Kelsie Kline
Vice President- Crystal Majchrowski
President Elect- Kelly Kneale

BREAK

10:03 -10:20 AM

Quorum verified by Sgt. Of Arms- Pat Frese

INSTALLATION OF OFFICERS

Opening remarks by Installation Officer- Biz McClure

Officers Installed:

Immediate Past President: Kelly Oberg

President: Beth Monin

President Elect: Kelly Kneale

Vice President: Crystal Majchrowski

Secretary: Kelsie Kline

Treasurer: Maddie Dulaney

Speaker of the House: Deborah Stevens

ADHA Delegates:

Denise Bowers, Katie Buckingham, Beth Tronolone, Suzanne Smith, Deborah Stevens

Elected ADHA Alternate Delegate: Crystal Majchrowski

Elected Nominating Committee Members: Jennifer Pieren, Molly Kennedy

Trustees

Cincinnati: Tia Parr, Leesa Abell

Cleveland: Niki Wiltrout

Columbus: Cory Williams

Dayton: Donna Hall, Kelly Asbury

Northeastern: Michael Judy

Northwestern: Justin Nance, Nancy Shuffle

Stark: Shannon Tilenni

Toledo: Ashley Dobson

Tri-County: Kim Fuzer, Bryn Hartman

Recitation of the Dental Hygiene Oath

PRESIDENT'S ADDRESS

President Beth Monnin speech- Leading with PURPOSE

Progress

Unicorn

Represent

Peanut butter

Opportunity

Serve

Elephant

ANNOUNCEMENTS

Pat Powers: Thanking SOH for running an efficient HOD

Kim Fuzer: \$1,966 raised from basket raffles (half of the proceeds will go to "Give Kids a Smile")

IOH: \$500 raised from Wine & Cheese event

Susan Johnston: Thanking the students for attending this year

Lainey Foster: Housekeeping

Beth Monnin: Post AS BOT meeting will start at 11:15 AM

Adjourned at 10:57 AM

Respectfully submitted by,

Kelsie Kline, RDH

ODHA Secretary



Ohio
DENTAL HYGIENISTS'
ASSOCIATION

**OHIO DENTAL HYGIENISTS' ASSOCIATION
HOUSE OF DELEGATES
PROPOSED STANDING RULES
2024**

PROCEDURES

COMPOSITION

The House of Delegates shall consist of certified delegates from each component as designated in Article VII, Section 1 of the ODHA Bylaws. The trustees, elective and appointed officers of the Association shall serve as non-voting ex-officio members.

Trustees are seated on the house floor and serve in an advisory capacity to their delegation. Trustees may not make amendments to resolutions or proposed bylaws nor may they vote.

CERTIFICATION

The determination of the number of delegates for each component allowed is fixed using ADHA's real-time roster as of April 1st and Article VII Section 3 of the ODHA Bylaws. Each component shall file with the Speaker of the House, the names of the duly elected delegates and alternate delegates no later than sixty (60) days prior to the Annual Session of the Association.

OFFICERS

The officers of the House of Delegates shall be the Speaker of the House and the Secretary.

Qualifications

The Speaker of the House shall be elected as set forth in Article VII, Section 5 of The Bylaws. The Secretary of the Association shall also serve as the Secretary of the House of Delegates.

Vacancies

In the absence of the Speaker of the House, the President will serve as the Speaker, or appoint a Speaker Pro Tem. In the absence of the secretary, the Speaker of the House shall appoint a Secretary of the House Pro Tem.

Duties

The Speaker of the House shall preside at all meetings of the House of Delegates.

The Secretary shall serve as the recording officer of the House of Delegates and the custodian of its records and shall provide an accurate record of the proceedings of each meeting of the House of Delegates. The minutes of the First House of the House of Delegates will be submitted to the delegation and approved at the Second House. The minutes of the Second House will be submitted and approved by the BOT within **90** days and published with the following years' Annual Reports.

Meetings

There shall be one session of the House of Delegates each year called the Annual Session. This session may be divided into several meetings as needed for the proper conduct of the Association's affairs. Delegates will be provided with floor passes which are collected at the beginning of each house session.

Official Call

The Annual Session Chair shall cause to be published in the official publication of the Association, official notice of the time and place of each session of the House of Delegates.

Order of Business

The Order of Business at the Annual Session of the House of Delegates shall include:

- Call to Order

- Certification of a Quorum (majority of delegates registered for the Annual Session)
- Adoption of the Standing Rules and Procedures of the House of Delegates
- Nominating and seconding speeches for candidates
- Confirmation of the Reference Committee members
- New Business
- Announcements
- Introduction of the three student voting members
- Reports of the Reference Committees (PBYS and PRS)
- Unfinished Business
- New Business
- Election of Officers
- Installation of Officers
- Announcements
- Adjournment

STANDING RULES

I. Order of Business

A. Agenda

1. Listed in the ODHA Delegates Manual
2. Manual to be distributed to the delegates prior to the Annual Session
3. Agenda will contain under the proper order of business, all resolutions and all other business pertinent to the duties of the House of Delegates.

II. Rules of Conduct

A. Composition

1. The House of Delegates shall be separated from the general membership while in session.
2. Only certified delegates will be seated in the House of Delegates as per Article VII, Section 2 of the Bylaws.
3. In the absence of a delegate, the alternate delegates may be seated on the House floor upon presentation of the proper identification (floor pass) to the Sergeant-at-Arms.
4. Once an alternate has been seated, the delegate cannot be reseated during that meeting; meeting being each day's portion of a session.
5. When the House recesses for a brief time, or when a delegate leaves the floor when a meeting is not recessed, the delegate will be given a pass which must be presented to the Sergeant-at-Arms for re-entry to the floor.

B. An official timekeeper will be appointed by the Speaker of the House to ensure a recess for fifteen (15) minutes every two (2) hours.

C. There will be no forms of tobacco or vape use in the room where the House meets.

D. Dress code is professional with no jeans allowed on the House floor.

E. All cell phones must be turned on silent mode

- F. Live streaming and/or recording of the ODHA House of Delegates, including social media is prohibited.
- G. Control of the House Floor
 - 1. Sergeant-at-Arms
 - a. Appointed by the Speaker; must be a member who is not a delegate/alternate; and must be registered for the Annual Session.
 - b. Duties include:
 - (1) Enforce the Standing Rules of the House.
 - a. If the Rules of Conduct are not adhered to, then the delegate will be escorted off the House floor. (See II.A .4)
 - (2) Be present one (1) hour before each meeting of the House of Delegates to ensure its proper set up.
 - (3) Direct the work of the pages.
 - (4) Meet with the Speaker to review duties and procedures.
 - (5) Enforce rules on campaign materials distribution.
 - (6) May have assistants who are not delegates/alternates and who are registered for the Annual Session.
 - 2. Pages
 - a. Appointed by the Speaker and may be students.
 - b. Duties include:
 - (1) Deliver written motions to the Speaker.
 - (2) Relay messages from one part of the House to another.
 - (3) Distribute printed materials on the approval of the Speaker.
 - (4) Assist the Sergeant-at-Arms as requested.
 - (5) Attend an orientation meeting before the first House.
 - 3. Parliamentarian
 - a. Appointed by or contracted by the Speaker of the House.
 - b. Assist the Speaker with the orderly conduct of House business, according to Robert's Rules of Order.

III Parliamentary Procedure Governing House Session

- A. Robert's Rules of Order, newly revised, current edition, shall govern
 - 1. The basic chart of motions and explanation will be included with the House of Delegates Manual.
 - 2. Procedures for considering resolutions:

Only one (1) substitute motion may be pending at one time to any main motion. This will be the primary amendment. The substitute may have only one minor amendment applied to it at one time. This will be the secondary amendment. Each of these motions will be considered and voted on separately and in reverse order to their presentation.
 - 3. Speakers will be limited to three (3) minutes each, but no limit will be placed on the number of times one individual may speak to a question. No person may speak more than once until all others have had the opportunity to speak once. The House may vote at any time to limit debate.
 - 4. When a policy is under consideration for amendment (by submission of a resolution), the entire policy is open for amendment.

5. Resolutions are adopted by a majority vote. A Bylaw amendment is adopted by 2/3's vote. No new business will be introduced at the last meeting of the House of Delegates, except by unanimous consent.
6. The privilege of the House floor is limited to the elective officers, trustees, District V Trustee, ADHA Delegates, ADHA Alternates Delegates, the appointed officers of ODHA, and members of the House of Delegates. Other people wishing to address the House must obtain permission.
7. Trustees can speak to a resolution but may not make or second a motion and may not vote.
8. A list of official Delegates and Alternates will be prepared by the Speaker of the House and a copy is to be given and kept by the Sergeant of Arms and the Administrative Assistant. Signed floor passes will be available from the Sergeant-at-Arms for a roll call vote if requested by the House of Delegates.
9. The Standing Rules will govern the House until the session is over and can be suspended with a 2/3's affirmative vote of the House of Delegates.
10. The Standing Rules will be reviewed annually by the Speaker of the House
11. The Standing Rules may be amended at any meeting of the House of Delegates.

IV Preparation for House Actions

A. Receipt of Reports and Resolutions

1. All proposed resolutions and proposed bylaw amendments must be received by the Policy & Bylaws Council Chair by September 1st.
2. Resolutions may be submitted by a Component, Council/Committee, and Officer, Board of Trustees or individual member of the Association.
3. The Board of Trustees will review the proposed resolutions and proposed bylaws amendments presented by the Policy and Bylaws Council and make recommendations.
4. All reports to the House shall be distributed to each officer, delegate, and trustee not less than fifteen (15) days prior to the first meeting of the House of Delegates.
5. All correspondence shall be through personal email.
6. Newly proposed resolutions may be submitted during New Business of the First House and considered with the approval 2/3's of the delegates seated; or newly proposed bylaws amendments need a 3/4's vote. These newly proposed resolutions will need a 2/3 vote to adopt and the newly proposed bylaws will need a ¾ vote to adopt.
7. The maker of any newly proposed resolution/bylaw presented from the floor of the House must provide sufficient copies for officers, delegates and trustees.
8. Review of the Annual Reports will be completed by the Executive Committee with a report to the ~~January~~ Spring Board of Trustees meeting.

B. Reference Committees of the House of Delegates

1. Definition/Composition

- a. Reference Committees are appointed according to the Bylaws and shall consist of at least three (3) and not more than five (5) certified delegates from different components with one (1) Trustee serving as Chair. A second Trustee may serve as Co-chair. Student delegates may also serve on this committee without a vote.
- b. The Chair of the Reference Committee should have previously served on a Reference Committee so that he/she knows the function of said committee. It is preferred that Reference Committee personnel should have previously served as either an Officer, Trustee, Delegate or Alternate for at least one previous Annual Session.

- c. No candidate for office may serve on a Reference Committee.
2. Duties
 - a. Attend orientation meeting with Speaker of the House immediately after the first meeting of the House of Delegates.
 - b. Consider all reports, recommendations and resolutions referred to them.
 - c. Attend Reference Committee Hearings
 - d. Conduct an open hearing.
 - e. Stay with the reference committee until the assignments are completed and the Speaker of the House has excused your committee.
 - f. Report their recommendations to the House of Delegates.
 3. Procedures
 - a. Reference Committee Hearings will be open to all ODHA members.
 - b. Questions, comments and/or testimony should be submitted in writing to the committee. Testimony forms will be available in the Reference Committee Hearing room and on the member's only section of the ODHA'S website.
 - c. At the opening of the hearing, the Chair (Immediate Past President) will announce the schedule of business to be considered.
 - d. Each speaker must identify him/herself before testifying. Speakers may speak only once to an issue until all persons wishing to speak to that issue have spoken. Each speaker will also Please provide written testimony.
 - e. Written testimony may also be submitted if someone is unable to speak to an issue.
 - f. Any ODHA member or student member may testify at these hearings.
 4. Reports
 - a. Immediately following the end of the Hearing, the Committee will go into Executive Session to consider the testimony presented in the hearing.
 - (1.) When a Reference Committee's Hearing is complete, the Chair may choose to have the Committee sit in an isolated area in the Hearing room to continue listening and giving testimony to the remaining Reference Committee Hearings. This will allow their opinions to be heard. Only the Speaker of the House will be permitted to speak to the members of these Reference Committees for any reason.
 - b. The Reference Committee will recommend to the House of Delegates the adoption, rejection, postponement, amendment, referral or substitution of all resolutions and bylaw amendments which have been assigned to them. Supporting statements may be made but are not required.
 - c. The committee may consider several similar resolutions together and make one recommendation (substitute resolution) embodying the content of all.
 - d. The committee may present a substitute resolution which becomes the main motion. The committee does not include the original resolution in their report. The maker of the original resolution has the right to place the original resolution on the floor as an amendment by substitution.
 - e. All members of the committee must remain, and the committee may not adjourn until its report is typed, delivered to, and approved by the Speaker of the House.
 - f. The Speaker of the House will deliver the final reports to the Administrative Assistant, Executive Council and Trustees for distribution to their Delegates, Alternate Delegates, Student Delegates and Alternate Student Delegates

g. The report will be presented to the House of Delegates by the committee chair or a designated committee member. The House of Delegates will act on each resolution as it is presented.

C. Component Discussions

1. Component Discussions must be held in the principal hotel, when feasible. Exceptions must be approved in advance by the Executive Committee.
2. Component Discussions must have a phone that will provide two-way communication with the Executive Committee's room.
3. ODHA will not be responsible if the fire code is violated.
4. Whenever possible, ODHA will add extra meeting rooms to its contract for Component Discussions. Components that do not have rooms at the event site will be offered these rooms first. ODHA will attempt to gain these rooms at no charge. However, if there is a charge, the Components that need the rooms will be required to pay the fee.

V. Candidates for Office

A. Nominations

1. All Nominations for Elected Office must be submitted to the Nominating Committee by August 1st prior to Annual Session to be considered for nomination.
2. All Candidates must submit their Biographical Information and Platform Statement to the Nominating Committee by August 25th prior to Annual Session to be included in the Candidates Brochure.
3. The Nominating Committee Chair will present the official slate of officers at the first meeting of the House of Delegates.
4. The Nominating Committee will strive to present at least two qualified candidates for each office
5. All candidates for elected office must meet the qualifications listed in the Bylaws Article XII Section 2
6. One seconding speech, not to exceed one minute in length, is permitted for each candidate presented by the Nominating Committee. Candidates running for more than one position may have one seconding speech for each position.
7. Additional nominations for each office may be made at the appropriate time on the house floor.
8. For new nominations from the floor, one nominating speech, not to exceed one minute in length, is permitted for each candidate. Newly nominated candidates must submit biographical information with sufficient copies to the House of Delegates by Candidate's Forum.
9. Nominating and seconding speeches can be given by any member except Executive Committee members and the Administrative Assistant.
10. The Timekeeper will stop speakers at the time limit.
11. WRITE IN CANDIDATES are accepted as long as they follow the proper procedures outlined in the Bylaws Article XII Section 1.1, 1.2, and 1.3

B. Candidates' Forum

1. The Nominating Committee Chair will preside.
2. Candidates will have time allotted for a three (3) minute speech on issues pertinent to ODHA. Candidates may express their personal philosophies at this time.
3. Candidates will respond to questions following the speeches for each office.

4. Candidates may speak to any question whether or not it is directed to them.
5. Write in candidates who have followed the proper procedures have the right to speak at candidates' forum

C. Election Procedures

1. Article XII Sections 1, 2, and 3 detail the rules for election procedures to be followed.
2. The Sergeant-at-Arms is the authority over election procedures. Times for election procedures will be adhered to according to those posted on the agenda. Late voting will not be permitted.
3. Tellers appointed by the Speaker of the House will tally votes and report the results to the Sergeant-at-Arms who will deliver them to the Speaker of the House.
4. The majority of votes cast will determine election.
 1. The number of votes required for election will be determined by the number of certified delegates seated at the Second House. This number will be announced by the Speaker of the House.

D. Election Results

1. Only the names of those elected will be announced.
2. The reports of the Tellers will be kept on file by the Speaker of the House for one (1) year.

E. Campaign Material

1. Campaign material may be distributed at the first meeting of the House of Delegates.
2. Campaign material is limited to one (1) standard 8.5 x 11" sheet of paper. All other materials such as note pads, pencils, favors, etc. are not permitted.
3. Candidates are allowed to attend Component discussion only by an invitation extended by the component. Candidates may not solicit invitations to attend discussions.
4. Alleged infractions of campaign procedures
 - a. First offense: a meeting with ODHA President, Speaker of the House, and Sergeant of Arms to confirm validity and to be asked to cease the conduct in conflict with the Campaign Material Rules listed.
 - b. Second offense: a "Notice of Infraction will be posted at Sergeant of Arms Registration Table on voting morning informing delegates an infraction has occurred.

Electronic Rules for Virtual House of Delegates

I. Usernames

A. Verification of Identity.

The Sergeant-at-Arms, and individuals working under the direction of the Sergeant-at-Arms, shall verify that each delegate username matches an entry on the list of delegates.

B. Categorization of Participants

Voting delegates shall be placed in a voting delegates section (or otherwise identified as voting delegates). This categorization shall represent the current roll of voting members for the House of Delegates. Non-voting delegates shall be placed in a non-voting section (or otherwise identified as non-voting delegates). Guests shall be placed in a guest section (or otherwise identified as guests).

C. Alternate Substituting for Delegate

For an alternate to substitute for a delegate, the Trustee shall email and submit to the Sergeant-at-Arms @ ODHASgtatarms@gmail.com and cc: the delegate and alternate. The email shall include the Component, name of Delegates being replaced, and the name of the Alternate replacing the Delegate. Upon receiving this email, the Sergeant-at-Arms, or an individual acting under the direction of the Sergeant-at-Arms, shall amend the list of delegates accordingly and shall ensure that the newly established delegate is categorized as such in the meeting. The Sergeant-at-Arms shall reply to the e-mail to acknowledge the substitution. The Sergeant-at-Arms shall notify the House of Delegates of such changes during the meeting.

II. Microphones

Participants shall have their microphones disabled except when speaking.

The chair, or an individual acting under the direction of the chair, shall enable the microphone of any individual who has the floor.

III. GROUP SETTING. Individuals participating in the virtual meeting in a group setting (more than 1 device in 1 room) must disable all sound, speakers and microphones on all other devices prior to speaking to reduce feedback and background noise.

IV. Individual Equipment

Individuals participating in the virtual meeting shall be responsible for the functionality of their own personal equipment (e.g., computer, tablet, phone, speakers, microphone, camera, Internet connection, etc.).

A. If a participant's equipment causes a hindrance to the meeting (e.g., audio feedback, glitchy images, excessive background noise, etc.), the chair, or an individual acting under the direction of the chair, shall disable or disconnect the distracting device.

B. A member's inability to participate in the meeting, if caused by the member's equipment or connection (even an inability to attend or to vote), shall not invalidate the meeting or any of its proceedings.

C. Any questions or issues with technical difficulties shall be e-mailed to the administrative assistant at admin@odha.net.

V. Seeking the Floor

To seek the floor, a participant shall click the RAISE HAND button (or similar feature as directed by the chair).

VI. Voting

During a virtual House of Delegates, the voting (including the election of officers) shall be held electronically by a method selected in advance by the Speaker of the House. If technical issues hinder the performance of the electronic voting, a different electronic method may be used.

A. Tabulation. In an electronic vote, since the votes are not tabulated by hand, tellers are not appointed. When possible, the tally of the votes shall be displayed to the meeting participants. If such display is not possible, the tally shall be read by the chair or another individual under the direction of the chair.

VII. Candidates Forum

A. Electronic Forum. Candidates Forum may be held electronically. Any electronic Candidates Forum shall simulate, as closely as practicable, an in-person Candidates Forum, and the rules applicable to an in-person Candidates Forum shall apply to an electronic Candidates Forum as closely as practicable.

VIII. Assistants and Technicians.

Before and during the virtual House of Delegates, the Speaker of the House shall appoint assistants and technicians as needed to facilitate the operation of the virtual house.

IX. Reference Committee Hearings

Reference Committee Meetings and Hearings may be held electronically. Any electronic hearing shall simulate, as closely as practicable, an in-person hearing, and the rules applicable to an in-person Reference Committee Hearing shall apply to an electronic Reference Committee Hearing as closely as practicable. To speak to an issue during Reference Committee Hearings, testimony shall be submitted to the Speaker of the House @ ODHASpeaker@gmail.com 24 hours prior to the First House of Delegates

BASICS OF PARLIAMENTARY PROCEDURE

The parliamentary authority used in ODHA is the current edition of Roberts' Rules of Order, Newly Revised. The use of parliamentary procedure assists the orderly process of doing business. It provides for equality and justice and helps to expedite business. It is a means of insuring that the majority will prevail while protecting the rights of the minority. It may appear formal, with all comments being directed through the chair of the meeting, but it is important to keep comments focused on the issues and not on personalities.

Some General Basics

Rise to a microphone to be recognized to speak (always bring your Voting Card with you; just in case)

The chair is addressed as Madame Speaker or Chairman.

State your last name and component.

State your position on the issue ("I speak in favor of adoption or opposition") and then give your **Justification** or reason

If you are making an amendment, state your amendment ("I would like to amend the PR/PBY by deleting or inserting") then wait for the Speaker to ask for a 2nd. After a 2nd is given, then state your justification.

Business is generally brought to the floor with a MAIN MOTION. In ODHA, resolutions are main motions. **(This is the PR or PBV)**

There are six steps in a motion:

- A motion is made ("I move that." or "Be it resolved that.."). **(Read by Ref Chair)**
- A member seconds the motion. **(Ref Chair tells whether RC moves to adopt/reject)**
- The Speaker of the House/Chair states the motion and opens discussion**. Amendments may be made and voted upon.
- After discussion and all amendments, the Chair puts the motion to a vote. **(Restates the motion in current form.)**
- The Chair takes the vote ("**Those in favor raise your voting card.**" "**Those opposed raise your voting card.**")
- The Chair announces the results of the vote.

**Discussion of the motion will center on the merits of the questions, what should be the disposition of the motion (should it pass/fail), and may include proposed amendments to the motion.

Basic Options in the Disposition of a Resolution

- **Postpone indefinitely** ("I move to postpone indefinitely resolution...")
- **Debate** can be on the merits of the resolution
- **Adoption** of the motion to Postpone Indefinitely has the effect of suppressing the question throughout the current session. It is an indirect rejection of a motion when the House does not want an outright rejection of the idea.
- **Amend** ("I speak in favor but I move to amend by...")
- **Insertion** of a word or phrase, or if at the end of the motion it is by **Addition**.
- **Striking** a word or phrase.
- **Striking** a word or phrase and **Inserting** a different word or phrase in its place.
- **Substitution** for the entire resolution if the changes are numerous and complex.

Amendments must be seconded and must be **germane** (closely related or having bearing on the motion). **Discussion focuses ONLY on the amendment to the motion and not the entire question.** It is also possible to "amend the amendment." Then one has a primary and secondary amendment. The secondary amendment must be germane or relate to the primary amendment.

- **Adopt** as is ("I speak in favor of the resolution because...").
- **Reject** as is ("I speak against the resolution because...").
- **Refer or commit** ("I move to refer....to...")

If the House believes that more work is needed or further investigation is necessary before taking action on an issue, the correct procedure is to refer the resolution.

PRIVILEGED MOTIONS

These motions are not directly related to the main motion. They deal with matters that require immediate attention. The order of precedence is:

- **Fix Time to Which to Adjourn** – Its purpose is to arrange for a continuation of the present session and does not adjourn the present meeting. This motion requires a second, is not debatable if made while another question is pending, can be amended, and requires a majority vote.
- **To Adjourn** – Its purpose is to bring the session to an end at once. It is out of order when another has the floor, or while a vote is being taken. The Chair should not permit the motion until announcements and important business have been disposed of, and the time and place of the next session settled.
- **Take a Recess** – Its purpose is to provide an intermission within a meeting. After a recess business resumes at the point of interruption once the Chair calls for order.
- **Raise a Question of Privilege** - This is concerned with the rights and privileges of the assembly as a whole, or those of an individual. A motion to go into executive session is a question of the privileges of an assembly; charges made against the character of a member, or illness of a member, for example, is a question of personal privilege.
- **Call for the Orders of the Day** – This is concerned with deviations from the duly established order of business. There will be no occasion for calling for the orders of the day unless the Chair fails to notice the time assigned for a general or special order has arrived, or she may skip an item in the order of business by mistake. If the group does not want to pursue the orders of the day, they can be suspended by 2/3rd's nay vote.

SUBSIDIARY MOTIONS

The purpose of these motions is to help the group in considering and acting upon the main motion. Subsidiary motions outrank main motions and have a precedence order among them. One or more subsidiary motion can be pending at the same time, and each is disposed of in order of rank as follows:

- **Lay on the Table** – This is the highest ranking. Its purpose is to lie aside, or postpone temporarily, the consideration of a question until a later time. (Its consideration can be resumed at the will of the majority.) Because to lie on the table is not debatable, the majority has the power to halt consideration of a question immediately. Such action violates the rights of the minority if the motion is used for any other purpose than stated. The motion should not be used if the intent is to kill or avoid dealing with the issue. It is better to postpone indefinitely or to withdraw it.
- **Previous Question** – Its purpose is to close debate and halt all further consideration of the question(s) pending and bring them to a vote. Moving the previous question takes a second and needs a 2/3rd's vote.
- **Limit or Extend Debate** – This motion restricts the time devoted to the discussion of a question. "I move that the debate be limited to...minutes; limited to...minutes to each speaker; that discussion period be extended by... minutes."

- **Postpone to a Definite Time** – Its purpose is to suspend discussion of a question and fix a later, definite time for its consideration. If a question is postponed to a certain time, it is treated as an "order of the day" for that time and so will precede new business.
- **Refer to Committee** – Can be made for various reasons. The matter may require more detailed study, or may be too delicate for public airing, or specify such details as the type of committee, number of members, how members will be selected, etc. Only the motion to refer is debatable.
- **Amend** – This motion is made with the purpose of changing or modifying the main motion or resolution, so that it will more truly meet the mind of the group. (see Basic Procedures)
- **Postpone Indefinitely** – This name is misleading, because its purpose is to kill the motion. It is often used by members who oppose a motion but fear that they may not have enough votes to defeat it. A motion that has been postponed indefinitely may be brought up at a later meeting, but it must be proposed as a new motion.
- **Reconsider** - Enables the majority to bring back for further consideration a motion which has already been voted on. The purpose of reconsidering a vote is to permit correction of hasty, ill-advised, or erroneous action, or to take into account added information, or a changed situation that has developed since the taking of the vote.
It can be moved only by a member who voted on the prevailing side.
This motion can only be moved at the same session as the original vote.
- **Rescind or Repeal** - These motions have the effect of changing or nullifying previous action of the group. It can apply to any motion that has been adopted. Previous notice of intent to offer this motion can be given. There is no time limit on making this motion after the adoption of the measure to which it would apply. If the motion is made at the next session, it needs a 2/3rd's vote (unless previous notice is given, then a majority vote adopts the motion).
- **Take from the Table** - The object of the motion is to make pending again before the group a motion or a series of adhering motions that previously has been laid on the table. Cannot be moved if another question is pending. If not taken from the table at the same session, it dies.
- **Ratify**- This is a motion that is used to confirm or make valid an action already taken that cannot become legally valid until approved by the group. I.e. emergency vote without all members present.

INCIDENTAL MOTIONS

These motions rank above subsidiary motions, but they do not have ranking among themselves. They take their rank from the motions to which they are applied.

- **Appeal** – When a decision by the Chair seems to be in error or unfair, any member may appeal from that decision, by rising immediately after the decision has been announced, but not later. This motion can interrupt a speaker.
- **Division of Assembly** - Used to secure an accurate vote when a member is in doubt of the outcome. "I call for a division." It is in order when another has the floor and is not seconded, debated, or voted upon. A rising vote is taken on the motion (vote in question).
- **Division of Question** – Used when a motion has several parts; a member can request that it be divided into two or more independent propositions, and each proposition be considered and voted on separately. It is then possible to adopt certain parts of the motion and reject others. The Chair will decide whether it is possible to divide the question.
- **Parliamentary Inquiry** – When a member desires some information on a question of procedure he rises without waiting to be recognized and says "Madam Speaker, I rise to parliamentary inquiry".
- **Withdraw a motion** – The maker of a motion may withdraw the motion before the Chair states it to the group; or the motion can be withdrawn after it has been stated by the Chair by a member moving that it be withdrawn.

- **Point of Order** – It is the procedure followed to call the attention of the Chair to a violation of the rules, an omission or mistake in the proceedings, or any unusual situation requiring immediate attention. It should be called for immediately; because once debate has started on the question at hand it is too late to call it. "Madam Speaker, I rise to a point of order."
- **Suspend the Rules** – If it is desirable to take action that conflicts with the Standing Rules they can be temporarily suspended by a 2/3rd's vote. "Madam Speaker, I move to suspend the rule that interferes with..."
- **Object to Consideration** – If the Chair fails to rule out of order any motion that is irrelevant, contentious, or embarrassing, a member must immediately object after the motion has been stated, and before debate has started. "Madam Speaker, I object to the consideration of the question."
- **Consider Seriatim** – When there are several paragraphs in a resolution, each paragraph can be considered one at a time, with each paragraph being amended as needed. After each paragraph has been dealt with, the whole resolution is open to amendments before a vote is taken on the resolution.



Ohio
DENTAL HYGIENISTS'
ASSOCIATION

BYLAWS

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ARTICLE I NAMES AND OFFICE

Section 1. Name

The name of this corporation shall be the Ohio Dental Hygienists' Association, Incorporated, (hereinafter referred to as the "Association"), an Ohio not-for-profit corporation.

Section 2. Office

The Association shall maintain a central office, a location to be determined by the Board of Trustees.

ARTICLE II PURPOSES

Section 1. Purposes

The purposes of this Association shall be to advance the art and science of dental hygiene; to maintain the highest standards of dental hygiene practice; to represent and protect the interest of the dental hygiene profession; to improve the professional competence of the dental hygienist; to foster research in oral health; to provide professional communication; and to conduct other activities as may be permitted by the State of Ohio to carry out the purposes of this Association.

Section 2. Mission

The mission of the Ohio Dental Hygienists' Association is to support Dental Hygienists through networking, inclusion, and development; to advocate for advancements to secure the profession of dental hygiene, and to promote public access to care.

ARTICLE III MEMBERSHIP

Section 1. Membership Qualifications

Membership may be granted to any individual who:

- 1.1 meets the criteria set forth for each category of membership in the Association;
- 1.2 shares interest in and supports the purposes of the Association;
- 1.3 abides by these Bylaws, the Association's Code of Ethics for Dental Hygienists, and such other policies, rules, and regulations as the Association may adopt;
- 1.4 meets such additional criteria for each category of membership in the Association as the House of Delegates may establish and
- 1.5 holds membership in ADHA and a Component of the Association.

Section 2. Application

All applicants shall complete the application form and submit the application, along with the designated fee, if any, to ADHA. All such qualified applicants shall become members upon notice from ADHA and payment of dues.

Section 3. Membership Categories

The membership of the Association shall be composed of the following categories:

3.1 Voting Members

3.1.1 Professional Members

Professional Membership may be granted to any individual who:

3.1.1.1 has either earned a certificate or professional degree in dental hygiene granted pursuant to a dental hygiene program offered by an accredited college or institution of higher education, or is licensed to practice dental hygiene in the United States under the provision of a “grandfather clause;” and

3.1.1.2 is licensed to practice in any state, territory or possession of the United States if such license is required for the practice of dental hygiene.

3.1.2 Retired Members

Professional Members who have reached the age of 62 and are either fully retired from the dental hygiene profession or working less than 10 hours per week in the dental hygiene profession may apply for Retired Member status.

3.1.3 Members with Disabilities

Professional Members who are unable to work due to a verified disability may apply for Disabled status. All applications must be verified by the American Dental Hygienists’ Association and must be accompanied by proof of eligibility each year.

3.1.4 Life Members

Any Professional Member of this Association is eligible for Life Membership in this Association who meets such uniform requirements as may be established by the House of Delegates who either:

3.1.4.1 has been nominated by the Board of Trustees and elected by a majority of the members of the House of Delegates present and voting at a duly called meeting of the House upon demonstration of outstanding contributions to both dental hygiene and the Association and payment of ADHA and Component dues, or

3.1.4.2 has been elected President of the Association and who has completed the term of office and payment of ADHA and Component dues shall automatically become a Life Member.

3.2 Non-Voting Members

3.2.1 International Members

International membership may be granted to any individual who:

3.2.1.1 resides outside of the United States and

3.2.1.2 holds a valid license to practice as a dental hygienist.

3.2.2 Student Members

Student membership may be granted to any student who:

3.2.2.1 is currently enrolled in an accredited dental hygiene program or

3.2.2.2 has graduated from an accredited dental hygiene program and is currently pursuing a baccalaureate or graduate degree complementary to a career in dental hygiene in an accredited college institution of higher education.

3.2.3 Supporting Members

Supporting membership may be granted to any licensed dental hygienist who is not employed in a dental hygiene-related career.

3.2.4 Honorary Members

Honorary membership may be granted by the House of Delegates to any individual who:

3.2.4.1 is not a dental hygienist;

3.2.4.2 has made outstanding contributions to dental hygiene or dental health; and

3.2.4.3 has been nominated by the Board of Trustees.

3.2.5 Allied Members

Allied membership may be granted to any individual who:

3.2.5.1 supports the purposes and mission of the Association and

3.2.5.2 is not otherwise qualified for any other class of membership.

3.2.6 Corporate Members

Corporate membership may be granted to any corporation, partnership, institution or organization that supports the Association's mission.

Section 4. Rights and Duties

4.1 All members shall be entitled to attend the member meetings and social functions of the Association.

4.2 Only Voting Members may vote for the election of delegates to the House of Delegates, hold office in the Association, its Components and serve on the Board of Trustees and House of Delegates. Each eligible voting member shall have one (1) vote.

Section 5. Disciplinary Action/Termination of Membership

5.1 Grounds for Discipline

The Association may discipline a member for any of the following reasons:

5.1.1 Failure to comply with these Bylaws, the Association's Code of Ethics for Dental Hygienists, or any other rules or regulations of the Association.

5.1.2 Conviction of a felony or a crime related to, or arising out of, the practice of dental hygiene or involving moral turpitude.

5.1.3 Suspension, revocation, or forfeiture by any state, province, or country of the member's right to practice as a dental hygienist.

5.1.4 Unprofessional conduct considered prejudicial to the best interests of, or inconsistent with, the purposes of the Association.

5.2 Procedures

Discipline may include, but not be limited to, censure, suspension, probation, and expulsion.

Disciplinary action may be taken provided that:

5.2.1 a statement of the charges shall have been sent by certified mail to the last recorded address of the member at least fifteen (15) days before final action is to be taken. This statement shall be accompanied by a notice of the time and place of the meeting at which the charges shall be considered, and the member shall have the opportunity to appear in person and/or to be represented by counsel and to present any defense to such charges before action is taken by the Association.

5.2.2 it is conducted in accordance with procedures established by the Board of Trustees.

5.3 Non-Payment of Dues

Membership shall be automatically terminated:

5.3.1 for any member who is in default of payment of dues or assessments for more than 45 days, or

5.3.2 ceases to be a member in the Constituent, Component, or other organization required for membership in the Association or

5.3.3 otherwise becomes ineligible for membership

5.3.4 according to such rules or procedures as the Board of Trustees or their designee(s) shall establish, unless such termination is delayed by the Board of Trustees.

Section 6. Reinstatement

Members who have resigned or whose membership has been terminated for non-payment of dues or assessments may be reinstated upon:

6.1 payment of dues and any assessments and

6.2 meeting such additional terms and conditions as may be established by the Board of Trustees.

ARTICLE IV DUES, FEES, AND ASSESSMENTS

Section 1. Amount

The initial and annual dues for all members of the Association, and the time for paying such dues and other assessments, if any, shall be determined with a two-thirds (2/3) vote by the Board of Trustees. Under special circumstances, the Board of Trustees may waive or reduce the annual dues and/or assessments for any member.

ARTICLE V ADHA DELEGATES

Section 1. Delegates

1.1 shall be limited to Voting Members.

1.2 All candidates running for ADHA Delegate must have:

1.2.1 served at least once as ADHA Alternate Delegate; ADHA Delegate or

1.2.2 actively participated in the ADHA Annual Session including attended the ADHA House of Delegates, District Discussions Reference Committees, and Candidates' Forum.

1.3 The Delegate Chair is an Ex-Officio Member of the ODHA Board of Trustees but without a vote. The Chair is required to attend such meetings as are designated by the Board of Trustees.

Section 2. Alternate Delegates

2.1 Shall be limited to Voting members.

2.2 The Elected Alternate Delegate shall serve for a one (1) year term.

2.3 The President shall appoint a member to serve in each remaining Alternate Delegate position with a majority vote of the Board of Trustees.

2.4 In the event of a vacancy in a Delegate or Elected Alternate Delegate position for the remainder of a term, the position will be filled in accordance with these Bylaws.

Section 3. The term of elected Delegates and Alternate Delegates shall commence immediately following their installation.

3.1 There shall be one (1) Delegate elected to serve for a three (3) year term each year.

3.1.1 Elected ADHA Delegates serving a three (3) year term shall be limited to two (2) consecutive terms and will not be eligible to run for three (3) years.

3.2 Any additional Delegate positions needed shall be elected for a one (1) year term.

3.2.1 Elected ADHA Delegates serving a one (1) year term shall be limited to two (2) consecutive terms and will not be eligible to run for one (1) year.

Section 4. In the event a Special Session of the ADHA House of Delegates is called, the Delegates and Alternate Delegates who were the elected Delegates and Alternate Delegates who attended the previous ADHA Annual Session shall attend the Special Session called.

Section 5. In the event a Delegate or Alternate Delegate changes constituent affiliation or is unable to attend the required meetings without the express permission from the ADHA Delegate Chair, they are automatically disqualified as a Delegate or Alternate Delegate.

Section 6. In the event of the resignation or disqualification of a Delegate or Alternate Delegate, the President will appoint an Interim Delegate or Alternate Delegate with a majority vote of the Board of Trustees.

6.1 The Interim Delegate or Alternate Delegate shall serve until the unexpired term is filled during the next election at the Annual Session of this Association in accordance with these Bylaws.

6.2 If the term is expiring, then the office will be filled by election at the next Annual Session of this Association in accordance with these Bylaws.

Section 7. Prior to the ADHA House of Delegates, if there is a vacancy in the ADHA Delegate position and the ADHA Alternate Delegate has not served at least one time as an ADHA Alternate Delegate or an ADHA Delegate, the President shall appoint a member to serve as Delegate with Board of Trustees approval. This member must have served at least once as an ADHA Alternate Delegate or ADHA Delegate. This member must have attended ADHA House of Delegates, District Discussions, Reference Committees and Candidates' Forum.

ARTICLE VI COMPONENTS

Section 1. Tripartite

The Association is a tripartite organization. Voting and supporting members must maintain a Professional Membership in the Association, a Constituent and a Component.

Section 2. Establishment of Components

All members of ODHA eligible to vote within a geographic territory within the jurisdiction of Ohio may become a member of a Component as may be established by ODHA in accordance with the articles of incorporation and Policy of the Association. Geographic boundaries of the Components shall be established by a majority vote of the Board of Trustees.

Section 3. Name

The name of any Component shall be as is established by the Component with a majority vote of the Board of Trustees.

Section 4. Revocation

ODHA may revoke, terminate, or otherwise alter the boundaries of any Component within its jurisdiction as ODHA deems necessary or appropriate.

4.1 When any component is not represented at two (2) consecutive ODHA Board of Trustees Meetings, that component shall be considered to be on probation. All component members shall be notified in

writing of the probation status and if no special consideration is granted by the ODHA President, the component will be dissolved by a two-thirds vote of the ODHA House of Delegates.

Section 5. Membership

Eligibility for membership in the Component shall be established by ODHA provided however, that to be eligible for membership in the component, an individual must be a member of ADHA and ODHA.

5.1 A member who qualifies for membership in more than one component shall be eligible to be a voting member of only one component, but as selected by the member.

5.2 A member of a Component who seeks to transfer membership to another component may do so by filing a written request with The American Dental Hygienists' Association who shall affect the transfer and notify the appropriate component. The component to which the member transfers shall grant to such member full membership privileges without payment of current dues provided the current dues have been paid to the previous component.

Section 6. Rights and Duties

Each Component shall have such rights and duties as maybe established by the House of Delegates so long as such rights and duties are not in conflict with the Bylaws and Code of Ethics of ADHA and ODHA. Within thirty days (30) of adoption, a copy of the Bylaws and Code of Ethics of each Component shall be submitted for review to the Policy and Bylaws Council which will file the document with the Administrative Assistant to be kept in the Central Office. Any Component Bylaw and/or Code of Ethics revisions must follow the above procedures.

6.1 Each Component shall have the right to elect Delegates and Alternate Delegates to the ODHA House of Delegates.

6.2 Each Component shall have the right to elect two (2) Trustees in accordance with these Bylaws.

6.2.1 Component elections shall be held in the spring of each year.

6.2.2 The term for the newly elected Component Officers shall commence following the Component's Spring Installation.

6.2.3 The term for the newly elected Component Trustee(s) shall commence following the ODHA Annual Session Installation.

6.3 Each Component shall hold at least three (3) business meetings per year.

Section 7. Components

Components within the State of Ohio must be incorporated and enter into the Incorporated Component Charter Agreement with the American Dental Hygienists' Association. Incorporated Components shall be responsible for obtaining general liability insurance and director and officer liability insurance for non-profit organizations.

ARTICLE VII ODHA HOUSE OF DELEGATES

Section 1. Composition

The House of Delegates shall consist of certified Delegates from each component consistent with current representation procedures and three (3) Voting Student Delegates. These Voting Student Delegates will be elected by the Student House of Delegates. The Trustees, Elective and Appointive officers of the Association shall serve as ex-officio members of the ODHA House of Delegates but without a vote.

Section 2. Certification

Each component shall file with the Speaker of the House the names of duly elected Delegates and Alternate Delegates no later than sixty (60) days prior to the Annual Session of the Association. The Speaker of the House shall thereafter dispatch to each Delegate and Alternate Delegate those credentials necessary for admission to meetings of the House of Delegates.

Section 3. Selection of Members of the House of Delegates

The determination of the number of Delegates of each component shall be fixed using ADHA's real-time roster as of April 1st.

3.1 For each Delegate from a component, that component may have one Alternate Delegate. An Alternate Delegate shall be entitled to represent the component in the House of Delegates only in the absence of a Delegate.

3.2 Delegates and Alternate Delegates shall be members of the Association who are eligible to vote and who are members of the component, which the Delegate or Alternate Delegate is to represent. Delegates and Alternate Delegates shall be elected by members of the component who are eligible to vote.

3.3 Delegates and Alternate Delegates shall pay their membership dues at least sixty (60) days prior to ODHA Annual Session.

Section 4. Representation to ODHA House of Delegates

4.1 A component with twenty (20) or less voting members of the Association shall be entitled to be represented in the ODHA House of Delegates by four (4) Delegates.

4.2 A component with 21-50 voting members of the Association shall be entitled to be represented in the ODHA House of Delegates by five (5) Delegates.

4.3 A component with 51-100 voting members of the Association shall be entitled to be represented in the ODHA House of Delegates by six (6) Delegates.

4.4 A component with 101-150 voting members of the Association shall be entitled to be represented in the ODHA House of Delegates by seven (7) Delegates.

4.5 A component with 151-200 voting members of the Association shall be entitled to be represented in the ODHA House of Delegates by eight (8) Delegates.

4.6 A component with 201-300 voting members of the Association shall be entitled to be represented in the ODHA House of Delegates by nine (9) Delegates.

4.7 For every additional 100 members over 300, a component shall be entitled to one (1) additional delegate.

Section 5. Officers

The officers of the House of Delegates shall be a Speaker of the House elected in accordance with these Bylaws and a Secretary who shall be the Recording Secretary of the Association.

5.1 Vacancies - In the absence of the Speaker of the House, the President of the Association shall serve as Speaker or appoint a Speaker Pro Tem. In absence of the Secretary, the Speaker of the House shall appoint a Secretary of the House Pro Tem.

5.2 Duties

5.2.1 The Speaker of the House shall preside at all meetings of the House of Delegates.

5.2.2 The Secretary shall serve as the recording officer for the House of Delegates and the custodian of its records, and shall provide a report of the proceedings of each meeting of the House of Delegates.

Section 6. Duties and Powers of the House of Delegates

The House of Delegates subject to these Bylaws shall be the legislative body of the Association, vested with authority to determine policies to govern the Association in all of its Activities.

6.1 The House of Delegates shall have the duty to elect ODHA Officers, ADHA Delegates and Alternate Delegates and Speaker of the House.

6.2 The House of Delegates shall have the power to enact, amend, and repeal the Articles of Incorporation and Bylaws of this Association, to adopt and amend the Code of Ethics, to elect life and honorary members of this Association, to establish offices of this Association to approve all memorials, and to approve all resolutions of opinions in the name of this Association.

6.3 Reference Committees of the House of Delegates

6.3.1 Personnel - Reference Committees shall consist of a minimum of three (3) officially certified Delegates who are appointed by the Speaker of the House at least twenty (20) days in advance of the Annual Session. A Component Trustee shall serve, without vote, as Chairperson of the Reference Committee.

6.3.2 Duties - It shall be the duty of the Reference Committee, to consider reports referred to it, to conduct open hearings, and to report it's recommendations to the House of Delegates.

Section 7. Meetings

7.1 Annual Session - There shall be one session of the House of Delegates each year called the Annual Session of the Association. This session may be divided into several meetings if such is necessary to the proper conduct of Association affairs. The Vice President shall cause to be published in an official publication of the Association official notice of the time and place of each session of the House of Delegates.

7.2 Special Session - A special session of the House of Delegates shall be called by the President upon written/email request of three-fourths of the Board of Trustees or two-thirds of the delegates in attendance at the previous Annual Session of the House of Delegates. The time and place of a special session shall be determined by the President and sent to the last known email address of each Delegate at least five (5) and not more than fifteen (15) days before the date of the special session, provided the time selected shall be not more than twenty (20) days after the request was received. The business of a special session shall be limited to that stated in the official call.

ARTICLE VIII BOARD OF TRUSTEES

Section 1. Composition of the Board of Trustees

Composition of The Board of Trustees shall consist of the President, President-Elect, Vice President, Secretary, Treasurer, Immediate Past President, and the Trustee(s) from each Component of the Association. The Administrative Assistant, Council Chairpersons, ADHA Delegate Chair and Speaker of the House shall be ex-officio members of the Board of Trustees, but without a vote.

Section 2. Officers of the Board of Trustees

The officers of the Board of Trustees shall be a Chairperson, who is the President of the Association, and a Secretary who shall be the Recording Secretary of the Association.

2.1 Vacancies - In the absence of the President, the President-Elect shall serve as Chairperson of the Board of Trustees. In the absence of the President-Elect, the Vice President shall serve as Chairperson of the Board of Trustees. In the absence of the President, the President-Elect, and the Vice President, the Board of Trustees shall elect one of its Voting Members to serve as Chairperson Pro Tem. In the absence of the Recording Secretary, the Chairperson shall appoint a secretary Pro Tem.

2.2 Duties

2.2.1 The Chairperson of the Board of Trustees shall preside at all meetings of the Board of Trustees.

2.2.2 The Secretary shall serve as the recording officer of the Board of Trustees and the custodian of its records.

Section 3. Duties of the Board of Trustees

3.1 The Board of Trustees shall be the governing body of the Association, but vested with full power to conduct all business of the Association. In addition, the Board of Trustees shall have the power to enact Interim policies when the House of Delegates is not in session and when such policies are necessary to the proper conduct of Association affairs. All such policies shall be reported to the House of Delegates.

3.2 The duties of the Board of Trustees shall include, but not be limited to:

3.2.1 Provide for and maintain office facilities adequate for proper conduct of Association affairs.

3.2.2 Be responsible for all property, real and personal, owned or held by the Association, and cause to be bonded the Treasurer and others as needed with Board of Trustees approval.

3.2.3 Establish the fiscal year of the Association; Review the annual budget as proposed by the finance committee, make such amendments as needed, and present the proposed budget to the House of Delegates. Testimony given at Reference Committee will be taken into consideration before approval of the budget at the Post Annual Session BOT.

3.2.4 Cause the accounts of the Association to be reviewed quarterly by the Audit Committee or the accounting firm employed by the association and consult with the Finance Committee as needed regarding recommendations. Issues of non-compliance shall be presented to the Board of Trustees.

3.2.5 Cause the accounts of the Association to be reconciled annually by the Audit committee or the accounting firm employed by the association and reported to the Board of Trustees.

3.2.6 Submit an annual report to the House of Delegates reviewing the activities of the Board of Trustees and of the appointive officers;

3.2.7 Review the reports of officers and committees of the Association resolutions to be brought to the House of Delegates, and to make recommendations to the House of Delegates concerning these reports and resolutions.

3.2.8 Adopt such rules and regulations for the conduct of the affairs of the Association as it deems necessary or appropriate.

3.2.9 Appoint such agents, attorneys, and other as it deems necessary or appropriate.

3.2.10 Perform such other duties as are prescribed or permitted by the laws of the State of Ohio for a Board of Trustees or directors, or by these Bylaws and the policies as may be adopted by the House of Delegates.

Section 4. Meetings

4.1 Regular Meetings - There shall be at least five (5) regularly scheduled meetings of the Board of Trustees each year. A meeting shall convene immediately following the close of the Annual Session of the House of Delegates. The time and place of each additional meeting of the Board of Trustees shall be determined by the President.

4.2 Special Meetings - Special meetings of the Board of Trustees shall be called by the President or by the President-Elect upon written request by a majority of the Voting members of the Board of Trustees. The call for the meeting shall be issued at least ten (10) days prior to the date set for the meeting. Majority consent of the Board of Trustees shall waive the ten (10) day notice for a special meeting to be held during the Annual Session. The call for a special meeting shall state the business to be considered and no other business shall be transacted during the special meeting.

4.3 Meeting by Video, Web, Call Conferencing or other Virtual Means- Any action to be taken at a meeting of the Board of Trustees, Councils or any committee thereof may be taken through the use of a phone, computer or other communications equipment by means of which all persons participating in the meeting can communicate with each other. Participating in such a meeting shall constitute presence at the meeting. Notwithstanding anything set forth to the contrary in these Bylaws, notice of any meeting to be held by video, web, call conferencing, or other virtual means shall be delivered a minimum of seventy-two (72) hours prior to the meeting.

Section 5. Mail Ballots - Action approved by a majority vote of the voting members of the Board of Trustees by mail ballot shall be as binding and effective as if such action were taken in a regular or special meeting of the Board of Trustees, providing, however, that any five voting members of the Board may challenge the mail ballot on the ground that insufficient information is available to ensure proper consideration of the question. If the challenge is subsequently corrected to the satisfaction of the challengers, the challenge shall be withdrawn and the vote taken. Otherwise, the question shall be postponed until the next meeting of the Board of Trustees.

Section 6. Electronic Voting- A special electronic vote of the Board of Trustees may be called by the President or any five members of the Board of Trustees. All information pertaining to the vote must be distributed to all Board of Trustee members not less than 72 hours prior to the vote. Quorum participation of the Board of Trustees is mandatory or the question is postponed until the next full Board of Trustees meeting. A count of the votes must be recorded, and the results ratified at the next Board of Trustees meeting to be included in the official minutes. Only one item of business shall be transacted during such special vote.

ARTICLE IX EXECUTIVE COMMITTEE

Section 1. Composition

The Immediate Past President, President, President-Elect, Vice President, Secretary, Treasurer of this Association, and the Speaker of the House, shall comprise the Executive Committee.

Section 2. Meetings

Shall hold at least five (5) meetings per year prior to the Board of Trustees, and on an emergency basis at the discretion of the President.

Section 3. Duties

Shall have the power to conduct administrative duties between Board of Trustees meetings and submit written report to the Board of Trustees.

Section 4. The Speaker of the House shall be a non-voting member of this committee.

Section 5. All duties of the Executive Committee must be accomplished through a majority vote.

ARTICLE X ELECTIVE OFFICERS

Section 1. Elective Officers

The elective officers of this Association shall be the President, President-Elect, Vice President, Secretary, Treasurer, Immediate Past President, Speaker of the House, and Component Trustee(s) as provided in these Bylaws.

Section 2. Term of Elective Officers

2.1 The Vice President and Secretary shall be elected to serve for a term of one (1) year, or until their successors assume office.

2.2 The President-Elect, upon completion of a one (1) year term as President-Elect, shall succeed to the office of President without election.

2.2.1 The President, upon completion of a one (1) year term as President, shall succeed to the office of Immediate Past President without election, but only when the President-Elect succeeds to the Presidency or a new President is elected to serve for a term of one (1) year and their successor assumes office.

2.2.2 In no event shall the President serve more than two (2) consecutive terms.

2.2.3 The Immediate Past President shall serve a term of one (1) year, or until their successor assumes office.

2.3 The Treasurer and Speaker of the House shall be elected to serve for a two (2) year term, or until their successors assume office.

2.3.1 In no event shall such an individual serve more than two (2) consecutive terms.

2.4 The Component Trustee(s) shall be elected by their local Component to serve for a two (2) year term, or until their successor assumes office.

2.4.1 The Trustee(s) will be elected during spring elections. Components shall avoid electing two (2) Trustees at the same election.

2.4.2 The term for the Trustee(s) will commence immediately following the ODHA Annual Session Installation.

Section 3. Vacancies

3.1 In the event of a vacancy of the office of President prior to the Annual Session of this Association, the President-Elect shall serve as Interim President for the unexpired term and as President for the full term immediately following.

3.2 In the event of a vacancy of the office of President-Elect prior to the Annual Session of this Association, the vacancy shall be filled at the next election in accordance with these Bylaws.

3.2.1 Unless the conditions of 3.1 apply, the office of President shall be filled at this next election, in accordance with these Bylaws.

3.3 In the event of a vacancy in the office of President and President-Elect prior to the Annual Session of this Association, the Vice President shall serve as Interim President for the unexpired term.

3.4 In the event of a vacancy in the office of Vice President or Secretary prior to the Annual Session of this Association, the President, with approval of the Board of Trustees, may appoint a successor for the unexpired term.

3.5 In the event of a vacancy in the office of Treasurer or Speaker of the House prior to the Annual Session of this Association, the President, with approval of the Board of Trustees, shall appoint a successor.

3.5.1 The successor shall serve until the unexpired term is filled during the next election at the Annual Session of this Association in accordance with these Bylaws.

3.5.2 If the term is expiring, then the office will be filled by election at the next Annual Session of this Association in accordance with these Bylaws.

3.6 In the event of a vacancy in the office of Component Trustee(s) prior to the Annual Session of this Association, the Component, with approval of the Board of Trustees, shall appoint a successor.

3.6.1 The successor shall serve until the unexpired term is filled at the spring election of the Component, in accordance with these Bylaws.

3.6.2 If the term is expiring, then the office will be filled at the spring election of the Component, in accordance with these Bylaws.

Section 4. Duties of Officers - In addition to these duties customarily and regularly pertaining to the offices they hold, except as otherwise permitted by these Bylaws and the laws of the State of Ohio, the respective elective officers shall:

4.1 The President shall be Chairperson of the Board of Trustees, and shall have general supervision and direction of all elective officers of the Association and see that their duties are properly performed. The President shall address the opening meeting of each Annual Session and shall submit to the House of Delegates an annual written report on the activities of the President.

4.2 During the absence or disability of the President, the President-Elect shall have the power and perform the duties of the President and shall have such further powers and shall discharge such other duties as may be assigned by the Board of Trustees of the President.

4.3 The Vice President shall have such powers and shall discharge such duties as may be assigned to them by the Board of Trustees or the President.

4.4 The Treasurer shall consult with the Finance Committee, taking into consideration the recommendations of the Audit Committee concerning the books and financial records, in ascertaining the financial condition of the Association and shall present proposed actions to the Board of Trustees for approval. The Treasurer shall be attentive to fiscal matters and shall discharge such other duties as may be assigned to the Treasurer by the Board of Trustees or the President. The Treasurer shall consult with an accountant with a majority vote of the Board of Trustees or House of Delegates.

4.5 The Speaker of the House shall consult with the President and Administrative Assistant as needed for the orderly operation of the House of Delegates and shall discharge such duties as may be assigned by the Board of Trustees.

4.6 Component Trustees shall discharge their powers and duties so as to be in the best interests of the entire Association. Component Trustees shall accurately report, in a timely way, to their membership such actions as may be taken by the Board of Trustees, which shall or may affect such Component members.

4.7 The Secretary shall record all the minutes from the meetings of the Board of Trustees, Executive Committee, and any other occasions deemed necessary by the President. The Secretary shall post these minutes as directed and submit them to the minutes search chairperson.

4.8 When a Component Trustee is unable to attend a Board Meeting, the Component may appoint and send an Alternate Trustee to represent the Component, vote on issues before the Board, and report to the Component information from the Board.

Section 5. Compensation

Elective officers, as such, shall not receive any compensation for their services as officers but the Board of Trustees may by resolution authorize reimbursement of expenses incurred in the performance of their duties. Such authorization may prescribe procedures for approval and payment of such expenses by designated officers of the Association. Honorariums may be authorized for any elective or appointed officers by the Board of Trustees, and the amount to be determined by the Board of Trustees and incorporated with the annual budget.

Section 6. Resignation or Removal

Any elective officer may resign at any time by giving written notice to the President or to the Board of Trustees. Such resignation shall take effect at the time specified, or, if no time is specified, at the time of acceptance thereof as determined by the President or the Board. Any elective officer may be removed for cause by a two-thirds vote of the Body, which elected said officer at any regular or special meeting at which a quorum is present. Sufficient cause for such removal may be violation of these Bylaws, the Code of Ethics of the profession or any lawful rule, practice or procedure duly adopted by the Board of Trustees or House of Delegates or any other conduct deemed by the House of Delegates to be prejudicial to the best interests of this Association. For removal of an elective officer for cause it shall be necessary for the body which elected said officer to conduct a formal hearing, and such Body may adopt such procedures as it deems necessary or appropriate for consideration of the removal for any elective officer pursuant to this section, provided due process is afforded to the party in question. Any elective officer who is no longer eligible for membership in the Association, or who is suspended or expelled from membership, shall be deemed to have automatically resigned from such office upon the date the ineligibility, suspension, or expulsion becomes effective.

ARTICLE XI APPOINTIVE OFFICERS

Section 1. Appointive Officers

The appointive officers of the Association may be established by the Board of Trustees for the proper conduct of Association affairs.

Section 2. Qualifications

Qualifications for appointive officers shall be determined by the Board of Trustees.

Section 3. Term of Offices

Appointive officers shall be appointed by the President with Board of Trustees approval for a term that shall be determined by the Board of Trustees.

Section 4. Vacancies

Vacancies in appointive offices shall be filled as they occur by appointment by the President with Board of Trustees approval.

Section 5. Duties

The appointive officers shall perform those duties prescribed by the Board of Trustees, except as otherwise provided in these Bylaws

ARTICLE XII ELECTION PROCEDURES

Section 1. Nominations of Candidates for Offices to be filled by House of Delegates

The Nominating Committee shall consist of the three most recent Past-Presidents still in good standing as members of the Association and two elected members. The House of Delegates shall elect the two Voting members to serve on this committee for a two-year term. These members will be elected in alternating years. The Chair of the Nominating Committee shall be designated by the President. Candidates for ODHA Offices shall not serve on the Nominating Committee. This standing committee shall strive to present at least two (2) qualified candidates for each office for which there shall be a vacancy. Additional nominations of qualified individuals may be made from the floor. Write-in candidates will be accepted as provided in these Bylaws.

- 1.1 Must file a written declaration of intent with the Speaker of the House at least 24 hours prior to balloting.
- 1.2 Must provide a written statement of intent to each component. A copy of this statement shall be included with reference committee reports.
- 1.3 Must be available to discuss issues with each component.
- 1.4 All ineligible candidates' names written on the ballot will not be read nor recorded.

Section 2. Qualifications for Nomination

A candidate for an elected office shall be a Voting Member with ODHA and an Ohio component.

Section 3. Elections

- 3.1 The President-Elect, Vice President, Secretary, Treasurer, Speaker of the House, ADHA Delegates, ADHA Alternate Delegate, and two Nominating Committee members shall be elected by the House of Delegates at its Annual Session. The President shall be elected by the House of Delegates at its Annual Session when there is no President to remain in office and no President-Elect to succeed to the office of President.
- 3.2 Voting shall be by ballot of the appropriate ODHA Delegates or ODHA Alternate Delegates in the absence of the Delegate. The Speaker of the House shall provide facilities for voting.
- 3.3 The majority of ballots cast shall elect.

ARTICLE XIII MEETINGS AND PROCEDURES

Section 1. Annual Session of the Association

There shall be one general meeting of the Association each year, which shall be designated the Annual Session of the Association, at which will be scheduled the Annual Session of the House of Delegates and such other activities as directed by the House of Delegates and the Board of Trustees. The time and place of each Annual Session of the Association shall be determined by the Board of Trustees. At least sixty (60) days in advance of each Annual Session of the Association, the Annual Session Chair shall cause to be published, on the official website of the Association, notice of the time and place the Annual Session is to convene as well as registration information.

Section 2. Admission to General Meetings

2.1 Members - All members of the Association shall be entitled to admission to general meetings of the Association.

2.2 Non-Members - Non-Members of the Association may be admitted to general meetings of the Association in accordance with rules and regulations established by the Board of Trustees.

Section 3. Quorum

A majority of the members of the House of Delegates, the Board of Trustees, a District caucus, or a committee eligible to vote shall constitute a quorum. In the absence of a quorum, those voting members present may adjourn the meeting until such time as a quorum is present.

Section 4. Referendum

In lieu of a meeting, at the discretion of the Board of Trustees, any question may be submitted in writing to members of the House of Delegates, to any caucus, or to other committee or body of the Association for appropriate determination. Such writing shall consist, at a minimum, of a ballot, stating the question to be determined with appropriate places at which the member may indicate "approve" or "disapprove." If any 30 members of the House of Delegates challenge the referendum on the grounds that insufficient information is available to insure proper consideration of the question, then the question of the referendum will be postponed until the next session of the House of Delegates. Such ballot shall be sent by certified or registered mail to each member then entitled to vote at the last recorded address shown in the official records of the Association. The ballot shall be accompanied by an envelope addressed to the office of the Association and shall, in order that it may be counted as a valid vote, bear the signature of the member. The ballot shall state the date by which it must be returned to the office of the Association in order to be valid. A majority vote taken on any issue thus presented shall be as binding as though taken at any regular or special meeting of the House, caucus, or other committee or body of the Association.

ARTICLE XIV PUBLICATIONS

Section 1. Publications

The Board of Trustees may authorize publications to serve in the best interests of the Association.

Section 2. Website

The Association shall maintain and update the official website, "www.odha.net" to serve in the best interests of the Association.

Section 3. Social Media

The Association shall maintain and update all Ohio Dental Hygienists' Association social media platforms to serve in the best interests of the Association.

ARTICLE XV FOUNDATIONS AND SPECIAL SECTIONS

Section 1. The House of Delegates, on behalf of the Association, may establish, administer, operate, or dissolve a special section or sections, a foundation or foundations as a separate entity or entities, to perform or engage in such functions or activities as deemed necessary or appropriate by the House of Delegates and upon such terms and conditions as the House of Delegates may establish.

ARTICLE XVI COUNCILS, COMMITTEES AND CONSULTANTS

Section 1. Classification and Duties

1.1 Councils - Each council shall be composed of at least one member of each committee that functions within said council.

1.1.1 The chairman shall be appointed by the President of ODHA with a majority vote of the Board of Trustees.

1.1.2 A secretary shall be appointed by the chairman.

1.1.3 Consultants: All councils of this association may at any time request the President to appoint one (1) or more consultants when the need for special assistance can be demonstrated.

1.2 Standing Committees - Standing Committees of the Association shall be established by the Board of Trustees, and shall continue to exist until the Board of Trustees acts to terminate them.

1.3 Special Committees - Special Committees of the Association shall be established by the Board of Trustees or House of Delegates, and shall be automatically terminated upon completion of the task for which they were established.

1.4 Consultants/Liaisons - Consultants/Liaisons shall be appointed by the President with a majority vote of the Board of Trustees as deemed necessary.

1.4.1 Qualifications, duties, and term of office shall be determined by the Board of Trustees.

1.5 Duties - Committees shall have such duties as are designated by either the House of Delegates or the Board of Trustees, including the preparation and filing of such reports as may be necessary or appropriate. These duties shall be outlined in the ODHA Procedures Manual.

1.6 Responsibilities of Councils

1.6.1 Review the scopes of each committee within the council.

1.6.2 Set the goals and plans for the collective committees within its scope.

1.6.3 Prepare one report for the collective committees within its scope for each Board meeting and Annual Session.

1.6.4 Be responsible for all administrative functions of each committee within its scope.

1.6.5 Each council must meet or communicate in some way at least two (2) weeks prior to each Board meeting.

Section 2. Composition

2.1 ODHA Committee Structure - All committees of the Association, both standing and special, shall be comprised of voting members of the Association. In the event that cooperative efforts with other Associations make the appointment of one or more non-members desirable, such appointments shall be made only with a majority vote of the Board of Trustees. Members of the committees shall serve for a term of one year or until the committee is disbanded, whichever is sooner.

2.2 ODHA Council Structure

Assignments to councils will be outlined in the ODHA Procedures Manual.

2.2.1 ANNUAL SESSION COUNCIL

2.2.2 CONTINUING EDUCATION COUNCIL

2.2.3 GOVERNMENT RELATIONS COUNCIL

2.2.4 MEMBER SERVICES COUNCIL

2.2.5 POLICY AND BYLAWS COUNCIL

2.2.6 STUDENT COUNCIL

Section 3. Appointment

Chairperson of standing committees shall be appointed by the President with the approval of the Board of Trustees. Chairperson and all members of special committees shall be appointed by the President and shall be approved by the Board of Trustees. Vacancies shall be filled in the same manner as appointments.

Section 4. Responsibilities of Council Chairperson

- 4.1 Preside at all meetings.
- 4.2 Appoint a secretary to record all actions and decisions.
- 4.3 Prepare one report for each Board meeting and Annual Session.
- 4.4 Be present and report at all Board meetings the decisions and actions of the council. Submit in writing the recommendations or resolutions for the Board to review. Be able to provide background information concerning the matter to be discussed.

ARTICLE XVII CODE OF ETHICS

Section 1. Professional Conduct of Members

The Code of Ethics of this Association shall be the same as the Code of Ethics defined by the American Dental Hygienists' Association.

Section 2. Discipline of Members

Rules governing conduct subject to discipline, disciplinary measures, and disciplinary procedures shall be determined by the House of Delegates and published in conjunction with the Code of Ethics.

- 2.1 The House of Delegates shall have the right to discipline any member by placing the member under a sentence of censure, probation, suspension or expulsion from membership for:
 - 2.1.1 Having been found guilty of a felony.
 - 2.1.2 Having been found guilty of violating the Dental Practice Act of this state.
 - 2.1.3 Having violated the Bylaws or the Code of Ethics of this Association or its Components.

ARTICLE XVIII MISCELLANEOUS

Section 1. Use of Funds and Dissolution

The Association shall use its funds to accomplish the objectives and purposes specified in these Bylaws, and shall never be distributed to the members of the Association. On dissolution of the Association, all funds remaining shall be remanded according to ADHA Bylaws Article XVII and reabsorbed by the parent Association.

Section 2. Indemnification

The Association shall have the power to indemnify any person who is or was an ADHA Delegate, Trustee, officer or employee of the Association or who is or was serving at the request of the Association as an ADHA Delegate, Trustee, director, officer employee, or agent of another association, corporation, partnership, joint venture, trust, or other enterprise, to the full extent permitted by law. The Association may purchase and maintain insurance on behalf of any person who is or was an ADHA Delegate, Trustee, officer, employee or agent of the Association, or who is or was serving at the request of another association, corporation partnership, joint venture, trust, or other enterprise against liability asserted against him or her and incurred by him or her in any such capacity, or arising out of his status as such, whether or not the Association would have the power to indemnify him or her against such liability.

Section 3. Insurance

The Association shall maintain general liability insurance as well as director and officer liability insurance for non-profit corporations.

ARTICLE XIX AMENDMENTS

Section 1. Proposed Amendments

The Board of Trustees, the House of Delegates, Components or any Voting member of the Association may propose amendments, in whole or in part, to these Bylaws and Code of Ethics. The Board of Trustees shall provide recommendations for all proposed amendments before the first meeting of the House of Delegates. The deadline for proposals must be submitted according to the Standing Rules.

Section 2. Approval of Amendments

Proposed amendments of these Bylaws and Code of Ethics shall be forwarded to the House of Delegates for consideration. Approval of such proposals shall require the act of two-thirds (2/3) of the House of Delegates at a duly called session of the House of Delegates.

Section 3. Notice

Notice of intent to amend these Bylaws must be sent to all Delegates by mail or electronic communication or published on the Association's website at least thirty (30) days prior to the session of the House of Delegates at which such amendments are to be considered.

Section 4. Amendment Without Notice

Prior to the end of the First House of Delegates, bylaws may be considered for amendment without notice, by a vote of three-fourths (3/4) of the House of Delegates. Adoption of these amendments would require a three-fourths (3/4) vote.

ARTICLE XX PARLIAMENTARY LAW

All meetings of the Association shall be governed by parliamentary law as set forth in Robert's Rules of Order (most recent edition) when it does not conflict with the laws of the State of Ohio or these Bylaws or procedures adopted by the House of Delegates or Board of Trustees.

ARTICLE XXI SUPREMACY CLAUSE

Section 1. Supremacy Clause - The Constitution and Bylaws of this Association shall not be in conflict with the Constitution and Bylaws of ADHA, which shall be the supreme law of the Association. A current copy of these Bylaws shall be on file with the Executive Director of ADHA.



Ohio
DENTAL HYGIENISTS'
ASSOCIATION

POLICY MANUAL

Revised November 2023

Mission Statement

The Mission of the Ohio Dental Hygienists' Association is to support Dental Hygienists through networking, inclusion and development; to advocate for advancements to secure the profession of dental hygiene, and to promote public access to care.

Adopted by the 1998 House of Delegates/revised 2003/revised 2007/2022-2

Vision Statement

Empower Ohio Dental Hygienists as primary healthcare providers to be a leading resource For oral health promotion and therapy in all settings through professional collaboration, advocacy, and lifelong learning.

Adopted 2017-1/2022-3

Goals

To provide opportunities for personal and professional growth.
To advocate for quality oral health access and delivery.

2022-4/2007-2/ 2003-22

Objectives

Promote full utilization of Dental Hygienists in all settings.
Develop and maintain initiatives to support and mentor Dental Hygienists and students.
Expand our legislative focus and involvement.
Encourage and secure new and continuing membership.
Provide networking opportunities.

2022-5

PRACTICE

Model for Dental Hygiene Practice in Ohio

The Ohio Dental Hygienists' Association advocates the following model for dental hygiene practice in Ohio.

1. The licensed dental hygienist practicing in Ohio must be a graduate of a dental hygiene program accredited by the Commission on Dental Accreditation and must be licensed by the Ohio State Dental Hygiene Board. **2017-13**
2. The licensed dental hygienist can perform all services within the scope of dental hygiene practice without a dentist present and without a dentist's prescription. Dental hygiene services will be based on a dental hygiene assessment and diagnosis. **2003-7**
3. The licensed dental hygienist can administer local anesthetic and nitrous oxide. **2003-6, 1975-12, 1975-10**
4. The licensed dental hygienist can prescribe fluorides and other preventive and therapeutic agents. **2018-5/2003-4**
5. The licensed dental hygienist may be reimbursed by third party payment, Medicaid and/or fee for services rendered. **2003-8, 2002-4, 1989-3, 1989-4, 1989-5, 1988-7**
6. The licensed dental hygienist, who provides services in settings other than the traditional dental office, will refer clients for regular dental examinations. **2003-7, 2002-4, 1989-3**

In today's healthcare environment, we respond to the following factors:

- The evolution of the profession of dental hygiene over many years, both nationally and in the state of Ohio
- The documented oral healthcare crisis and unmet dental needs in Ohio
- Projected reduction in manpower of Ohio dentists

This model comprehensively outlines the vision of ODHA.

As the focus and the direction of Dental Hygiene changes, so shall this model.

Adopted by the 2004 HOD /2021-1

ODHA supports the utilization of the licensed dental hygienist to perform dental triage. **2021-2**

ODHA supports the employment of an unlimited number of practicing dental hygienists, at any given time in any practice, under practice when the dentist is not physically present. **2021-4/1993-5**

ODHA advocates for cultural and linguistic competence for health professionals. **2021-10**

ODHA advocates for comprehensive, equitable, evidence-based, interprofessional, preventive, restorative and therapeutic care for all individuals. **2021-19 A**

ODHA advocates for promotion of public and professional awareness of the need for care. **2021-19 B**

ODHA advocates for public funding and third-party payment or other remuneration methods for such services. **2021-19 C**

ODHA supports inclusion, diversity, equity, and access: and recognizes the value it adds to our organization, our mission and quality of our programs and services. **2021-20**

ODHA supports interprofessional advocacy of public and social policies that promote health. **2018-3**

ODHA supports broadening the scope of practice for dental hygienists. **2018-4/2002-7/ 1996-2**

ODHA advocates for a comprehensive oral assessment and evaluation by a licensed dental hygienist or mid-level provider with referral for appropriate follow-up care, for students entering primary, middle, and secondary school. **2017-2/ 2006-4**

ODHA supports the utilization of technologies including, but not limited to, telehealth, by licensed professionals, as a means to reduce oral health disparities. **2017-3**

ODHA advocates for diagnostic codes, procedure codes, nomenclature and descriptions that are consistent with current scientific literature regarding evidence-based practices in dentistry and dental hygiene. **2017-4**

ODHA encourages health professionals to advocate for legislation, policies, programs and research to foster reduced consumption of artificially and sugar sweetened beverages (SSBs) to provide education on reducing consumption of artificially and SSBs to all children and their caregivers; and to identify children at risk for obesity or who are obese and provide a referral to a primary care health professional, registered dietician, or nutritionist. **2017-5**

ODHA supports the dental hygienists' use of lasers specifically for therapy. **2017-6**

ODHA advocates an oral assessment and establishment of a dental home for all children soon after the eruption of the first primary tooth or by twelve months of age. **2014-10**

ODHA advocates the promotion of Health Literacy. **2013-5**

ODHA advocates for a dental hygienist to utilize a dental assistant to function as his or her second pair of hands. **2012-11**

ODHA advocates the dental hygiene diagnosis is a necessary and intrinsic element of dental hygiene education and scope of practice. **2011-3**

ODHA advocates the development of the Dental Therapist (DT). **2018-8 /2008-1**

ODHA advocates teeth whitening/bleaching services to be performed only in a dental setting and only by a licensed dental professional. **2008-2**

ODHA accepts the ADHA 2008 "Standards For Clinical Dental Hygiene Practice". **2008-3/ 1987-11**

ODHA supports a smoke-free environment in all public locations in the state of Ohio. **2005-1**

ODHA supports a state income tax deduction for licensed dental hygienists who volunteer dental hygiene services. **2003-5**

ODHA supports and encourages the employment of licensed dental hygienists in specialty dental practices, including orthodontic and pediatric. **2003-20**

ODHA supports the full utilization of dental hygienists to positively impact access to care and education of underserved populations. **2002-3**

ODHA opposes mandatory HIV testing of all health care workers. **2003-19/1991-8**

ODHA supports the ADHA Dental Health Initiative. **1984-1**

ODHA supports a dental hygienist, with appropriate training, to place bonded brackets and orthodontic buttons to the tooth surface under the direct supervision of the dentist. **2018-6 /1982-22**

ODHA supports ADHA's efforts in establishing dental hygiene as a profession. **1981-43**

PUBLIC HEALTH

ODHA advocates for the education, training, and utilization of dental hygienists in the procedure of vaccine administration to advance the effort of protecting and preserving public health. **2023-1 / 2021-6**

ODHA recognizes and supports the Department of Health and Human Services Healthy People 2030 as a valuable resource for developing prevention programs and policies. **2021-7 / 2011-4**

ODHA advocates for an oral assessment of patients entering and residing in long term care facilities by a licensed dental professional. **2021-8/1986-5**

ODHA advocates for inclusion of oral health as a component of individual and community health assessments. **2021-9**

ODHA advocates for the adoption of statewide oral health education standards for grades K-12. **2021-17**

ODHA advocates for water fluoridation as a safe, effective, and evidence-based method for reducing the incidence of dental caries throughout the human lifespan, including monitoring and adjusting the levels of fluoride to be within the government recommended limits. **2015-4/ 2011-1**

ODHA advocates for healthy nutritional choices for all individuals. **2014-6**

ODHA supports collaborative efforts with corporations, businesses, associations, and individuals that enhance the dental hygiene profession and assist the public in obtaining optimal health. **2002-2**

ODHA supports ADHA's mission and goals. **2003-14/1984-2**

ODHA reiterates that eating sugar-rich foods frequently may harm the dental health of individual; and further that ODHA support efforts by health organizations to encourage the removal of sugar-rich foods and substitution of sugar-free foods in vending machines in educational institutions. **1976-10**

RESEARCH

ODHA advocates for research of transmissible diseases as it pertains to the delivery of professional oral health services. **2021-11/1991-7**

ODHA advocates for patient-centered outcomes research in all practice settings that focus on preventive and oral health interventions which lead to improved health outcomes, quality care and increased patient satisfaction. **2016-8**

ODHA supports evidence-based research of access to care issues including but not limited to statewide data collection, cost savings of prevention versus treatment, and the return on investment in utilizing dental hygienists to improve access to dental care. **2014-1**

CONTINUING EDUCATION

ODHA supports broadening the range of approved continuing education courses for Oral Health Literacy. **2021-12/2007**

ODHA advocates that all OSDB licensees submit proof of continuing education and CPR requirements with their license renewal. **2015-3/1999-2**

ODHA advocates for continuing education as a requirement for license reinstatement and license renewal for all OSDB licensees and registrants. **2015-6/1985-2**

ODHA supports that not more than fifty percent of the mandated number of biennial continuing education requirements be supervised self-instruction as defined by OSDB rules section 4715-8-01 section B definition self-instruction. **2010-2 /1999-1**

ODHA supports ethics as an approved continuing education subject for license renewal. **2006-1**

ODHA supports the topic of law and jurisprudence relating to the Ohio Dental Practice Act as an approved continuing education subject for all members of the dental team. **2006-2**

ODHA supports increasing the number to a minimum of 24 Continuing Education Units required of a licensed dental hygienist for biennial license renewal. **2006-3**

ODHA endorses the Ohio Academy of Dental Hygiene Studies . **2021-13/ 1983-12**

ETHICS

Refer to ADHA Policy

EDUCATION

ODHA supports diversity and inclusion in dental hygiene educational programs. **2021-16/1989/17**

ODHA supports and advocates for doctoral degrees in dental hygiene. **2019-1**

ODHA advocates for the integration of interprofessional education into the dental hygiene curriculum and life-long learning. **2016-6**

ODHA supports the attainment of a baccalaureate degree for all dental hygienists. **2012-1**

ODHA supports the use of current technology by licensed dental hygienists appropriately educated in the treatment modalities. **1991-9**

LICENSURE

ODHA advocates for licensed dental hygienists to utilize the *Dentist and Dental Hygienist Compact*. **2023-3**

ODHA supports a manikin-based option for non-patient clinical examinations that requires a psychomotor demonstration of skills in the absence of patients for candidates who are graduates of Commission of Dental Accreditation (CODA) accredited dental hygiene programs and who are eligible to take the National Board Dental Hygiene Examination. **2020-1**

ODHA supports the future elimination of the single encounter clinical examination for candidates who are graduates of Commission of Dental Accreditation (CODA) accredited dental hygiene programs and who are eligible to take the National Dental Hygiene Examination. **2020-2**

ODHA advocates for current registration and continuing education of the Expanded Functions Dental Auxiliary in the state of Ohio. **2017-7/2003-9/2002-8**

ODHA supports licensure by credentials for dental hygienists utilizing the minimum criteria set forth by ADHA. **2017-9/1989-2**

ODHA advocates that practicing licensed dental hygienist examine and evaluate candidates for dental hygiene licenses. **2017-11**

ODHA advocates for open lines of communication between the Ohio State Dental Board and the ODHA. **2017-12**

ODHA advocates that all faculty members who are dental hygienists be current members of the American Dental Hygienists' Association. **2012-8**

GLOSSARY

Accreditation: A formal, voluntary non-governmental process that establishes a minimum set of national standards that promote and assure quality in educational institutions and programs and serves as a mechanism to protect the public. **2018-7**

Accredited Dental Hygiene Program: A dental hygiene program that achieves or exceeds the established minimum standards set by a United States Department of Education (USDOE)-recognized regional accrediting agency and/or the Commission on Dental Accreditation. The curriculum shall be at the appropriate level to enable matriculation into a baccalaureate, masters or doctoral degree program. This entry-level dental hygiene program shall:

1. Award a minimum of an associate level degree, the credits of which are transferable to a 4-year institution and applicable toward a baccalaureate degree.
2. Retain control of curricular and clinical components.
3. Include at least two academic years of full-time instruction or its equivalent in academic credits earned at the post-secondary college level.
4. Encompass both liberal arts and dental hygiene science course work sufficient to prepare the practitioner to assume licensure in any jurisdiction. **2018-7**

Advanced Dental Hygiene Practitioner: A dental hygienist who has completed an advanced, graduate level curriculum that allows for the acquisition of competencies that:

- 1) build upon the fundamental knowledge and skills achieved at the entry level and
- 2) prepares individuals for a level of evidence-based clinical decision-making and scope of practice and responsibility required of the advanced practitioner. **2018-7**

Advanced Practice Dental Hygiene:

1. Provision of clinical and diagnostic services in addition to those services permitted to an entry level dental hygienist, including services that require advanced clinical decision making, judgment and problem solving.
2. Completion of a clinical and academic educational program beyond the first professional degree required for entry level licensure which qualifies the dental hygienist to provide advanced practice services and includes preparation to practice in direct access settings and collaborative relationships.
3. Documentation of proficiency such as professional certification. **2018-7**

Assessment: The collection and analysis of systematic and oral health data in order to identify client* needs. **2018-7**

At-Risk Population: A community or group of people whose social or physical determinants, environmental factors, or personal behaviors increase their probability of developing disease. **2018-7**

Client: The concept of client refers to the potential or actual recipients of dental hygiene care, and includes persons, families, groups and communities of all ages, genders, socio-cultural and economic states. *In the Dental Hygiene Process, client may refer to individuals, families, groups or communities as defined in the ADHA Framework for Theory Development. **2018-7**

Collaborative Practice: An agreement that authorizes the dental hygienist to establish a cooperative working relationship with other health care providers in the provision of patient care. **2018-7**

Continued Competence: Is the ongoing application of knowledge, judgment, attitudes, and abilities in a manner consistent with evidence-based standards of the profession. **2015-2**

Credentialing: The process by which an authorized and qualified entity evaluates competence and grants the formal recognition to or records the recognition status of individuals that meet predetermined and standardized criteria. **2018-7**

Cultural Competence: Awareness of cultural difference among all populations, respect of those differences and application of that knowledge to professional practice. **2018-7**

Delivery Systems: Means by which health care services are provided by dental hygienists to improve or maintain the oral health care and overall health status of the public. **2018-7**

Dental Home: A relationship between a person and a specific team of health professionals, led by a licensed dental provider. The dental home is an ongoing partnership that coordinates comprehensive, accessible and culturally sensitive care through delivery of oral health services as part of integrated health care. **2014-9**

Dental Hygiene:

- The science and practice of recognition, prevention and treatment of oral diseases and conditions as an integral component of total health. This includes assessment, diagnosis, planning, implementation, evaluation and documentation.
- The profession of dental hygienists. **2018-7**

Dental Hygiene Diagnosis: The identification of an individual's health behaviors, attitudes, and oral health care needs for which a dental hygienist is educationally qualified and licensed to provide. The dental hygiene diagnosis requires evidence-based critical analysis and interpretation of assessments in order to reach conclusions about the patient's dental hygiene treatment needs. The dental hygiene diagnosis provides the basis for the dental hygiene care plan. **2018-7**

Dental Hygiene Process of Care:

- Assessment
- Diagnosis
- Plan
- Implementation
- Evaluation
- Documentation

(Individual definitions in glossary)

2018-7

Dental Hygienist: A primary care oral health professional who has graduated from an accredited dental hygiene program in an institution of higher education, licensed in dental hygiene to provide education, assessment, research, administrative, diagnostic, preventive and therapeutic services that support overall health through the promotion of optimal oral health. **2018-7**

Dental Public Health: The American Dental Hygienists' Association defines dental public health as the science and art of preventing and controlling oral diseases and promoting oral health through organized community efforts. Dental public health is concerned with the oral health education of the public, applied dental research, administration of oral health care programs, and prevention and control of oral disease on a community basis.

2018-7

Dental Public Health Setting: Any setting where population-based, community focused oral health interventions can be used and evaluated as a means to prevent or control disease. **2018-7**

Dental Therapist: A licensed dental hygienist who has graduated from an accredited dental hygiene program and who provides primary oral healthcare directly to patients to promote and restore oral health through assessment, diagnosis, treatment, evaluation, and referral services. The Dental Therapist has met the educational requirements to provide services within an expanded scope of care and practices under the regulations set forth by the appropriate licensing agency. **2018-7**

Dental Triage: The screening of clients to determine priority of treatment needs. **2018-7**

Direct Access: The ability of a dental hygienist to initiate treatment based on their assessment of a patient's needs without the specific authorization of a dentist, treat the patient without the presence of a dentist, and maintain a provider-patient relationship. **2015-1**

Direct Payment: The dental hygienist is the direct recipient of payment for services rendered. **2018-7**

Diversity: The characteristics and backgrounds that make people unique. **2021-14/ 2018-7**

Documentation: The complete and accurate recording of all collected data, treatment planned and provided, recommendations, referrals, prescriptions, patient/client comments and related communication, treatment outcomes and patient satisfaction, and other information relevant to patient care and treatment. **2018-7**

Evaluation: The measurement of the extent to which the client has achieved the goals specified in the dental hygiene care plan. The dental hygienist uses evidence-based decisions to continue, discontinue, or modify the care plan based on the ongoing reassessments and subsequent diagnoses. **2018-7**

Evidence-Based: Concepts or strategies derived from or informed by the best available scientific literature and a focused review of the most current research on the topic of interest. **2016-9**

Evidence-Based Practice: The conscientious, explicit, and judicious use of current best evidence in making decisions about the care of individual clients. The practice of evidence-based dental hygiene requires the integration of individual clinical expertise and client preferences with the best available external clinical evidence from systematic research. **2018-7**

Fact Sheet: A document that summarizes key points of information for distribution. **2018-7**

Health Equity: The opportunity to attain the highest level of health for all people. **2016-7**

Health disparity: Differences in incidence, prevalence, mortality, and burden of diseases and other adverse health conditions that exist among specific population groups. **2021-18**

Health Literacy: The capacity for an individual to obtain, process and communicate his or her understanding of basic health information and services needed to make appropriate health decisions. **2012-2**

Implementation: The act of carrying out the dental hygiene plan of care. **2018-7**

Inclusion: The act of ensuring all people feel welcome, safe, and empowered to contribute, influence, and participate. **2021-15**

Independent Practitioner: A dental hygienist who provides dental hygiene services to the public through direct agreement with each client. **2018-7**

Interdisciplinary Care: Two or more healthcare providers working within their respective disciplines who collaborate with the patient and/or caregiver to develop and implement a care plan. **2018-7**

Interprofessional Education: When students and/or professionals from two or more professions learn about, from and with each other to enable effective collaboration and improve health outcomes. **2018-7**

Linguistic Competence: The ability to communicate effectively and respond appropriately to the health literacy needs of all populations. **2018-7**

Mid-level Oral Health Practitioner: A licensed dental hygienist who has graduated from an accredited dental hygiene program and who provides primary oral health care directly to patients to promote and restore oral health through assessment, diagnosis, treatment, evaluation and referral services. The Mid-level Oral Health Practitioner has met the educational requirements to provide services within an expanded scope of care, and practices under regulations set forth by the appropriate licensing agency. **2012-5**

Needs Assessment: A systematic process used to establish priorities for future action using the dental hygiene process of care. **2018-7**

Optimal Oral Health: A standard of health of the oral and related tissues which enables an individual to eat, speak, and socialize without active disease, discomfort or embarrassment, and which contributes to general well-being and overall total health. **2018-7**

Oral Prophylaxis: The supra-and subgingival removal of biofilm, calculus, accretions, and extrinsic stain from tooth and prosthetic structures to prevent disease and preserve health. **2019-2**

Planning: The establishment of realistic goals and the selection of dental hygiene interventions that can move the client closer to optimal oral health. **2018-7**

Position Paper: A written document that summarizes the organization's viewpoint on a specific topic which includes supporting research. The purpose is to communicate to members and external audiences. **2018-7**

Practice when the dentist is not physically present: When qualifications are met in accordance with the revised code, a dental hygienist may provide dental hygiene services to a patient when the supervising dentist is not physically present at the location where the services are provided. (General Supervision) **2021-3/2018-7/2010- 5/1985-9**

Primary Dental Hygiene Care Provider: The dental hygienist is a primary care oral health professional who administers a range of services which are defined by the scope, characteristics and integration of care.

- Scope of Primary Care: Consists of the assessment, diagnosis, planning, implementation, evaluation and documentation of procedures for promoting the highest level of health possible to the patient.
- Characteristics of Primary Care: First contact for care is initiated by the patient or other person who assumes responsibility for the patient and takes place in a variety of practice settings.
- Integration of Primary Care: Providers serve as the entry and control point linking the patient to total health care systems by providing coordination with other specialized health or social services to ensure that the patient receives comprehensive and continuous care at a single point in time, as well as over a period of time.

The American Dental Hygienists' Association identifies a primary care provider of services as any person who by virtue of dental hygiene licensure, graduation from an accredited dental hygiene program, and a defined scope of practice, provides one or more of these services defined under the scope of primary care. **2018-7**

Professional Autonomy: A profession's authority and responsibility for its own standards of education, regulation, practice, licensure and discipline. **2018-7**

Roles of the Dental Hygienist: Activities of the dental hygienist include but are not limited to, those of clinician, educator, advocate, administrator/manager, and researcher, with public health being an integral component of all these roles. **2018-7**

Self-Regulation: Regulation of dental hygiene practice by dental hygienists who define the scope of practice set educational requirements and licensure standards and regulate and discipline dental hygienists. **2018-7**

Social Media: Digital based platforms where users create and interact in social networking. **2023-2 / 2018-7**

Third Party Payment: Payment by someone other than the beneficiary for services rendered. **2018-7**

White paper: An authoritative report or guide that provides information about emerging knowledge and issues on a specific topic. **2018-7**

Schedule of Events



Tentative Schedule 2024 ODHA Annual Session

Friday, November 15 th , 2024			
<i>Start</i>	<i>End</i>	<i>Event</i>	<i>Location</i>
8:30am	2:30pm	General Registration	Woodhull Foyer
Pick up your nametag at the registration table. Onsite registration available with late fee.			
10:00am	12:15pm	Pre-Annual Session BOT Meeting	River Birch
BOT members required to attend. Guests welcome!			
1:00pm	2:00pm	Student Orientation	River Birch
Student Delegates will gather to discuss the schedule for the weekend and meet the Executive Committee.			
2:30pm	3:15pm	101st Annual Session Opening Ceremonies	River Birch
Come join ODHA President Beth Monnin and ODHA Leadership at the 101 st ODHA Opening Ceremonies. We welcome our Keynote Speaker, Jerelyn Smith, District V Director. We will be presenting awards and scholarships.			
3:30pm	5:00pm	First House of Delegates	River Birch
Immediately following Opening Ceremonies, the First House of Delegates commences the business of Annual Session. Delegate attendance is required.			
6:30pm	10:30pm	President's Reception	Woodhull
Join us to celebrate Beth Monnin's presidency with tacos and trivia! Wear your favorite sport's team gear.			
8:30pm	10:30pm	President's Afterparty	Woodhull
Everyone and students are welcome to join us at the afterparty!			

Saturday, November 16th, 2024

Start	End	Event	Location
7:00am	2:30pm	General Registration	Woodhull Foyer
		Pick up your nametag at the registration table. Onsite registration available with late fee.	
8:00am	9:00am	Candidates Forum	River Birch
		The Candidates Forum offers an opportunity to listen to the platform speeches of ODHA's 2024-2025 candidates running for office. This is a great opportunity to get to know the candidates better and get your questions answered.	
9:00am	11:00am	Reference Committee Discussion	River Birch
		Open discussion on proposed resolutions and bylaws. Delegate attendance is required. <i>Breakout Rooms: TBA</i>	
11:15am	1:15pm	Legislative Luncheon	Woodhull
		Join us for an informative luncheon with the Legislative Committee, Lobbyists, and Senator Cutrona (D33) for an update on legislative items and the DDH Compact. The O-HY-PAC will be holding their Director elections, open to all members and also seeking donations for the ODHA Political Action Committee.	
11:30am	12:30pm	Student Orientation/Lunch	Ohio Event Center
12:00pm	4:00pm	Exhibit Hall	Ohio Event Center
		Check out a variety of Exhibitors and Vendor products at the Exhibit Hall.	
1:00pm	1:30pm	Judges Orientation	Tea Room
		1.5 hrs of CE credit will be given to anyone participating as a Poster Session judge.	
12:30pm	1:15pm	Student Poster Set-up	Ohio Event Center
1:30pm	3:00pm	Student Poster Session	Ohio Events Center
		Come support the Ohio dental hygiene students and listen to their presentations on today's issues. Be enlightened and inspired by our future RDH's. Judging will take place 1:30-3:00pm	
3:15pm	4:00pm	Student Cornhole Competition	Ohio Events Center
		All 13 schools face off in the Student Cornhole Competition. Bragging rights and trophy go to the winning school!	
4:30pm	5:15pm	Student Awards, Door prizes, Cornhole winner	Ohio Events Center
		Student Awards will take place at this time. Door prizes will also be awarded. Grand prize trophy to the school who wins cornhole competition.	
5:30pm	6:15pm	Institute of Oral Health Wine & Cheese Social	Room TBA
		Come and enjoy some wine and snacks in support of ADHA's Institute for Oral Health. Donations will be gladly accepted as we try to reach our goal of \$1,368.	
5:30pm	6:15pm	Student S'mores	Firepits outside
		Students are invited to come enjoy themselves at the campfire with friends and S'mores.	
8:30pm	10:30pm	Component Discussion	Locations TBA

Sunday, November 17th, 2024

<i>Start</i>	<i>End</i>	<i>Event</i>	<i>Location</i>
7:00am	7:45am	Church Service	Library
		Rev. Anne H. Missig will officiate Christian Church Service.	
8:00am	8:30am	Election of 2024-2025 Officers	Woodhull Foyer
		Cast your vote to elect the 2024-2025 Officers in the Woodhall Foyer.	
8:00am	9:00am	Student House of Delegates	River Birch
		Student House of Delegates will run their own HOD and elect voting Student Delegates.	
9:00am	11:00am	Second House of Delegates	River Birch
		Second House of Delegates is the main portion of ODHA's business meeting, the HOD will review, discuss, and vote on PBYS and PRs and conclude business.	
11:00am	11:30am	2024-2025 ODHA Officer Installation	River Birch
		Installation of our President, ODHA Officers and Trustees will occur at the conclusion of the Second HOD.	
12:00pm	1:00pm	New Officer's Luncheon	Woodhull D/E
		Show your support by dining with ODHA members, newly elected ODHA Executive Committee and ODHA Trustees as we start a new year!	
1:00pm	4:00pm	Post-Annual Session Board of Trustees Meeting	River Birch



Ohio
 DENTAL HYGIENISTS'
 ASSOCIATION