



**Ohio**  
DENTAL HYGIENISTS'  
ASSOCIATION

**2024**  
**Proposed Bylaws Amendments**  
**Proposed Resolutions**

**ODHA PROPOSED BYLAW AMENDMENT #1 HOD 2024**

BE IT RESOLVED THAT ODHA: **Amend ARTICLE III Membership, Section 3 Membership Categories** by adding Section 3.1.5 to read:

**ARTICLE III MEMBERSHIP**

**3.1.5. New Professional Members**

**New Professional membership may be granted to any individual who has:**

- 3.1.5.1 either earned a certificate or professional degree in dental hygiene granted pursuant to a dental hygiene program offered by an accredited college or institution of higher education within the past two years;**
- 3.1.5.2 is licensed to practice in any state, territory or possession of the United States if such license is required for the practice of dental hygiene; and**
- 3.1.5.3 agrees to maintain membership in a Constituent as well as a Component (if such exists where the member is licensed, practices or resides).**

JUSTIFICATION: This new membership category was created by the 2024 ADHA HOD. ODHA must add this membership category since we are a tripartite association.

Submitted by: Policy and Bylaws Council

Person to contact: Deborah Stevens  
Email: debstevensrdh@gmail.com  
Cell Phone: (614) 354-4679

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
  - Considers inappropriate as administrative or procedural matter
  - Considers this an ongoing procedure
  - Considers in conflict with Bylaws
  - Considers in conflict with existing Policy
  - Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

Adopt     Refer     Reject     Amend

## ODHA PROPOSED BYLAWS AMENDMENT #2 HOD 2024

BE IT RESOLVED THAT ODHA: **Amend Article VI, Article VIII, Article X**

**Amend Article VI Components Section 6 Rights and Duties** by striking the words “have the right to”, “two (2)”, the “s” after Trustee, and “(s)” after Trustee(s), “Annual Session” after ODHA and adding an “one” in front of Trustee, “the odd number components shall elect in the odd number years and the even number components shall elect in the even number years.” and “House of Delegates” in front of Installation.

### ARTICLE VI COMPONENTS

6.2 Each Component shall ~~have the right to elect two (2)~~ **one** Trustees in accordance with these Bylaws.

6.2.1 Component elections shall be held in the spring of each year. **The odd number components shall elect in the odd number years and the even number components shall elect in the even number years.**

6.2.2 The term for the newly elected Component Officers shall commence following the Component’s Spring Installation.

6.2.3 The term for the newly elected Component Trustee~~(s)~~ shall commence following the ODHA ~~Annual Session~~ **House of Delegates** Installation.

To Read:

### ARTICLE VI COMPONENTS

**6.2 Each Component shall elect one Trustee in accordance with these Bylaws.**

**6.2.1 Component elections shall be held in the spring of each year. The odd number components shall elect in the odd number years and the even number components shall elect in the even number years.**

**6.2.2 The term for the newly elected Component Officers shall commence following the Component’s Spring Installation.**

**6.2.3 The term for the newly elected Component Trustee shall commence following the ODHA House of Delegates Installation.**

**Amend Article VIII Board Of Trustees Section 1 Composition of the Board of Trustees** by striking “(s)” from Trustee(s).

### ARTICLE VIII BOARD OF TRUSTEES

Section 1. Composition of the Board of Trustees

Composition of The Board of Trustees shall consist of the President, President-Elect, Vice President, Secretary, Treasurer, Immediate Past President, and the Trustee~~(s)~~ from each Component of the Association. The Administrative Assistant, Council Chairpersons, ADHA Delegate Chair and Speaker of the House shall be ex-officio members of the Board of Trustees, but without a vote.

To Read:

## ARTICLE VIII BOARD OF TRUSTEES

### Section 1. Composition of the Board of Trustees

Composition of The Board of Trustees shall consist of the President, President-Elect, Vice President, Secretary, Treasurer, Immediate Past President, and the Trustee from each Component of the Association. The Administrative Assistant, Council Chairpersons, ADHA Delegate Chair and Speaker of the House shall be ex-officio members of the Board of Trustees, but without a vote.

**Amend Article X Elective Officers, Section 2. Term of Elective Officers, Section 2.4** by striking “(s)” in line 1, line 2, and line 3. Also striking “Components shall avoid electing two (2) Trustees at the same election.”, “Annual Session” after ODHA and add “The odd number components shall elect in the odd number years and the even number components shall elect in the even number years.” and “House of Delegates” in front of Installation.

## ARTICLE X ELECTIVE OFFICERS

### Section 2. Term of Elective Officers

2.4 The Component Trustee~~(s)~~ shall be elected by their local Component to serve for a two (2) year term, or until their successor assumes office.

2.4.1 The Trustee~~(s)~~ will be elected during spring elections. ~~Components shall avoid electing two (2) Trustees at the same election.~~ **The odd number components shall elect in the odd number years and the even number components shall elect in the even number years.**

2.4.2 The term for the Trustee~~(s)~~ will commence immediately following the ODHA ~~Annual Session~~ **House of Delegates** Installation.

To Read:

## ARTICLE X ELECTIVE OFFICERS

### Section 2. Term of Elective Officers

2.4 The Component Trustee shall be elected by their local Component to serve for a two (2) year term, or until their successor assumes office.

2.4.1 The Trustee will be elected during spring elections. The odd number components shall elect in the odd number years and the even number components shall elect in the even number years.

2.4.2 The term for the Trustee will commence immediately following the ODHA House of Delegates Installation.

**Amend Article X Elective Officers, Section 3. Vacancies, Section 3.6** by striking “(s)”

## ARTICLE X ELECTIVE OFFICERS

### Section 3. Vacancies

3.6 In the event of a vacancy in the office of Component Trustee~~(s)~~ prior to the Annual Session of this Association, the Component, with approval of the Board of Trustees, shall appoint a successor.

To Read:

## ARTICLE X ELECTIVE OFFICERS

### Section 3. Vacancies

**3.6 In the event of a vacancy in the office of Component Trustee prior to the Annual Session of this Association, the Component, with approval of the Board of Trustees, shall appoint a successor.**

JUSTIFICATION: Since ODHA changed the Component boundaries, the Components have been having a hard time finding the number of Trustees that are allotted to them by the Bylaws. Reducing the number of trustees back to one Trustee for each Component evens out the Board so all the Components get equal representation. This is the way Robert’s Rules intends a Board to be run.

This will commence starting with 2024 House of Delegates Installation. We would kindly ask if a Component has already elected two, that the Component decides who is installed and the other come to the BOTs to be mentored. The redistricting map from 2016 has the Component numbers listed. The numbers of the Components are as follows: 1- Dayton, 2- Cincinnati, 3- Columbus, 4- Cleveland, 5- Northwestern, 6- Toledo, 7- Stark Collaborative, 8- Tri-County, 9- Northeastern.

Submitted by: Policy and Bylaws Council

Person to contact: Gretchen Matty  
Email: madmattyrdh@gmail.com  
Cell Phone: 419-670-2760

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

Adopt     Refer     Reject     Amend

## ODHA PROPOSED BYLAW #3 AMENDMENT HOD 2024

BE IT RESOLVED THAT ODHA: **Amend Article XII Election Procedures, Section 1 Nominations of Candidates for Offices to be filled by House of Delegates** by striking “Candidates for ODHA Offices shall not serve on the Nominating Committee” and inserting “House of Delegates” after the word the and “Nominating Committee Members may be a write-in candidate and/or may run for ODHA Offices from the House of Delegates floor.” after floor

### ARTICLE XII ELECTION PROCEDURES

#### Section 1. Nominations of Candidates for Offices to be filled by House of Delegates

The Nominating Committee shall consist of the three most recent Past-Presidents still in good standing as members of the Association and two elected members. The House of Delegates shall elect the two Voting members to serve on this committee for a two-year term. These members will be elected in alternating years. The Chair of the Nominating Committee shall be designated by the President. ~~Candidates for ODHA Offices shall not serve on the Nominating Committee.~~ This standing committee shall strive to present at least two (2) qualified candidates for each office for which there shall be a vacancy. Additional nominations of qualified individuals may be made from the **House of Delegates** floor. **Nominating Committee Members may be a write-in candidate and/or may run for ODHA Offices from the House of Delegates floor.** Write-in candidates will be accepted as provided in these Bylaws.

- 1.1 Must file a written declaration of intent with the Speaker of the House at least 24 hours prior to balloting.
- 1.2 Must provide a written statement of intent to each component. A copy of this statement shall be included with reference committee reports.
- 1.3 Must be available to discuss issues with each component.
- 1.4 All ineligible candidates' names written on the ballot will not be read nor recorded

To read:

### ARTICLE XII ELECTION PROCEDURES

#### Section 1. Nominations of Candidates for Offices to be filled by House of Delegates

The Nominating Committee shall consist of the three most recent Past-Presidents still in good standing as members of the Association and two elected members. The House of Delegates shall elect the two Voting members to serve on this committee for a two-year term. These members will be elected in alternating years. The Chair of the Nominating Committee shall be designated by the President. This standing committee shall strive to present at least two (2) qualified candidates for each office for which there shall be a vacancy. Additional nominations of qualified individuals may be made from the House of Delegates floor. **Nominating Committee Members may be a write-in candidate and/or may run for ODHA Offices from the House of Delegates floor. Write-in candidates will be accepted as provided in these Bylaws.**

- 1.1 Must file a written declaration of intent with the Speaker of the House at least 24 hours prior to balloting.
- 1.2 Must provide a written statement of intent to each component. A copy of this statement shall be included with reference committee reports.

**1.3 Must be available to discuss issues with each component.**

**1.4 All ineligible candidates' names written on the ballot will not be read nor recorded**

JUSTIFICATION: Nominating Committee members have no advantage when being nominated from the House of Delegate floor or being a write in candidate. At that time, it is no longer a conflict to run. This will allow Nominating Committee members to run for positions that they otherwise could not run for.

Submitted by: Deborah Stevens

Person to contact: Deborah Stevens

Email: debstevensrdh@gmail.com

Cell Phone: 614-354-4679

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

Adopt     Refer     Reject     Amend

**ODHA PROPOSED BYLAW AMENDMENT #4 HOD 2024**

BE IT RESOLVED THAT ODHA: **Amend ARTICLE XIII Meetings and Procedures, Section 3 Quorum** by deleting “of the House of Delegates, the Board of Trustees, a District caucus, or a committee eligible to vote” and inserting “who are” after members and “for the transaction of business at any duly called Association meeting” after quorum.

**ARTICLE XIII MEETINGS AND PROCEDURES**

Section 3. Quorum

A majority of the members ~~of the House of Delegates, the Board of Trustees, a District caucus, or a committee~~ **who are** eligible to vote shall constitute a quorum **for the transaction of business at any duly called Association meeting**. In the absence of a quorum, those voting members present may adjourn the meeting until such time as a quorum is present.

To read:

**ARTICLE XIII MEETINGS AND PROCEDURES**

**Section 3. Quorum**

**A majority of the members who are eligible to vote shall constitute a quorum for the transaction of business at any duly called Association meeting. In the absence of a quorum, those voting members present may adjourn the meeting until such time as a quorum is present.**

JUSTIFICATION: The current language lists some of the different types of meetings ODHA may have. This language will clarify that a quorum is always a majority for all Association meetings. This also clarifies that it must be a quorum of those who are eligible to vote. Many of our meetings have voting members present, but their position may not qualify for them to cast a vote.

Submitted by: Speaker of the House

Person to contact: Deborah Stevens  
Email: debstevensrdh@gmail.com  
Cell Phone: (614) 354-4679

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

Adopt     Refer     Reject     Amend



## ODHA PROPOSED BYLAW AMENDMENT #5 HOD 2024

BE IT RESOLVED THAT ODHA: **Amend Article XVI Councils, Committees and Consultants** by striking “chairman” and adding “chair” in its place, adding “and shall preside over all council meetings” after Trustee, striking “Consultants:”

### ARTICLE XVI COUNCILS, COMMITTEES AND CONSULTANTS

#### Section 1. Classification and Duties

1.1 Councils - Each council shall be composed of at least one member of each committee that functions within said council.

1.1.1 The ~~chairman~~ **chair** shall be appointed by the President of ODHA with a majority vote of the Board of Trustees **and shall preside over all council meetings.**

1.1.2 A secretary shall be appointed by the ~~chairman~~ **chair.**

1.1.3 ~~Consultants:~~ All councils of this association may at any time request the President to appoint one (1) or more consultants when the need for special assistance can be demonstrated.

To Read:

### ARTICLE XVI COUNCILS, COMMITTEES AND CONSULTANTS

#### Section 1. Classification and Duties

1.1 Councils - Each council shall be composed of at least one member of each committee that functions within said council.

1.1.1 The **chair** shall be appointed by the President of ODHA with a majority vote of the Board of Trustees and shall preside over all council meetings.

1.1.2 A secretary shall be appointed by the **chair.**

1.1.3 All councils of this association may at any time request the President to appoint one (1) or more consultants when the need for special assistance can be demonstrated.

JUSTIFICATION: The Council wanted to remove the gender-specific wording and also moved wording from Section 4 to the proper place in the Bylaws.

Submitted by: Policy and Bylaws Council

Person to contact: Gretchen Matty  
Email: madmattyrdh@gmail.com  
Cell Phone: (419) 670-2760

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

- Adopt       Refer       Reject       Amend

## ODHA PROPOSED BYLAW AMENDMENT #6 HOD 2024

BE IT RESOLVED THAT ODHA: **Amend Article XVI Councils, Committees and Consultants** by striking “scope” and adding “duties and responsibilities”, deleting section 1.6.3 and 1.6.5 and adding new 1.6.3 “Each council chair shall be responsible for providing a report of their council at each Board meeting and for the Annual Report.”

### ARTICLE XVI COUNCILS, COMMITTEES AND CONSULTANTS

#### Section 1. Classification and Duties

##### 1.6 Responsibilities of Councils

- 1.6.1 Review the ~~scopes~~ **duties and responsibilities** of each committee within the council.
- 1.6.2 Set the goals and plans for the collective committees within its ~~scope~~ **duties and responsibilities**.
- 1.6.3 ~~Prepare one report for the collective committees within its scope for each Board meeting and Annual Session.~~ **Each council chair shall be responsible for providing a report of their council at each Board meeting and for the Annual Report.**
- 1.6.4 Be responsible for all administrative functions of each committee within its ~~scope~~ **duties and responsibilities**.
- 1.6.5 ~~Each council must meet or communicate in some way at least two (2) weeks prior to each Board meeting.~~

To Read:

### ARTICLE XVI COUNCILS, COMMITTEES AND CONSULTANTS

#### Section 1. Classification and Duties

##### 1.6 Responsibilities of Councils

- 1.6.1 Review the **duties and responsibilities** of each committee within the council.
- 1.6.2 Set the goals and plans for the collective committees within its **duties and responsibilities**.
- 1.6.3 **Each council chair shall be responsible for providing a report of their council at each Board meeting and for the Annual Report.**
- 1.6.4 **Be responsible for all administrative functions of each committee within its duties and responsibilities.**

JUSTIFICATION: We aligned the wording with the Procedures Manual and added wording from Section 4 to the proper place in the Bylaws.

Submitted by: Policy and Bylaws Council

Person to contact: Gretchen Matty  
Email: madmattyrdh@gmail.com  
Cell Phone: (419) 670-2760

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

- Adopt       Refer       Reject       Amend

**ODHA PROPOSED BYLAW AMENDMENT #7 HOD 2024**

BE IT RESOLVED THAT ODHA: **Delete Section 4 under Article XVI Councils, Committees and Consultants**

**ARTICLE XVI COUNCILS, COMMITTEES AND CONSULTANTS**

Section 4. Responsibilities of Council Chairperson

- 4.1 Preside at all meetings.
- 4.2 Appoint a secretary to record all actions and decisions.
- 4.3 Prepare one report for each Board meeting and Annual Session.
- 4.4 Be present and report at all Board meetings the decisions and actions of the council. Submit in writing the recommendations or resolutions for the Board to review. Be able to provide background information concerning the matter to be discussed.

JUSTIFICATION: The pertinent information from this section was added to the previous sections. The rest of the information does not belong in the ODHA Bylaws. This information is in the Procedures Manual.

Submitted by: Policy and Bylaws

Person to contact: Gretchen Matty, RDH, BAS

Email: madmattyrdh@gmail.com

Cell Phone: 419-670-2760

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

- Adopt     Refer     Reject     Amend

**ODHA PROPOSED RESOLUTION #1 HOD 2024**

BE IT RESOLVED THAT ODHA: Adopts the following policy:

**The Ohio Dental Hygienists' Association recommends limiting the daily intake of free sugars and supports the recommendations of the FDI World Dental Federation Position on Free Sugars**

JUSTIFICATION:

As noted in the FDI World Dental Federation Position on Free Sugars (see attached), untreated caries is a major oral health concern worldwide with 2 billion cases affecting permanent teeth and 510 million cases affecting primary teeth. Excessive consumption of sugars from snacks, processed foods, and sugar-sweetened beverages (SSB) is a major risk factor for this oral disease as well as for cardiovascular disease, cancer, obesity, and diabetes.

Free sugars offer little nutritional value but are often added to foods and drinks. Free sugars include monosaccharides such as glucose and fructose and disaccharides such as sucrose which may be present in honey, syrups, fruit juices and fruit juice concentrates. Although the World Health Organization recommends the daily intake of free sugars be limited to 12 teaspoons for adults and 6 teaspoons for children, the FDI notes that a further reduction to 6 teaspoons for adults and 3 teaspoons for children and limiting exposure of infants and toddlers to free sugars in their diets before the age of 24 months would provide improved health benefits including minimize the risk of dental caries.

This policy was adopted at the 101<sup>st</sup> American Dental Hygienist Association House of Delegates.

Submitted by: ADHA Delegates

Person to contact: Deborah Stevens

Email: debstevensrdh@gmail.com

Cell Phone: (614) 354-4679

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

Adopt     Refer     Reject     Amend

**ODHA PROPOSED RESOLUTION #2 HOD 2024**

BE IT RESOLVED THAT ODHA adopt the following definition for the Glossary:

**Free Sugars: Monosaccharides and disaccharides added to foods and drinks by the manufacturer, cook or consumer, and sugars naturally present in honey, syrups, fruit juices and fruit juice concentrates.**

JUSTIFICATION: This definition is consistent with the World Health Organization definition of free sugars in their Webpage calling for countries to reduce sugar intake. If the Proposed Resolution that proposes a policy recommending limiting dietary free sugars is adopted, a definition of free sugars should also exist in the policy manual.

This definition was adopted at the 101<sup>st</sup> American Dental Hygienist Association House of Delegates.

Submitted by: ADHA Delegates

Person to contact: Deborah Stevens

Email: debstevensrdh@gmail.com

Cell Phone: (614) 354-4679

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Considers in conflict with Bylaws
- Considers in conflict with existing Policy
- Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

Adopt     Refer     Reject     Amend

**ODHA PROPOSED RESOLUTION #3 HOD 2024**

BE IT RESOLVED THAT ODHA: adopt the following policy:

**The Ohio Dental Hygienists' Association supports dental hygienists performing therapeutic and cosmetic injections within the dental hygienist scope of practice.**

JUSTIFICATION:

Dental Hygienists are well educated in head and neck anatomy and are skilled in performing intraoral injections. Treatment with botulinum toxin, dermal fillers, and other cosmetic materials are widely viewed as safe and effective. There are no long term or life-threatening adverse effects related to botulinum toxin treatment for cosmetic injections. The risk of possible complications can be reduced by means of a planned injection. Dental hygienists currently make these same determinations when performing local anesthesia. There are states that currently allow dental hygienists to administer cosmetic and therapeutic injections.

This policy was adopted at the 101<sup>st</sup> American Dental Hygienist Association House of Delegates.

Submitted by: ODHA Legislative Committee

Person to contact: Ann Naber, RDH, BS, LC Chair  
Email: nrdhuc74@yahoo.com  
Cell Phone: 937-620-4748

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
  - Considers inappropriate as administrative or procedural matter
  - Considers this an ongoing procedure
  - Considers in conflict with Bylaws
  - Considers in conflict with existing Policy
  - Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

Adopt     Refer     Reject     Amend



**ODHA PROPOSED RESOLUTION #4 HOD 2024**

BE IT RESOLVED THAT ODHA adopt the following policy:

**The Ohio Dental Hygienists' Association advocates for the pursuit of professional autonomy and affirms the profession has the responsibility to have full authority for its own professional standards of education, practice, legislation, licensure, and discipline.**

JUSTIFICATION: ODHA has a definition of professional autonomy but no policy that supports programs and actions for the profession and Association.

This policy was adopted at the 101<sup>st</sup> American Dental Hygienist Association House of Delegates.

Submitted by: ADHA Delegates

Person to contact: Deborah Stevens

Email: [debstevensrdh@gmail.com](mailto:debstevensrdh@gmail.com)

Cell Phone: (614) 354-4679

Determination of Policy & Bylaws Council:

- Finds acceptable for consideration
- Makers were asked to withdraw
  - Considers inappropriate as administrative or procedural matter
  - Considers this an ongoing procedure
  - Considers in conflict with Bylaws
  - Considers in conflict with existing Policy
  - Considers this a duplication of current Policy

Action recommended by the Board of Trustees:

Adopt     Refer     Reject     Amend